President Dunkelberger called the Borough’s March 12, 2015, Public Meeting to order at 7:00 p.m., as advertised. The purpose of the meeting was to discuss the Borough’s Municipal Separate Storm Sewer System (MS4) Program. Council members in attendance were: President Ronald C. Dunkelberger, Elizabeth M. Bentz; George B. Clark; John W. Hoffert; Michael A. Hoffert; Ronald R. Klee, Jr. and Todd A. Lubas. Present in addition to the council members were: Mayor Andrew R. Hivner, Manager Michael D. Mountz, Police Chief Brett A. Hivner, Solicitor John A. Hoffert, Assistant General Supervisor/Borough’s MS4 Representative Scott D. Brossman and Secretary Jan M. Boyd. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following residents and visitors:

Alyssa Oxenreider – 132 Chestnut Street
Gerald R. Potts – 321 Second Street
Harold Stupp – 115 South Miller Street

Kate Keppen – Berks County Conservation District
Zachary Morey – Solicitor Hoffert’s Associate

President Dunkelberger then turned the meeting over to Kate Keppen, who provided an educational presentation on the Municipal Separate Storm Sewer System (MS4) Program.

Upon the conclusion of the presentation, Ms. Keppen requested any comments or questions. There were no comments or questions from the Council members or the public in attendance.

The Public Meeting adjourned at 7:20 p.m.

The March 12, 2015, Shillington Borough Council meeting was called to order at 7:30 p.m. by President
Dunkelberger. Following the invocation by Mayor Hivner and the oath of allegiance, roll call was taken. Council members in attendance were: Elizabeth M. Bentz; George B. Clark; Ronald C. Dunkelberger, Sr.; John W. Hoffert; Michael A. Hoffert; Ronald R. Klee, Jr. and Todd A. Lubas. Present in addition to the council members were: Mayor Andrew R. Hivner, Manager Michael D. Mountz, Fire Chief David M. Bentz, Police Chief Brett A. Hivner, Solicitor John A. Hoffert and Secretary Jan M. Boyd. Kenneth Fulmer of Great Valley Consultants was also in attendance along with the following residents and visitors:

Ralph Bailey - 316 Wheatland Avenue
Olivia Dennis - 436 March Street
Clayton Inderbitzen - 215 State Street, Scout Troop #236
Melissa Inderbitzen - 215 State Street
Alyssa Oxenreider - 132 Chestnut Street
Gerald R. Potts - 321 Second Street
Leonard Shearer - 312 Holland Street
Harold Stupp - 115 South Miller Street
Conrad Vanino - 222 Pennsylvania Avenue
Michael Lanza - 1330 Logan Street, Cumru
          Scout Troop #236
Zachary Morey - Solicitor Hoffert’s Associate
Andrew Wagaman - representative, Reading Eagle

As there were no objections, the minutes of the February 12, 2015, council meeting were approved as forwarded to each member, on a motion by Dr. Clark, seconded by Mr. John Hoffert, and duly carried.

President Dunkelberger welcomed the members of Scout Troop #236, who attended the meeting as part of the requirements of a merit badge. He also welcomed back Olivia Dennis who is attending the Council Meetings as a possible Junior Council Person.

At this time, Police Chief Brett Hivner introduced the Borough’s recently hired patrolman, Matthew R. Cavallo, who started with the Borough as of March 1, 2015.
Mr. Vanino thanked Council for their support of the Shillington Business Association’s “Blue Ribbon Campaign,” which shows support of the local law enforcement officers. He advised that now Crime Alert Berks would like to run this same campaign throughout the County for a one (1) month period beginning on March 20. He will be providing a supply of blue ribbons to the Town Hall for anyone to pick up.

Public Comment on Agenda Items: None.

COMMITTEE REPORTS:

**Mayor** - Mayor Andrew R. Hivner gave the Police Department’s report for the month of February. During this month, the Department handled 818 incidents, with 176 arrests being made. Also during this month, 3,249 patrol miles were traveled.

All officers have completed the annual mandatory updates re-certification and Taser re-certification.

