

**ROCKLAND TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES**

NOVEMBER 14, 2017

The monthly meeting of the Rockland Township Board of Supervisors was held on November 14, 2017 at 7:30PM at the Rockland Township Municipal Building. The following board members were present: Chairman Herb Meadway, Vice Chairman Duane Bennetch, and Nathan Ohlinger. Also present were Attorney Alfred Crump (Township Solicitor) and interested citizens.

The meeting was called to order at 7:30PM by Chairman Herb Meadway. The meeting was opened with the pledge to the flag.

The minutes of the Board of Supervisors meeting held on October 10, 2017 were presented to the Board for approval. On a motion by Duane Bennetch, seconded by Nathan Ohlinger, the October 10, 2017 meeting minutes were approved as presented. There was no public comment. All were in favor. Motion carried.

The minutes of the Board of Supervisors budget meeting held on October 26, 2017 were presented to the Board for approval. On a motion by Duane Bennetch, seconded by Nathan Ohlinger, the October 26, 2017 budget meeting minutes were approved as presented. There was no public comment. All were in favor. Motion carried.

The balance sheets, check detail and deposit detail for October 2017 were prepared by the Secretary/Treasurer for the Board's review with the following balances reported to the Board of Supervisors.

101.000	General Fund – Checking	3,137.50
106.000	General Fund – Savings	2,150,346.44
107.001	General Fund – Savings	6,149.68
107.002	General Fund – Certificates of Deposit	375,004.01
109.002	Certificate of Deposit	109,106.16
110.000	Petty Cash	200.00
	State Aid Account – Savings	26,382.17
	State Aid Account – Checking	403.04
107.003	Capital Reserve Account – Savings	63,768.69
107.005	Payroll Account – Checking	17,858.11
	Total as of October 31, 2017:	\$2,752,355.80

On a motion by Herb Meadway, seconded by Nathan Ohlinger, the balance sheets, check and deposit details for October 2017 were approved as presented. There was no public comment. All were in favor. Motion carried.

REPORT OF SOLICITOR

Resolution – Transfer of Liquor License to 11 Deysher Road (New Jerusalem Inn & Event Center) – The Township Solicitor informed meeting attendees that a public hearing was held at 7:00PM this evening to allow for citizen input on the inter-municipal transfer of a retail liquor license from Longswamp Tavern, Macungie, to the New Jerusalem Inn & Event Center, 11 Deysher Road, Fleetwood, PA. Attorney Crump advised the Board that they can now proceed with consideration of adoption of the resolution approving the transfer of the liquor license to the New Jerusalem Inn & Event Center, 11 Deysher Road. On a motion by Duane Bennetch, seconded by Herb Meadway, Resolution #2017-11 was adopted approving the transfer of a liquor license to the New Jerusalem Inn & Event Center, 11 Deysher Road. There was no public comment. All were in favor. Motion carried.

State Game Lands Along Forgedale Road – The Township Solicitor informed the Board that he still has not received a response from the PA Game Commission. Attorney Crump sent correspondence to the PA Game Commission requesting information regarding access to the State Game Lands along Forgedale Road.

Draft Holding Tank Ordinance – PA DEP recommended Rockland Township update the Township’s Holding Tank Ordinance. Attorney Crump and Dr. Archer have reviewed the draft Holding Tank Ordinance and recommend the Board consider adopting the updated Holding Tank Ordinance. Attorney Crump requested the Board’s authorization to proceed with advertising the ordinance for consideration for adoption at the December 12, 2017 Board meeting. On a motion by Duane Bennetch, seconded by Nathan Ohlinger, the Board authorized the Township Solicitor to advertise the draft Holding Tank Ordinance for consideration for adoption at the December 12, 2017 meeting. There was no public comment. All were in favor. Motion carried.

Resolution – Act 36 of 2017 – Municipal Code Official Training Account Fee – On a motion by Duane Bennetch, seconded by Nathan Ohlinger, the Board approved Resolution #2017-12 which confirms the \$4.50 Municipal Code Official Training Account Fee assessed for any construction or building permit package issued under the UCC which is mandated by Act 36 of 2017 effective immediately. There was no public comment. All were in favor. Motion carried.

