

ROBESON TOWNSHIP BOARD OF SUPERVISORS
REGUAR MEETING MINUTES
July 20th, 2021

The Regular Meeting of the Robeson Township Board of Supervisors was held via Zoom on Tuesday, July 20, 2021, at 7:00 PM. The meeting was called to order at 7:00 PM by Chairman Smith. Present for the meeting were Supervisors Steve, Graham and Love. Supervisor Brown joined the meeting at 7:07 PM. Also present were Township Manager Colleen Easterday, Chief Dennis W. Cassel Jr., Public Works Superintendent Tim Wloczewski, Solicitor Christopher Hartman and Engineer Gary Kraft.

Chairman Christopher Smith Motion to amend Workshop agenda: V - a, VI - a, b, c, and X – c. Motion by Supervisor Steve second by Supervisor Love to amend the July 8, 2021, BOS Workshop Agenda sections V-a, VI -a, b, c, and X-c. Supervisors Smith, Steve and Love voted yes, Supervisor Graham voted No, Supervisor Brown was not present for the motion, motion carried.

Motion to accept amended agenda: Motion not presented

Citizen Concerns / Public Comment:

Joe King, 664 Golf Course Rd, drainage issue: Mr. King stated that the storm water management system installed at the side yard is not functioning properly. With that said, Mr. King is asking when would the township utilize the \$12,000.00 agreement funds being held to correct the retention pond issues? Engineer Kraft stated, the roof drains need to be rerouted to the new pond and an underdrain be put in the new retention pond.

Motion by Supervisor Steve second by Supervisor Graham for Solicitor Hartman to send correspondence to Mr. Kubovcsak stating that he has until August 9, 2021, to respond to the township with his intentions to undertake the work or not. This is to include, the work will need to be completed within 60 days of his acknowledgement to correct. If the work is not completed by the 61st day the township will utilize the escrow funds and complete the changes needed as stated by Engineer Kraft, motion carried.

Jeromy Pacana addressed the board as the Constituent Advocate Representative for Chrissy Houlahan's Office.

Bernard Keturakis, 237 Bard Road asked for an update on the property NOV to 213 Bard Road. At this time the work has not been completed.

Ronald Henry, 482 Cedar Hill Road: Mr. Henry presented a statement complimenting the direction Tim Wloczewski has taken the department since becoming the Superintendent of Public Works.

Correspondence:

Brian Boyer & Keith Mooney, Green Hill Estates: See item VIII-c

Bill Lampe, Redstone Valley / ordinance: not present

Public Works – Superintendent Tim Wloczewski, reviewed projects and work throughout the township.

Reaffirm Motion to hire a part time Public Works employee made at the BOS Workshop, July 8th, 2021, by Harold Steve, seconded by Galen Brown, and passed unanimously. Motion carried, however Supervisor Graham changed her vote to no.

Motion to sell milling attachment.

Motion by Supervisor Steve second by Supervisor Graham to sell the Skid Steer Milling Attachment, with the acknowledgement that it was not utilized by the township since its purchase, motion carried

Motion to purchase rotary mower head, approximately \$19,400.

Motion by Supervisor Steve second by Supervisor Love to purchase a 50” Rotary Mower head not to exceed \$19,400.00, motion carried. Supervisor Graham voted no.

Superintendent Wloczewski advised due to his position he had to resign from the Zoning Hearing Board after serving 12 years on the board.

Police – Chief Dennis Cassel

Motion to authorize Chief Cassel to sign a general release/hold harmless agreement between the Township of Robeson and the Robeson Township Police Department with the County of Berks, Berks County Parks and Recreation Department for temporary access to property located at 1130 Old River Road, Birdsboro, PA 19508. Motion by Supervisor Steve second by Supervisor Graham to have Chief Cassel sign the agreement with the aforementioned county departments relative to the Pa. Beautiful Grant, motion carried.

Motion to authorize Manager Easterday to add (3) three surveillance cameras to the Robeson Township's insurance policy for damage and theft coverage. Motion by Supervisor Steve second by Supervisor Graham for Manager Easterday to add the 3 aforementioned surveillance cameras to the insurance policy as stated, motion carried.