**Police and Personnel** - On a motion by Mr. Ronald R. Klee, Jr., chairman, seconded by Dr. Clark, and duly carried, Council approved the payment of $2,947.17 in overtime to the members of the Police Department during the month of February.

**Administration-Law-Finance** - Dr. George B. Clark, chairman, presented the February 28, 2015, Financial Statements, as follows:

- General Fund - $210,087.68
- Water Fund - $220,895.66
- Sewer Fund - $33,416.11
- Recreation Board - $16,105.54
- Fire Fund - $8,111.77
- Streets Improvement Fund - $0.00

Mr. Michael Hoffert made a motion, which was seconded by Mr. Klee, and unanimously carried, to confirm the payment of the bills associated with the above listed statements.
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By motion of Dr. Clark, seconded by Mr. John Hoffert, and duly carried, Council approved the following contribution requests for 2015:

- Berks County Solid Waste Advisory - $250.00
- Berks Visiting Nurse Association - $100.00
- Crime Alert Berks County - $250.00

Roll Call - 7 ayes

Dr. Clark made a motion, which was seconded by Mrs. Bentz, and unanimously approved, to appoint the following to the Borough’s Boards/Committees:

a. **Matthew A. Forrer** - Planning and Zoning Commission - term to expire June 2016
b. **Corrine M. Pinto** - Zoning Hearing Board alternate - term to expire April 2017

Dr. Clark requested each member of Council to review the 2014 Audit, as received from Reinsel Kuntz Lesher, Certified Public Accountants and Consultants so that action may be taken on this document at the April meeting.

**Fire** - Mr. Michael A. Hoffert, chairman, gave the Fire Chief’s report for the month of February. During this time, the Department responded to a total of forty-five (45) dispatches consisting of twelve (12) calls in the Borough and thirty-three (33) assists to neighboring departments. The Department also conducted four (4) training sessions during the month.

The members covered 152 hours of the 160 hours of available daytime staffing for the month. All days had partial staffing.

**Building–Tree–Pole and Light** - Mrs. Elizabeth M. Bentz, chairman, gave the Borough’s Building Code Official’s report for the month of February. During this month, three (3) new permits were issued, twenty-four (24) certificates of use/occupancy were issued and sixteen (16) existing permits remain open.
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Mrs. Bentz reported that twenty-three (23) trees are scheduled to be planted by the Tree Advisory Committee for their spring planting.

**Streets–Sanitation–Water** - Mr. John W. Hoffert, chairman, reviewed with Council the March Engineer’s Report. He noted the following:

  > Great Valley Consultants will commence with the survey and base plan preparation of Walnut Street Water Main Project once the snow melts from the area.

  Mr. Hoffert continued this Committee’s report by giving the report of the Public Works Department for the month of February.

**Recreation** - Mr. Todd A. Lubas, chairman, gave the minutes of the Recreation Board meeting held on March 9, 2015.

  The Recreation Board discussed the status of the proposed playground equipment and the following improvements that they are recommending be completed for this summer:

  "Wi-Fi for the pool area
  "Repaint the bathhouse floor
  "Purchase of a new diving board for the pool
  "Obtain a new AED (Automated External Defibrillator) for the pool

  The Recreation Board also recommended that Council approve the following activities:

  a. The closing of Broad Street between Kings Boulevard and Philadelphia Avenue (Route 724) on April 25, from 8:00 a.m. to 2:00 p.m. for the Color Run (approved by Council December 11, 2014).

  On a motion by Mr. Lubas, seconded by Mr. Michael Hoffert, and duly carried, Council approved the closing of Broad Street, as
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outlined above, including the advertising of an ordinance, should the closure warrant an ordinance.

b. The Spirit Run, scheduled for Saturday, August 22, 2015 at 6:00 p.m. in the Park. No streets are required to be closed for this activity.

Mr. Lubas made a motion, which was seconded by Dr. Clark, and unanimously carried, which approved this activity.

