

**ROCKLAND TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES**

MAY 10, 2016

The monthly meeting of the Rockland Township Board of Supervisors was held on May 10, 2016 at 7:30PM at the Rockland Township Municipal Building. The following board members were present: Chairman Herb Meadway, Vice Chairman Duane Bennetch, and Nathan Ohlinger. Also present were Attorney Alfred Crump (Township Solicitor) and interested citizens.

The meeting was called to order at 7:30PM by Chairman Herb Meadway. The meeting was opened with the pledge to the flag.

The meeting minutes of the April 12, 2016 Board of Supervisors meeting were presented to the Board for approval. On a motion by Nathan Ohlinger, seconded by Duane Bennetch, the April 12, 2016 meeting minutes were amended to change "Jeffrey Haring" to "Steve Haring" in order to properly identify the individual who spoke during the public comment portion of last month's meeting. There was no public comment. All were in favor. Motion carried. On a motion by Herb Meadway, seconded by Duane Bennetch, the amended meeting minutes from the April 12, 2016 were approved. There was no public comment. All were in favor. Motion carried.

The balance sheets, check detail and deposit detail for April 2016 were prepared by the Secretary/Treasurer for the Board's review with the following balances reported to the Board of Supervisors.

| | | |
|---------|------------------------------------|-----------------------|
| 101.000 | General Fund – Checking | 2,025.03 |
| 106.000 | General Fund – Savings | 1,395,023.85 |
| 108.000 | General Fund – Govt Money Market | 180,084.99 |
| 107.001 | General Fund – Savings | 3,796.98 |
| 107.002 | General Fund – Savings | 275,003.98 |
| 109.001 | Government Money Market | 118,225.20 |
| 109.007 | Certificate of Deposit | 100,000.00 |
| 109.002 | Certificate of Deposit | 109,106.16 |
| 110.000 | Petty Cash | 200.00 |
| | State Aid Account – Savings | 214,451.39 |
| | State Aid Account – Checking | 388.69 |
| 107.003 | Capital Reserve Account – Savings | 298,067.00 |
| 107.005 | Payroll Account – Checking | 18,149.20 |
| | Total as of April 30, 2016: | \$2,714,522.49 |

On a motion by Herb Meadway, seconded by Nathan Ohlinger, the balance sheets, check and deposit details for April 2016 were approved as presented. There was no public comment. All were in favor. Motion carried.

Ms. Ashley Showers, Berks County Planning Commission, provided a short presentation to the Board on the MS4 Permittee Requirements for 2017/2018 and explained how the MS4 Steering Committee and their Cooperative Education Program can assist municipalities through this process. Ms. Showers also informed the Board that a waiver may be possible provided certain conditions are met. However, she recommended reaching out to the Township Engineer, Linda Cluck, for additional input on a waiver (since Linda Cluck attends Steering Committee meetings on behalf of another Township and therefore would be knowledgeable about the conditions applicable for requesting a waiver). Ms. Showers also provided the Board with the applicable fees associated with participation in the MS4 Steering Committee. On a motion by Duane Bennetch, seconded by Nathan Ohlinger, the Board authorized engaging Township Engineer, Linda Cluck to investigate whether Rockland Township may qualify for a waiver of the MS4 permittee requirements and how to apply for such a waiver. There was no public comment. All were in favor. Motion carried.

REPORT OF SOLICITOR

The Township Solicitor informed the Board that he was contacted by Andrew George, Kozloff Stoudt, on behalf of Stephanie Stronsick regarding bat rehabilitation activities at 42 High View Lane. Mr. George provided additional information on the proposed bat rehabilitation activities to the Township, and Attorney Crump recommended this information be passed along to the Township Zoning Officer to make a determination on whether the proposed activities comply with the Township Zoning Ordinance. On a motion by Nathan Ohlinger, seconded by Duane Bennetch, the Board instructed the Township Secretary to send the information regarding proposed bat rehabilitation activity at 42 High View Lane to Michael Schwenk, Zoning Officer in order to make a determination as to whether the proposed activities comply with Township zoning regulations. There was no public comment. All were in favor. Motion carried.

REPORT OF ROADMASTER

Hertzog School Road – Drainage Issues – LTL Consultants, Ltd. provided the Board with recommended solutions/options to solve the water drainage issues (shoulder erosion, etc.) along Hertzog School Road. After a brief discussion, the Township Solicitor informed the Board that he and the Township Secretary will look review the information further and this item was tabled.

