

**ROCKLAND TOWNSHIP
BOARD OF SUPERVISORS
MEETING MINUTES**

MARCH 13, 2018

The monthly meeting of the Rockland Township Board of Supervisors was held on March 13, 2018 at 7:00PM at the Rockland Township Municipal Building. The following board members were present: Chairman Duane Bennetch, Vice Chairman Nathan Ohlinger, and David Wartzenuft. Also present were Attorney Alfred Crump (Township Solicitor) and interested citizens.

The meeting was called to order at 7:00PM by Chairman Duane Bennetch. The meeting was opened with the pledge to the flag.

The minutes of the Board of Supervisors meeting held on February 13, 2018 were presented to the Board for approval. On a motion by David Wartzenuft, seconded by Nathan Ohlinger, the February 13, 2018 meeting minutes were approved as presented. There was no public comment. All were in favor. Motion carried.

The balance sheets, check detail and deposit detail for February 2018 were prepared by the Secretary/Treasurer for the Board's review with the following balances reported to the Board of Supervisors.

101.000	General Fund – Checking	2,643.44
106.000	General Fund – Savings	2,078,223.85
107.001	General Fund – Savings	284,835.75
107.002	General Fund – Certificates of Deposit	100,004.02
109.002	Certificate of Deposit	109,106.16
110.000	Petty Cash	200.00
	State Aid Account – Savings	26,416.80
	State Aid Account – Checking	403.16
107.003	Capital Reserve Account – Savings	114,087.10
107.005	Payroll Account – Checking	26,521.73
	Total as of February 28, 2018:	\$2,742,442.01

On a motion by Nathan Ohlinger, seconded by David Wartzenuft, the balance sheets, check and deposit details for February 2018 were approved as presented. There was no public comment. All were in favor. Motion carried.

REPORT OF SOLICITOR

State Game Lands Along Forgedale Road – The Township Solicitor informed the Board that he received information (drawing) from the PA Game Commission. The Township Solicitor will provide a copy of the drawing to all Board members, and Township officials were encouraged to review the drawing/information.

REPORT OF ROADMASTER

The Roadmaster informed the Board that the Township road crew plans to perform maintenance work (backfilling of scour holes along both abutments) at the Beaver Creek Road bridge over the Bieber Creek before March 31, 2018.

On a motion by David Wartzenuft, seconded by Nathan Ohlinger, the Board authorized LTL Consultants, Ltd. to proceed with preparation of the necessary paperwork/application for General Permit-11 from PA DEP in order for the Township to perform the recommended repair maintenance at the Conrad Road bridge (to backfill scour holes at inlet and outlet of culvert as recommended per 2016 bridge inspection report). There was no public comment. All were in favor. Motion carried.

The Roadmaster sought Board approval for the installation of guiderail along Forrest Road (over pipe and stone culvert) and an update to guiderail along Keller Road (at culvert) and also sought approval to obtain updated quotes for upgrades to guiderails at various locations throughout the Township as part of the Township's ARLE application. However, the Roadmaster did not have quotes available at tonight's meeting.

On a motion by David Wartzenuft, seconded by Nathan Ohlinger, the Board approved the Roadmaster proceeding with the installation of guiderail along Forrest Road and Keller Road. There was no public comment. All were in favor. Motion carried. On a motion by Nathan Ohlinger, seconded by David Wartzenuft, the Board authorized the Roadmaster proceed with obtaining quotes for upgrades to existing guiderails at various locations throughout the Township (to be included with the 2018 ARLE application). There was no public comment. All were in favor. Motion carried.

The Roadmaster informed the Board that the following roads were included for the 2018 Road Project:

Bick Road – From Lobachsville Road to intersection of Keller Road (1.13 miles) – Mill & fill, crack seal and double oil chip seal coat.

Angstadt Road – From Keller Road to Lobachsville Road (0.96 miles) – Mill & fill, crack seal and double oil chip seal coat.

Deysher Road – From intersection at Schweitz Road to Township Line (0.95 miles) – Mill & fill, crack seal and double oil chip seal coat.

Forrest Road – Township Line to Township Line (0.80 miles) – Pulverization and 3” 19MM pave.

On a motion by David Wartzenuft, seconded by Duane Bennetch, the Board approved the above roads for inclusion with the 2018 Road Project and authorized the Roadmaster to proceed with the 2018 Road Project. There was no public comment. All were in favor. Motion carried.