Resolution – Act 42 of 2017 – The Township Solicitor informed the Board that Act 42 of 2017 authorizes the licensing of ten Category 4 casinos within the Commonwealth. These Category 4 casinos will be “mini-casinos” licensed to those that operate a Category 1, 2, or 3 casino within the Commonwealth. Municipalities within the Commonwealth are given an option to prohibit the location of a Category 4 facility within their municipal boundaries. If Township officials wish to prohibit a Category 4 facility in Rockland Township, a resolution prohibiting the location of a Category 4 licensed facility within the Township must be passed and delivered to the Pennsylvania Gaming Control Board no later than December 31, 2017. On a motion by Duane Bennetch, seconded by Nathan Ohlinger, Resolution #2017-13 was adopted prohibiting the location of a Category 4 licensed facility within the Township in accordance with Act 42 of 2017. There was no public comment. All were in favor. Motion carried.

REPORT OF ROADMASTER

The Roadmaster was not present at tonight’s meeting, however a written report from the Roadmaster was provided to the Board.

OLD BUSINESS

Birdsboro Pipeline Project Land Development Plan – Rockland & Oley Townships – The Birdsboro Pipeline Project Land Development Plan is still under review by the Planning Commission. The deadline for plan action is December 13, 2017.

Zoning Ordinance Amendment/Update – The Zoning Ordinance Amendment/Update is in progress. Township officials plan to review and discuss Article 7 (Environmental Protection Overlay District Regulations) at the November 28, 2017 Planning Commission meeting.

Logo Design Contest– Township Supervisor Nathan Ohlinger provided an update. The logo prepared by Mr. Kurt Lebo for reproduction was on display for meeting attendees. On a motion by Nathan Ohlinger, seconded by Duane Bennetch, the Board decided to take official action (to adopt or reject the logo) at the next meeting of the Board of Supervisors to be held on December 12, 2017. There was no public comment. All were in favor. Motion carried.

Sewage Advisory Committee Update – The next meeting of the Sewage Advisory Committee has not yet been scheduled.

BILLS

A listing of the unpaid bills as of November 14, 2017 was provided for the Board of Supervisors approval. The total of the unpaid bills for approval was \$65,684.83 from the General Fund. On a motion by Herb Meadway, seconded by Duane Bennetch, the Board approved payment of the unpaid bills totaling \$65,684.83 from the General Fund. There was no public comment. All were in favor. Motion carried.

NEW BUSINESS

The Township Role in Emergency Management Workshop and the National Incident Management System (NIMS) and the Incident Command System Workshop held on October 20, 2017 at Longswamp Township – Supervisors Duane Bennetch and Nathan Ohlinger attended both of these PSATS workshops on October 20, 2017 and requested the Township pay the costs associated with attendance. These courses were designed by PSATS to prepare members who are not familiar with emergency management to learn more about this topic before they either take the online class(es) or take the online test indicating they completed the required course(s). Vice Chairman Duane Bennetch informed the Board that PEMA now mandates that each elected official complete minimum NIMS training (officials can take either IS-100 and IS-700 or G-402). The NIMS training requirement was changed in January 2015 to include all elected officials. On a motion by Duane Bennetch, seconded by Nathan Ohlinger, the Board approved payment of the associated fees (\$32.00/workshop per person) and any related expenses for attendance at these PSATS workshops. There was no public comment. All were in favor. Motion carried.

Lyons Fire Company Proposal – At the October 26, 2017 budget meeting, the Lyons Fire Company presented call volume information to the Board along with a funding proposal requesting the Board consider amending the 2018 allocation of funds to the Lyons Fire Company and Ruscombmanor Fire Company as follows: \$16,000.00 donation to Lyons Fire Company and \$4,000.00 donation to Ruscombmanor Fire Company for 2018 (vs. the current \$13,000.00 donation to Lyons Fire Company and \$7,000.00 donation to Ruscombmanor Fire Company) and a distribution of 80% of the foreign fire/relief association funds to Lyons Volunteer Firefighters' Relief Association and 20% allocation of foreign fire/relief association funds to Ruscombmanor Firemen's Relief Association for 2018 (vs. the current distribution of 60% to Lyons Volunteer Firefighters' Relief Association and 40% to Ruscombmanor Firemen's Relief Association). At the October 2017 budget meeting, the Board decided to review the proposal and make a decision at a later date with regard to the allocation breakdown to each fire company for 2018. The Board of Supervisors discussed the current run cards and changes to the Township's run cards implemented in 2010 with fire company representatives. Mr. Mike Kline from the Oley Fire Company was present to discuss the run card for the southern portion of Rockland Township and to address any accusations as to why Oley Fire Company may not have been listed on the run card. Vice Chairman Duane Bennetch expressed financial concerns (regarding the Lyons Fire Company and their social quarters) and recommended the Township Solicitor review any charters and financial information to ensure that any funding from Rockland Township allocated to the Lyons Fire Company would be used solely for providing for the public health, safety and welfare of the residents of Rockland Township and would not be used to fund the social quarters. A lengthy discussion followed. The Board decided to make no final decision regarding the funding proposal until the Township Solicitor could review the financial information to be provided by Mr. David Wartzenuft, Lyons Fire Company. Supervisor Nathan Ohlinger made a motion to have the run cards reviewed to ensure that three local fire companies are on each run card. There was no second to this motion. Mr. David Wartzenuft inquired as to when Township officials would like to review the run cards. Mr. Eric Fox informed the Board that the County is in the process of switching over to a new web-cad system and is only implementing necessary and significant run changes until this process is complete. Therefore, the County will likely not be in favor of making non-emergency, inconsequential changes until this "switch-over" is complete. At the conclusion of the discussion, it was determined that the Township Solicitor would review the information to be provided by David Wartzenuft, Lyons Fire Company regarding the make-up of the two entities (Lyons Fire Company and the social quarters) and the financial information (to see whether there is any cross-financing). Also, Mr. Wartzenuft would provide a copy of the current run cards for Rockland Township for the Board to review. Mr. Eric Fox, Ruscombmanor Fire Company recommended the Board consider an increase in the donation amount to each fire company from year to year to cover increased costs.