2016-2017 Rock Salt Bid – Berks County Cooperative Purchasing Council – On a motion by Herb Meadway, seconded by Duane Bennetch, the Board approved participation in the Berks County Cooperative Purchasing Council's 2016-2017 Rock Salt Bid for an estimated 600 tons of highway rock salt (slight decrease from 700 tons for 2015-2016 season). There was no public comment. All were in favor. Motion carried.

Hogan Learning Center, 73 Lyons Road – The Roadmaster informed the Board that he was contacted by the Hogan Learning Center requesting signage to reduce speed on Lyons Road (State road). The Roadmaster also informed the Board that it is his understanding that the requested signage does not meet criteria for installation. After a brief discussion, there was no motion by the Board to take over responsibility for the requested signage along Lyons Road (State road).

The Roadmaster informed the Board that the FEMA paperwork associated with Winter Storm Jonas was submitted on April 29, 2016.

Reimbursement to Thomas Weisner for the Township's Use of Skid Steer – On a motion by Herb Meadway, seconded by Duane Bennetch, the Board authorized reimbursement to Thomas Weisner at \$11.00/hr (FEMA rate) for the Township's use of his personal skid steer. The Roadmaster will confirm hours of usage and submit to Township Treasurer for reimbursement directly to Thomas Weisner. There was no public comment. All were in favor. Motion carried.

OLD BUSINESS

Dry Hydrants Update – Specifications for dry fire hydrants were provided to the Board. Supervisor Ohlinger also obtained a recommended list of materials and pricing information for dry fire hydrants from L/B Water Service, Inc., Ephrata, PA. After a brief discussion, the Township Secretary was instructed to contact the Lyons Fire Company regarding tonight's discussion (liability concerns, contractor to install dry hydrants, agreements, etc.), since a Lyons Fire Company representative was unable to attend tonight's meeting.

89 Foxs Road – Drainage Concerns – Input on this matter was obtained from the code official and Township Engineer and provided to the Board. After a brief discussion, the Board instructed the Township Secretary to send a letter to the property owner of 85 Foxs Road to request information with regard to plans to remedy the problem and to remind the property owner that Township approval and possible permits may be required prior to re-diverting stormwater.

Zoning Ordinance Review/Amendment – The Township Secretary requested a quote from John Weber, LTL Consultant, Ltd. LTL proposes to provide professional services associated with updating the Township’s Zoning Ordinance at an hourly rate of \$75.25/hour. The Board requested the Township Secretary obtain additional cost estimates from other engineering firms (to compare prices), prior to making a final decision on a consultant to assist the Township with updating the Zoning Ordinance.

Act 537 Plan Postcard Seeking Volunteers – Options for printing, mailing, etc. were provided to the Board for final approval to proceed with mailing. The Board opted to hold off on the mailing until next month.

Richard J. & Carol A. Blair Subdivision – Five Points Road – Plan is still under review by the Planning Commission. No new items for action by Board at this time. Time extension previously granted by the Township until June 20, 2016.

Reading 120 Bicycle Race – Mr. John Eustice provided Rockland Township with an overall racecourse for the 2016 Reading 120 to be held Saturday, September 10, 2016, including time tables and traffic control plans. In his correspondence dated 5/6/16, Mr. Eustice requested a permission letter from Rockland Township granting permission for the race as part of the TE300 permitting process. In addition, Mr. Eustice mentioned that the Berks County Emergency Services Department has undertaken the task of organizing fire police and local EMS teams to help with the traffic control for the race. Any assistance Townships and fire companies can provide would be greatly appreciated. The race organizers will contract for services to fill gaps where needed. On a motion by Duane Bennetch, seconded by Nathan Ohlinger, the Board requested the Township Secretary obtain additional information on the TE300 permitting process. If the TE300 permitting process is associated with PennDOT’s Special Events permit, then the Board authorizes the Township Secretary to send a letter of support similar to last year’s letter. There was no public comment. All were in favor. Motion carried.

BILLS

The new John Deere Skid Steer Loader and Cold Planer were delivered on May 5, 2016. The bill list includes the first payment of \$49,800.00 for the purchase of the skid steer and cold planer (approximate balance of \$10,300.00 to be paid in calendar year 2017). The 5/10/16 bill list also includes Fire & EMS Dispatching Services for 2016 totaling \$13,552.47 payable to the County of Berks, and the fourth payment of \$3,793.82 for the County radio hardware and accessories for Lyons Fire Company, Ruscombmanor Fire Company and Topton Ambulance payable to the County of Berks. Both items were included in the 2016 budget and are payable to the County by June 1, 2016.

