

**ROCKLAND TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES**

NOVEMBER 15, 2016

The monthly meeting of the Rockland Township Board of Supervisors was held on November 15, 2016 at 7:30PM at the Rockland Township Municipal Building. The following board members were present: Chairman Herb Meadway, Vice Chairman Duane Bennetch, and Nathan Ohlinger. Also present were Attorney Alfred Crump (Township Solicitor) and interested citizens.

The meeting was called to order at 7:30PM by Chairman Herb Meadway. The meeting was opened with the pledge to the flag.

The meeting minutes of the October 11, 2016 Board of Supervisors meeting were presented to the Board for approval. On a motion by Duane Bennetch, seconded by Nathan Ohlinger, the minutes from the October 11, 2016 meeting were approved as presented. There was no public comment. All were in favor. Motion carried.

The meeting minutes of the October 27, 2016 Board of Supervisors budget meeting were presented to the Board for approval. On a motion by Nathan Ohlinger, seconded by Duane Bennetch, the minutes from the October 27, 2016 budget meeting were approved as presented. There was no public comment. All were in favor. Motion carried.

The balance sheets, check detail and deposit detail for October 2016 were prepared by the Secretary/Treasurer for the Board's review with the following balances reported to the Board of Supervisors.

101.000	General Fund – Checking	2,785.67
106.000	General Fund – Savings	1,579,191.58
108.000	General Fund – Govt Money Market	180,383.87
107.001	General Fund – Savings	3,802.60
107.002	General Fund – Savings	275,003.98
109.001	Government Money Market	118,421.39
109.007	Certificate of Deposit	100,000.00
109.002	Certificate of Deposit	109,106.16
110.000	Petty Cash	200.00
	State Aid Account – Savings	53,556.45
	State Aid Account – Checking	393.50
107.003	Capital Reserve Account – Savings	237,188.16
107.005	Payroll Account – Checking	17,742.42
	Total as of October 31, 2016:	\$2,677,775.78

On a motion by Duane Bennetch, seconded by Nathan Ohlinger, the balance sheets, check and deposit details for October 2016 were approved as presented. There was no public comment. All were in favor. Motion carried.

REPORT OF SOLICITOR

Dry Hydrant Easement Agreement – The Township Solicitor prepared a dry hydrant easement agreement for 171 Fredericksville Road for Board approval and signature, incorporating a couple minor changes as requested by and discussed with Mr. Norman Burkholder. On a motion by Duane Bennetch, seconded by Nathan Ohlinger, the Board approved the dry hydrant easement agreement for signature (for the installation and use of a dry fire hydrant at 171 Fredericksville Road). There was no public comment. All were in favor. Motion carried. The Township Solicitor also noted that the Township submitted an application for a Highway Occupancy Permit (HOP) to PennDOT for dry hydrant access off of Fredericksville Road, and the Township is still awaiting approval of the HOP from PennDOT.

Rockland Township was recently contacted by a Township resident who resides along Steep Lane in the Stonefield Heights Subdivision off of Deysher Road. The resident inquired as to when the developer intends to make the final improvements to Steep Lane and officially turn the road over to Rockland Township. The Township Solicitor suggested the Township reach out to Jerome Lendacki to see when he plans to make the final improvements to Steep Lane. Supervisor Nathan Ohlinger confirmed that he would contact Jerome Lendacki.

REPORT OF ROADMASTER

Hertzog School Road – Drainage Issues – The Roadmaster requested input from the Board regarding the drainage issues along Hertzog School Road. After a brief discussion, on a motion by Duane Bennetch, seconded by Nathan Ohlinger, the Board agreed to have the Township Engineer investigate to see whether the situation has improved (with regard to the drainage issues along Hertzog School Road). There was no public comment. All were in favor. Motion carried.

Rockland Township received payment in the amount of \$11,382.29 on October 21, 2016 from the PA Emergency Management Agency serving as Public Disaster Financial Assistance associated with January 2016 Winter Storm Jonas.

The Roadmaster confirmed the following 2016/2017 salt contract prices: State \$56.50/ton; County \$66.01/ton.

OLD BUSINESS

Richard J. & Carol A. Blair Subdivision – Five Points Road – The time extension for review of the Richard J. & Carol A. Blair Subdivision is in effect until December 20, 2016. There are no new items for this month's agenda. On a motion by Duane Bennetch, seconded by Nathan Ohlinger, the Richard J. & Carol A. Blair Subdivision plan was tabled until next month. There was no public comment. All were in favor. Motion carried.

Zoning Ordinance Amendment/Update – Ludgate Engineering attended the Rockland Township Planning Commission meeting on October 25, 2016. The Zoning Ordinance Amendment/Update project is now underway. Township officials agreed to review and discuss Article I (Title and Short Title) and Article II (Definitions) at the upcoming November 29, 2016 Planning Commission meeting.