Motion to authorize Chief Cassel to sign an agreement between the Highway Safety Network Inc. and the Robeson Township Police Department to carry out enforcement, public awareness, and education. Motion by Supervisor Graham second by Supervisor Steve for Chief Cassel to sign the aforementioned agreement with the Highway Safety Network Inc., motion carried.

Minutes, Expenses and Reports – motion to approve

- a. Board of Supervisors June 15th, 2021, Meeting Minutes
- b. June 2021 Monthly Expenses
- c. June 2021 Treasurer's Reports
- d. June 2021 EEMA Sewer Report
- e. June 2021 Sewer Aging Report
- f. June 2021 SEO Permit Report
- g. June 2021 Road Report
- h. June 2021 Building Permit/Code Enforcement Reports
- i. June 2021 Police Report
- j. April and May 2021 Gibraltar Fire Company Reports
- k. June 2021 Friendship Fire Company Report
- l. June 2021 Ambulance Service Reports

Motion by Supervisor Steve second by Supervisor Graham to accept the above Minutes, Expenses and Reports, motion carried.

Planning & Engineering – Engineer Gary Kraft

Motion to approve the requested time extension request thru 9/30/21 for the Love Minor Subdivision.

Motion by Supervisor Steve second by Supervisor Graham to accept the time extension for the Love Minor Subdivision, motion carried. Supervisor Love abstained due to his personal involvement.

Motion to approve application for payment No. 1 from Allan Myers for the 2021 Roadwork Projects in the amount of \$315,518.14 representing 90% of the anticipated project cost.

Motion by Supervisor Steve second by Supervisor Love to approve payment No. 1 to Allan Myers 2021 Road projects in the aforementioned amount, motion carried.

Motion to reaffirm the Green Hills Estates Subdivision plan reflecting the equitable ownership of the Subdivision by 2000 Perkiomen Ave., LLC subject to completion of any outstanding items from the Kraft Engineering review letter dated October 10, 2016 and renewing or completing any outstanding required permits. Joe Marcusity introduced himself as the potential developer of the Green Hills Estates. The subject has been tabled till the August BOS meeting as review is necessary.

Legal Matters - Solicitor Christopher Hartman

Motion to direct Solicitor Hartman to create Resolution 21-10, American Rescue Funds, and provide the Board with a broad list of appropriate spending options. Motion by Supervisor Steve second by Supervisor Graham to have the Solicitor create aforementioned resolution, motion carried.

Finance / Other - Township Manager Colleen Easterday

Motion to approve Gibraltar Fire Company payment request for Diesel Services & Marco Equipment Invoices, \$4,935.61. Motion by Supervisor Steve second by Supervisor Graham to approve the payment of the aforementioned services, motion carried.

Motion to approve yearly renewal of Junkyard Licenses.

Motion by Supervisor Steve second by Supervisor Love to approve renewal of Junkyard Licenses, motion carried.

Motion to procure grant writer. Tabled till the August meeting

Motion to approve Supervisor Brown and Public Works Superintendent Wloczewski to attend a PSATS seminar, approximate cost \$75 each. Motion by Supervisor Steve second by Supervisor Graham to approve Supervisor Brown and Tim Wloczewski attend the PSATS seminar, motion carried.

Reminder: PSATS Voting Delegate Meeting, October 15th, 2021.

Fiscal Assistant, Sheila McCune applied for \$25,000 Park Grant, completed and submitted grant paperwork. Winners to be announced late July/early August 2021.

Republic Services, June 2021 host fee, \$13,106.97.

Motion by Supervisor Steve second by Supervisor Graham to adopt Resolution 21-11 Quincentennial, motion carried.

8:21 the board recessed to executive session.

9:11 the board reconvened.

Motion by Supervisor Graham to amend the agenda to include & approve a wage increase to \$17.00 for the seasonal mower and accepting the Police CBA second by Chairman Smith, motion carried.

EMS Services request for donation of the ARP Funds to be added to the August agenda.

Motion by Supervisor Graham to accept the Police CBA second by Supervisor Steve, motion carried.

Motion by Supervisor Graham second by Supervisor Steve to increase the current seasonal mower wage to \$17.00 an hour, motion carried.

There being no further business the meeting adjourned at 9:14 PM upon a motion by Chairman Smith second by Supervisor Brown, motion carried.

Respectfully Submitted,

Colleen Easterday,
Township Manager