OLD BUSINESS

Birdsboro Pipeline Project Land Development Plan – Rockland & Oley Townships – The land development plan was conditionally approved by the Planning Commission on February 27, 2018 (pending compliance with all outstanding review items outlined in Township Engineer’s review letter dated 2/22/2018, pending the Township’s receipt of a copy of the Army Corps of Engineers letters, FERC approval and copies of all required approvals from all necessary state and federal regulatory agencies, and subject to the Township’s receipt of payment for any and all outstanding engineering and attorney review fees associated with this project). Mr. Steve Rawlings, DTE Energy was present and requested the Board’s approval of the land development plan with the same conditions. Township officials briefly discussed the status of the land development plan review and the outstanding items mentioned in the latest Township Engineer review letter dated March 13, 2018. Chairman Duane Bennetch expressed concern with the impact of this proposed facility on the Township’s emergency responders. Since the March 13, 2018 review letter was completed just hours before tonight’s meeting, Mr. Rawlings requested time to review the Township Engineer’s letter. The Township Solicitor suggested the Board continue with the remaining meeting agenda items and return to this item prior to adjournment of tonight’s meeting, in order to allow Mr. Rawlings and Mr. Paul Wilson, Dawood Engineering time to review the Township Engineer’s letter.

Zoning Ordinance Amendment/Update – The Zoning Ordinance Amendment/Update is in progress. Township officials plan to review and discuss Article 8 (General Regulations) at the March 27, 2018 Planning Commission meeting.

Township Logo– The Township Secretary contacted Kurt Lebo to advise that the Board decided to move forward with the Township logo for the wall in the meeting room with a 1” thick background at a cost of \$310.00.

Sewage Advisory Committee Update – The next meeting of the Sewage Advisory Committee has not yet been scheduled. The Township Solicitor informed the Board that he will continue to try to contact Dr. Hugh Archer to obtain an update.

Lyons Fire Co. Proposal – At the October 2017 budget meeting, representatives from the Lyons Fire Company requested the Board consider changing the allocation of monies to Lyons Fire Company and Ruscombmanor Fire Company. The proposal included a proposed 80% allocation of funding to the Lyons Fire Company and 20% allocation of funding to Ruscombmanor Fire Company. To date, the Board has not yet made a decision regarding the breakdown of funding for the fire companies for 2018, and the proposal was briefly discussed again. Chairman Duane Bennetch mentioned that he would be in favor of keeping the allocations the same for

2018 as for 2017. Supervisor Nathan Ohlinger made a motion to keep the donation amount the same for 2018 (\$13,000.00 for Lyons Fire Company and \$7,000.00 for Ruscombmanor Fire Company). Duane Bennetch seconded the motion. During the public comment period, Mr. Steve Haring inquired why the Board would not base the allocation breakdown on the call volume reports provided by each fire company. Mr. Jerry Keller suggested the Board seek the opinion of Eric Fox, Ruscombmanor Fire Company. Mr. Eric Fox advised that the current 60% Lyons Fire Company and 40% Ruscombmanor Fire Company allocation would not seem fair (based on call volume), and he would be amicable to whatever the Board ultimately decides. In addition, Eric Fox mentioned that he felt the donation allocation should be the same as the allocation for the distribution of the foreign fire funds for 2018. There was no additional public comment. The motion ultimately did not pass. VOTE: David Wartzenuft-NO, Nathan Ohlinger-YES, Duane Bennetch-NO After a brief discussion, Supervisor Duane Bennetch made a motion to change the donation allocation for 2018 to 75% for Lyons Fire Company and 25% for Ruscombmanor Fire Company. There was no second. Supervisor David Wartzenuft made a motion to change the donation allocation for 2018 to 80% for Lyons Fire Company (\$16,000.00) and 20% for Ruscombmanor Fire Company (\$4,000.00) for 2018. The motion was seconded by Duane Bennetch. There was no public comment. All were in favor. Motion carried.

Building Code Official/Building Inspector Appointment – The Board met with Mr. James Franey on March 8, 2018. On a motion by David Wartzenuft, seconded by Nathan Ohlinger, this item was tabled until the April 10, 2018 meeting. There was no public comment. All were in favor. Motion carried.

BILLS

A listing of the unpaid bills as of March 13, 2018 was provided for the Board of Supervisors approval. The total of the unpaid bills for approval was \$41,554.71 from the General Fund. On a motion by Nathan Ohlinger, seconded by David Wartzenuft, the Board approved payment of the unpaid bills totaling \$41,554.71 from the General Fund. There was no public comment. All were in favor. Motion carried.

NEW BUSINESS

2017 Reimbursement for Enforcing the PA Sewage Facilities Act – LTL Consultants, Ltd. provided the Township with a completed application for reimbursement for enforcing the Sewage Facilities Act for 2017. The total amount of the reimbursement was \$5,820.76. On a motion by Duane Bennetch, seconded by Nathan Ohlinger, the Board approved the application prepared by LTL Consultants, Ltd. for enforcing the PA Sewage Facilities Act for 2017 in the amount of \$5,820.76 for signature and forwarding to PA DEP. There was no public comment. All were in favor. Motion carried.