Mr. Lubas made a motion, which was seconded by Mr. Klee, and unanimously approved, giving permission to enter into the Agreement with The Greaseband in the amount of $2,650 for the Concert in the Park scheduled for August 7, 2015. Roll Call - 7 ayes

Solicitor - Solicitor Hoffert presented Resolution No. 3-2015, which establishes the rental fee for the pavilions in the Park, as required by Ordinance No. 1017. It was noted that there was no change to this fee from the 2014 rates. Council adopted this resolution, as presented, on a motion by Mr. Michael Hoffert, seconded by Mr. John Hoffert, and duly carried.

Mr. Klee made a motion, which was seconded by Mr. Lubas, and unanimously carried, authorizing the Solicitor to file liens on the following:

a. Maureen Fanning - Tampa, Florida for: 541 Gregg Street, Shillington

Outstanding water/sewer/refuse bills from 9/30 and 12/31/14 - $438.69

Turn-off fee - 30.00

Total outstanding - $468.69
b. Victoria A. Mott - 202 Pembroke Drive, Cumru

Outstanding water bills from 7/31, 10/31 and 12/31/14 - $168.24
Outstanding Jobbing invoice from December 29, 2014 for the repair of a damaged curb box - 326.96
Total outstanding $495.20

c. Catherine Blanchard - 619 Governor Drive, Cumru

Outstanding water bills from 9/30 and 12/31/14 - $76.04
Turn-off fee - 30.00
Total outstanding - $106.04

d. Patrick R./Patricia A. Austin - Clearwater, Florida
   for: 234 E. Elm Street, Shillington

Outstanding invoice for grass/weed cutting from September 24, 2014 - $82.50

Solicitor Hoffert advised that he provided a resolution to the Borough Manager and to Scott Brossman (the Borough’s MS4 representative) for their review, which will supplement the Borough’s Stormwater Management Ordinance. As it has not yet been determined whether this document will need to be enacted as an ordinance or as a resolution, Mr. Klee made a motion, which was seconded by Mr. John Hoffert, and duly carried, authorizing the advertising of this document, if necessary.

Manager - Mr. Mountz reported that on March 2, 2015, the Borough received $125,073.16 from the Pennsylvania Department of Transportation representing the Liquid Fuels Tax allocation for 2015.

The Borough received $200.00 on March 3, 2015 from the Pennsylvania Liquor Control Board representing...
the fees for retail liquor and malt beverage licenses
issued in the Borough during the period of August 1, 2014
through January 31, 2015.

On March 10, 2015, the Borough received
$111,448.45 from the Berks Earned Income Tax Bureau
representing the Borough’s share of the earned income tax
processed from February 1, 2015 through February 28, 2015.

Mr. Mountz advised Council that PFM Asset
Management, who administers the Borough’s pension plans,
has restructured their rates, resulting in lower rates to
the Borough. Therefore, on a motion by Mr. John Hoffert,
seconded by Mr. Klee, and duly carried, Council approved
the amendments to the Borough’s Investment Advisory
Agreements with PFM Asset Management for both pension
plans, to effectuate the new rate structure.

Mr. Michael Hoffert made a motion, which was
seconded by Dr. Clark, and unanimously approved, giving
permission to renew the Borough’s membership with the
Berks Conservancy in the amount of $50.00.

Roll Call - 7 ayes

Questions from the Audience:

Mr. Potts questioned whether anything was heard
from Cumru Township regarding the repair of the hole in
the wall. Mr. Mountz advised that he had not heard
anything lately.

Mr. Potts also questioned the status of a
replacement for the Codes Enforcement Officer. Mr. Mountz
advised that this work is currently being handled in-
house, with some job restructuring to be done in the near
future.

Mrs. Oxenreider questioned whether the ordinance
will be changed to prohibit the “Snap on Tools” truck from
parking in the area of Spruce Street and Second Street.

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She was advised that the parking regulations will be reviewed with the Committee, as some sections of the ordinance need to be tightened up.

As there was no further business, the meeting was adjourned on a motion by Dr. Clark, seconded by Mr. Klee, and duly carried at 8:24 p.m.

Respectfully submitted,

Jan M. Boyd
Borough Secretary