

The workshop meeting of the Borough Council of the Borough of Sinking Spring was called to order on Wednesday, October 28, 2015 at 7:00 p.m. at the Sinking Spring Borough Hall by President James Pachuillo. After the Pledge to the Flag, Elizabeth Eagelman called the roll reflecting the following Council Members present:

James Pachuillo
TJ Huckleberry
George Butkus
Denise Stine
Lisa Gantner
Tracy Peterson
Brian Hoffa

Other officials present were: Mayor Gary Cirulli, Charles Haws, Borough Solicitor; Brad Smith, ARRO Consulting; Michael Hart, Public Works Director; Police Chief Lee Schweyer, Regina Shade, Borough Manager and Elizabeth Eagelman who recorded the minutes of the proceeding.

VISITORS/PUBLIC COMMENT:

Officer James Demsko addressed Council and introduced Mr. Nicolas Camacho who is a Chaplin at West Lawn United Methodist Church. He stated that they wanted to get a new bicycle for the Police Department so he approached Mr. Camacho and they did a Car Wash to raise the funds. He also mentioned that the church donated an additional \$150.00 for the light package. Council thanked Officer Demsko and Mr. Camacho.

BID OPENING – TRASH, RECYCLING, BULK ITEMS:

The documentation is attached and will become part of the permanent record. After reading the bids, the apparent low bidder was Eagle Disposal with of bid of \$204,192.00 for 2016 through 2020. Mr. Pachuillo stated that Council could make a motion to accept the low bid contingent upon the Solicitor's review of all documents. Mrs. Shade stated that they put the bid out for the same pick up we have now which is once a week pick up on Wednesday's for trash, recycling and one bulk item per week. Mr. Hoffa made a motion to accept Eagle Disposal's low bid for the three year contract covering 2016, 2017 and 2018 contingent upon the Solicitors review; seconded by Mr. Huckleberry. AYES – 7, NAYS – 0, ABSENT – 0. Motion carried.

BUSINESS:

Mr. Pachuillo stated that the first item is the Stormwater Management presentation by Ashley Showers. Ms. Showers stated that the Borough is a MS4 Permit holder with DEP and that we are required to have an annual Public Meeting discussing stormwater, what it is, what you are required to do, and how the citizens can help fulfill the Borough's requirements for the MS4 Permit. She gave a brief overview of Stormwater and the MS4 Program. She stated that the MS4 Program

BUSINESS (Cont.):

requires the Borough to implement a Stormwater Management Plan, a Stormwater Ordinance, and follow the 6 minimum control measures. The control measures include public education and outreach, public participation and involvement, illicit discharge detection and elimination, construction site stormwater runoff control, post-construction stormwater management and pollution prevention and good housekeeping for municipal operations.

The next item was the Cell Phone Tower Agreement. Mr. Haws stated that he reviewed the Lease with Mr. Hart and Mrs. Shade back in April or May and they proposed some changes which were agreed to by Verizon in July. He mentioned that he looked over the Agreement again and found two more things that he does not like which he believes are important. He stated that the first is that there is a provision in the Lease that gives them, at the end of each annual period, the opportunity to provide the Borough three months' notice and then terminate the Lease Agreement. He stated that it should be reciprocal so that the Borough could also terminate the Lease Agreement with three months' notice. The second item is a provision that the Borough must provide them with proof of ownership in order to receive the Lease payments. Mr. Haws believes that they need to do their own due diligence when they enter into the Agreement with the Borough and then the memorandum of Lease gets recorded. Mr. Butkus made a motion to authorize Mr. Haws to draft a letter addressing these two additional points, seconded by Mrs. Stine. AYES – 7, NAYS – 0, ABSENT – 0. Motion carried.

The next item was Library Personnel. Mrs. Peterson stated that she is upset that only two people responded to the e-mail concerning hiring of two new Library personnel. She stated that the Library is shorthanded and no one is doing passports right now so they are losing money. A brief discussion ensued concerning voting by e-mail. Mrs. Peterson made a motion to hire Kelsey Haver and Shawn Glancy to work a total combined of 100 hours per month at a starting rate of \$9.00 per hour plus passport fees, seconded by Mr. Butkus. AYES – 7, NAYS – 0, ABSENT – 0. Motion carried.