Emergency Management Coordinator Resignation – Rockland Township received a letter of resignation from Alton Zentner effective March 31, 2018. Alton Zentner is recommending the Board consider appointing Steve DeCola to the Township's Emergency Management Coordinator position. On a motion by Duane Bennetch, seconded by David Wartzenuft, the Board accepted the resignation of Alton Zentner, Township Emergency Management Coordinator effective March 31, 2018 and appointed Steve DeCola as the Township's new Emergency Management Coordinator. There was no public comment. All were in favor. Motion carried.

Request for Use of Township Building Meeting Room – Rockland Township received a request from Rachel Weaner, Lotus Environmental Consultants for the use of the Township Building's meeting room for a meeting and/or informational session for a future PennDOT project to occur in Rockland Township. Lotus Environmental Consultants will be handling all of the environmental concerns and permits for the project and will also be handling all public notifications and soliciting input from Township officials and residents in advance of this proposed project. Since the PennDOT project is proposed to occur in Rockland Township and will likely have an impact on the Township and its residents, Lotus Environmental Consultants is checking to see whether a meeting could be scheduled in the area/community. On a motion by Duane Bennetch, seconded by Nathan Ohlinger, the Board tabled this item until the Township Secretary is able to obtain additional information from Lotus Environmental Consultants. There was no public comment. All were in favor. Motion carried.

New Copier for Township Office (Included in 2018 Budget) – On a motion by David Wartzenuft, seconded by Nathan Ohlinger, the Board approved the purchase of a new copier totaling \$7,650.00 (Costars pricing), as included in the 2018 approved budget. There was no public comment. All were in favor. Motion carried.

The Township received notification from PennDOT that beginning March 12, 2018 thru June 29, 2018 PennDOT will be contracting with Tri-State Traffic Data to collect traffic data on municipally owned roads in Rockland Township. Two roads in Rockland Township were listed for traffic counts between March 2018 thru June 2018 (Carls Hill Road and Timothy Drive). After a brief discussion, on a motion by Duane Bennetch, seconded by Nathan Ohlinger, the Board instructed to the Township Secretary to contact PennDOT to find out why these two roads were chosen (as these two roads will not be representative of the typical, average traffic counts for Rockland Township). There was no public comment. All were in favor. Motion carried.

CORRESPONDENCE

A list of correspondence dated March 13, 2018 was presented to the Board of Supervisors for review.

Reports and updates regarding zoning/building, sewage and stormwater issues and activities for February 2018 were provided to the Board of Supervisors for review. Direction was needed from the Board for one few code-related matter.

14 Day Road – A recent update was received from Jackie Hollenbach, Township Zoning Officer. The property owner is inquiring whether the Board could give him until April for the clean-up to begin. This matter was briefly discussed by the Board, and the Board noted that the property owners were initially contacted over two years and nine months ago regarding cleanup of the property. Therefore, on a motion by Duane Bennetch, seconded by David Wartzluft, the Zoning Officer was instructed to move forward with formal action against the property owner(s). There was no public comment. All were in favor. Motion carried.

Birdsboro Pipeline Project Land Development Plan – Mr. Steve Rawlings, DTE Energy advised the Board that he reviewed the Township Engineer's review letter dated March 13, 2018 and has identified several items which DTE Energy would like the opportunity to readdress. Mr. Rawlings submitted a time extension request to the Board until April 30, 2018 for the Birdsboro Pipeline Project Land Development Plan. On a motion by Duane Bennetch, seconded by Nathan Ohlinger, the time extension until April 30, 2018 was approved for the Birdsboro Pipeline Project Land Development Plan. There was no public comment. All were in favor. Motion carried.

UPCOMING MEETINGS/EVENTS:

Wednesday, March 14, 2018 @ 7:00PM – Public Hearing (Continued) – Zoning Hearing Board (94 Lyons Road)
Tuesday, March 27, 2018 @ 7:30PM - Planning Commission Meeting (*Zoning Ordinance Update Meeting*)
Tuesday, April 10, 2018 @ 7:00PM – Board of Supervisors Meeting

PUBLIC COMMENT

Mr. Eric Fox informed meeting attendees that he has tickets available for Ruscombmanor Fire Company's 8th Annual Cow Chip Bingo tickets (fundraiser) to be held on Saturday, May 5, 2018, and he also inquired about the Township's Fire Company Equipment Fund.

Mr. Nathan Keller, Lyons Fire Company inquired as to whether Township officials are considering the installation of another dry hydrant in the Township for 2018. The Board informed Mr. Keller that funds were included in the 2018 budget for the installation of another dry hydrant, and it was agreed that this item would be added to next month's meeting to begin preliminary discussion about the possible location(s) for another dry hydrant.

There was no additional public comment. There being no further business, the meeting was adjourned at 8:06PM on a motion by Duane Bennetch, seconded by Nathan Ohlinger. Motion carried.

Respectfully submitted,

Karen Krall
Secretary/Treasurer