A listing of the Unpaid Bills as of May 10, 2016 was provided for the Board of Supervisors approval. The total of the unpaid bills for approval was **\$98,515.88** from the General Fund. On a motion by Herb Meadway, seconded by Duane Bennetch, the Board approved payment of the unpaid bills list totaling \$98,515.88 from the General Fund. There was no additional public comment. All were in favor. Motion carried.

NEW BUSINESS

Summer 2016 MS4 Workshop – PA DEP will be hosting a one-day workshop for Municipal Separate Storm Sewer System (MS4) permittees. The goal of the workshop is to help prepare current and future permittees for their next permit application or NOI (Notice of Intent). The workshop will be held on June 28 or June 29 at the Crowne Plaza Reading Hotel, Wyomissing, PA. Registration cost is \$50 per participant. On a motion by Nathan Ohlinger, seconded by Herb Meadway, the Board authorized attendance at the Summer 2016 MS4 Workshop by Michael Pott (Roadmaster) and Karen Krall (Township Secretary) at a cost of \$50/each. There was no public comment. All were in favor. Motion carried.

The Township received the Audit Report for the year ending December 31, 2015 from Herbein & Co. The 2015 audit and financial report are available for public inspection at the Township Office. On a motion by Herb Meadway, seconded by Nathan Ohlinger, the Board approved the audit notice for calendar year 2015 provided by Herbein & Co. for advertising. There was no public comment. All were in favor. Motion carried.

The Township received notification from LTL Consultants, Ltd. that Robert H. Wuerth has recently joined LTL as a certified Sewage Enforcement Officer (SEO) and a PAPSS-certified Soil Scientist. LTL is requesting that Rockland Township add Robert to the list of Sewage Enforcement Officers authorized to represent the Township. An updated list of SEOs (including Robert Wuerth) was provided by LTL. After a brief discussion, on a motion by Herb Meadway, seconded by Duane Bennetch, the Board approved the addition of Robert H. Wuerth as an Alternate Sewage Enforcement Officer for Rockland Township (and authorized the updated list of SEOs be forwarded to PA DEP). There was no public comment. (Herb Meadway – Yes, Duane Bennetch – Yes, Nathan Ohlinger – Abstained). Motion carried.

Spotted Lanternfly Update – Volunteers Needed – Tree Banding Program – Penn State Extension is recruiting property owners to trap and destroy the spotted lanternfly in the quarantined areas of Berks, Bucks, Chester and Montgomery Counties. To participate, volunteers must own property with a confirmed population of spotted lanternfly, and have Ailanthus altissima (tree of heaven) trees. Participants are needed to hang sticky bands on their trees to catch the insects, change the bands every two weeks from May through December, and add the results of their catch into an on-line database. It will take an estimated 15 to 20 minutes of time to service a single band, count, and enter data, and interested volunteers must attend one training session to participate in the banding program. Participants must also agree to schedule pickup of spent bands for proper disposal by the Pennsylvania Department of Agriculture (PDA). For more information, contact the Penn State Extension office in Lehigh County (Emelie Swackhamer).

CORRESPONDENCE

A listing of correspondence dated May 10, 2016 was presented to the Board of Supervisors for their review.

Reports regarding zoning/building, sewage and stormwater issues and activity for April 2016 were provided to the Board of Supervisors for review.

- Complaint Form – 120 Lyons Road – On a motion by Duane Bennetch, seconded by Nathan Ohlinger, the Board authorized forwarding the complaint on to Zoning Officer, Michael Schwenk. There was no public comment. All were in favor. Motion carried.

UPCOMING MEETINGS/EVENTS:

Tuesday, May 31, 2016 @ 7:30PM – Planning Commission Meeting

Tuesday, June 14, 2016 @ 7:30PM – Board of Supervisors Meeting

PUBLIC COMMENT

There was no public comment.

There being no further business, the meeting was adjourned at 9:13PM on a motion by Duane Bennetch, seconded by Nathan Ohlinger. Motion carried.

Respectfully submitted,

Karen Krall
Secretary/Treasurer