The next item was the Street Personnel. Mr. Hart stated that they interviewed five candidates and selected Mr. Jason Rapp from Shillington. He stated that Mr. Rapp has his Class A CDL and that he is also a licensed mechanic. He stated that he would like Council's approval to hire Mr. Rapp as a Class 3 which is \$15.75 per hour to start. Mr. Huckleberry made a motion to authorize hiring Mr. Jason Rapp at a rate of \$15.75 per hour conditional on the background checks; seconded by Mr. Butkus. AYES – 7, NAYS – 0, ABSENT – 0. Motion carried.

The next item was the Revitalization Resolution. Mr. Pachuillo stated that the Resolution is just to authorize BOSS2020 to apply for a Multimodal Transportation Fund Grant in the amount of \$1,260,000.00 from the Pennsylvania Department of Transportation to be used for construction of Phase 3, Segment 1. Mr. Hoffa made a motion to approve the Resolution; seconded by Mr. Huckleberry. AYES – 7, NAYS – 0, ABSENT – 0. Motion carried.

GEORGE BUTKUS – SEWER AND SANITATION:

Mr. Butkus mentioned the Specs for the bid to go out for the Sewer Lateral to go under Penn Avenue. He stated that Council authorized the Sewer Committee to review and approve but the Committee didn't get to review it because it wasn't ready. Mr. Butkus made a motion to authorize ARRO to proceed and go out for bid; seconded by Mr. Hoffa. AYES – 7, NAYS – 0, ABSENT – 0. Motion carried.

EXECUTIVE SESSION:

Mr. Pachulo stated that they needed to go into Executive Session for a personnel issue and a property acquisition issue. Council went into Executive Session at 7:50 p.m.

RECONVENE:

Council reconvened at 8:39 p.m.

Mr. Pachulo stated that they have a personnel issue to act on. Mr. Butkus made a motion to authorize Mr. Hart to offer an additional position to Mr. Dale Althouse as a Class 3 Streets employee to help us deal with the projects and impending weather with the stipulation that he must get his Class A CDL within six months; seconded by Mr. Huckleberry. AYES – 7, NAYS – 0, ABSENT – 0. Motion carried.

CHIEF SCHWEYER:

Chief Schweyer stated that the Animal Rescue League has sent their annual donation letter and agreement. He stated that this year they want an increase of what we have been sending them, which was \$250.00. He stated that they are asking for \$.50 per resident over the age of 18. Mr. Butkus suggested that Mrs. Shade figure out the numbers and discuss it next week at the Council Meeting. A brief discussion ensued.

Chief Schweyer stated that District Attorney John Adams also sent a letter asking for a donation for the Crime Alerts Berks County. He mentioned that last year the Borough donated \$250.00. Mrs. Peterson made a motion to approve donating \$250.00 to Crime Alerts Berks County; seconded by Mr. Hoffa. AYES – 7, NAYS – 0, ABSENT – 0. Motion carried.

Chief Schweyer mentioned that there was a burglary shortly after 2 a.m. on October 5, 2015 at the Sunoco Gas Station on Penn Avenue. He stated that they processed the scene and got finger prints in the building and outside the building. He stated that they got a match to a 17 year old male who has been apprehended.

MICHAEL HART – PUBLIC WORKS DIRECTOR:

Mr. Hart stated that they are going out with the Street Sweeper trying to pick up the leaves and asked that the residents please be patient.

Mr. Butkus asked if Mr. Hart was able to get anywhere with Mrs. Coldren's neighbor's water run off issue. Mr. Hart stated that he was not informed of an issue. Mr. Butkus stated that he would bring him up to speed after the meeting.

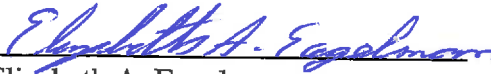
GEORGE BUTKUS – SEWER AND SANITATION:

Mr. Butkus mentioned that the Sewer Committee will be meeting this coming Monday.

ADJOURNMENT:

Mr. Butkus made a motion to adjourn the meeting at 8:45 p.m.

Respectfully submitted,


Elizabeth A. Egelman
Asst. Borough Secretary