2018 Budget

- As discussed at the October 26, 2017 budget meeting, the Township Secretary/Treasurer obtained quotes (utilizing COSTARS pricing) for a new copier for the Township Office. After reviewing the quotes obtained, on a motion by Duane Bennetch, seconded by Herb Meadway, the Board approved the purchase of a new copier at a cost of approximately \$7,700.00 in calendar year 2018 and recommended this amount be included in the proposed 2018 budget. There was no public comment. All were in favor. Motion carried.

- As discussed at the October 26, 2017 budget meeting, the Township Secretary/Treasurer obtained a quote from PSATS Insurance Trustees Fund to increase the short-term disability coverage. After reviewing the quote, on a motion by Duane Bennetch, seconded by Herb Meadway, the Board approved an upgrade with PSATS Insurance Trustees Fund for short-term disability coverage to Plan C (60% of earnings up to a maximum of \$600/week of disability) effective January 1, 2018 at an annual premium of \$1,511.64. There was no public comment. All were in favor. Motion carried.
- On a motion by Herb Meadway, seconded by Duane Bennetch, the Board approved the proposed 2018 budget (with no proposed tax increases) for advertising for consideration for adoption at the December 12, 2017 monthly Board meeting. There was no public comment. All were in favor. Motion carried.

CORRESPONDENCE

A list of correspondence dated November 14, 2017 was presented to the Board of Supervisors for review.

Reports and updates regarding zoning/building, sewage and stormwater issues and activities for October 2017 were provided to the Board of Supervisors for review. Direction was needed from the Board on a few code-related matters.

10 Steep Lane – Complaint (Grass/lawn not cut) – The Board acknowledged that this property has recently changed hands. This matter was tabled (until next year).

26 Henry Road – Anonymous Complaint – The Board decided to take no action on this anonymous complaint.

68 Keller Road – Complaints (2) – Supervisor Duane Bennetch refrained from discussion on this matter and allowed the other two Supervisors to assess and address this complaint. Supervisor Nathan Ohlinger recommended the Township send a nice letter to encourage the property owner to keep noise down at night. On a motion by Herb Meadway, seconded by Nathan Ohlinger, the Township Secretary was instructed to send a “nice guy letter” requesting the property owner(s) keep the noise down and to ask whether the property owner is running a business from this location. Mr. Todd Gummo requested clarification on this matter. There was no additional public comment. Supervisor Duane Bennetch abstained. (Herb Meadway – Yes, Nathan Ohlinger – Yes, Duane Bennetch – Abstained) Motion carried.

UPCOMING MEETINGS/EVENTS:

Tuesday, November 28, 2017 @ 7:30PM - Planning Commission Meeting (Zoning Ordinance Update Meeting)

Tuesday, December 12, 2017 @ 7:30PM – Board of Supervisors Meeting

PUBLIC COMMENT

Mr. David Wartzluft, Lyons Fire Company informed the Board that if the run cards were going to be reviewed and/or updated that this be done at an open, public meeting, so that Township residents can provide input and be made aware of any proposed changes.

There was no additional public comment. There being no further business, the meeting was adjourned at 8:54PM on a motion by Duane Bennetch, seconded by Nathan Ohlinger. Motion carried.

Respectfully submitted,

Karen Krall
Secretary/Treasurer