Tire Grinding/Recycling Program – As discussed at last month's meeting, an email was sent to Berks County municipalities to assess whether proper tire disposal is a problem in communities throughout Berks County and to assess overall interest in participation in a Tire Grinding/Recycling Program. All email responses received to date were provided to the Board. Supervisor Nathan Ohlinger added that Senator Bob Mensch is looking into possible grant funding for a Tire Grinding/Recycling Program.

HRA (Health Reimbursement Arrangement) Administrative Services with PrimePay – As discussed at last month's meeting, the Township Secretary contacted Brad Ramer at PrimePay to set-up HRA administrative services (to replace The Benecon Group) effective October 1, 2016. **NOTE:** The paperwork provided by PrimePay confirms a \$250.00 set-up fee. In addition, PrimePay's standard fee for HRA administration is \$5.00 per employee per month, with a \$70.00 monthly minimum fee. Therefore, the amount of \$70.00 per employee per month (mentioned at last month's meeting) is not accurate.)

Letter Received 10/7/2016 from PA DEP Requesting Update on Progress with Resubmission of Rockland Township's Act 537 Official Plan – As discussed at last month's meeting, the Township Secretary contacted Dr. Hugh Archer, Mavickar Environmental Consultants. Dr. Archer confirmed that he will respond and provide a copy to Rockland Township. Dr. Archer also mentioned that he may plan to attend an upcoming Board of Supervisors meeting.

BILLS

A listing of the unpaid bills as of November 15, 2016 was provided for the Board of Supervisors approval. The total of the unpaid bills for approval was \$18,086.39 from the General Fund. Chairman Herb Meadway made a motion to approve the unpaid bills list totaling \$18,086.39 for payment from the General Fund. This motion was not seconded. Supervisor Nathan Ohlinger objected to payment of the LTL Consultants, Ltd. invoices which include postage charges, since it had been previously agreed that Rockland Township would not pay postage charges. A motion was then made by Herb Meadway, which was seconded by Nathan Ohlinger, to pay the unpaid bill list totaling \$18,082.61 (\$18,086.39 less \$3.78 postage charges to be withheld from payment to LTL Consultants, Ltd.) from the General Fund. There was no public comment. All were in favor. Motion carried.

NEW BUSINESS

The Township received a request on October 31, 2016 from Michael Reinert, Oley Valley Youth League Baseball Commissioner, to consider a donation to assist with performing several upgrades to the Legion (baseball) field at the Oley Valley Youth League complex. The upgrades include installation of grass on the Legion infield, repairs and safety netting for the existing backstop, cosmetic improvements to the dugouts and scoreboard and other related improvements. The Oley Valley Youth League estimates the total cost for these upgrades to be in the neighborhood of \$10,000.00. No motion was made and no action was taken by the Board in response to this request.

The proposed budget for 2017 is prepared for the Board of Supervisors approval for advertising for consideration for adoption at the December 13, 2016 meeting. As discussed at the October 27, 2016 budget meeting, the proposed 2017 budget totaling \$1,504,435.00 includes no tax increases. On a motion by Nathan Ohlinger, seconded by Duane Bennetch, the proposed 2017 budget was approved for advertising for consideration for adoption at the December 13, 2016 Board of Supervisors meeting. There was no public comment. All were in favor. Motion carried.

The Township Secretary prepared a list of proposed meeting dates for 2017 for the Board of Supervisors' meetings. All regular monthly Board meetings for 2017 are proposed for the second Tuesday of the month (no exceptions). The Board's Reorganization Meeting is scheduled for Tuesday, January 3, 2017 at 7:30PM. The October budget meeting is proposed for Friday, October 27, 2017 at 1:00PM. The Board's Year-End Meeting is proposed for Tuesday, December 26, 2017 at 7:00PM (to be held before Planning Commission meeting). The Board briefly discussed the 2017 proposed meeting dates. Supervisor Nathan Ohlinger requested the budget meeting be changed to Thursday, October 26, 2017 at 1:00PM. On a motion by Duane Bennetch, seconded by Nathan Ohlinger, the Board approved the proposed 2017 meeting dates for advertising (including changing the October budget meeting to Thursday, October 26, 2017 at 1:00PM). There was no public comment. All were in favor. Motion carried.

CORRESPONDENCE

A listing of correspondence dated November 15, 2016 was presented to the Board of Supervisors for their review.

Reports regarding zoning/building, sewage and stormwater issues and activity for October 2016 were provided to the Board of Supervisors for review. Since the Board did not receive a monthly report from Michael Schwenk, Code Enforcement Officer, the Board requested the Township Secretary contact Michael Schwenk to request an update on all code-related matters.

UPCOMING MEETINGS/EVENTS:

Tuesday, November 29, 2016 @ 7:30PM – Planning Commission Meeting (Zoning Ordinance Amendment/Update)

Tuesday, December 13, 2016 @ 7:30PM – Board of Supervisors Meeting

PUBLIC COMMENT

There was no public comment.

There being no further business, the meeting was adjourned at 8:02PM on a motion by Duane Bennetch, seconded by Nathan Ohlinger. Motion carried.

Respectfully submitted,

Karen Krall
Secretary/Treasurer