

The regular meeting of the Borough Council of the Borough of Sinking Spring was called to order on Thursday, October 3, 2019 at 7:00 p.m., at the Sinking Spring Borough Hall by President James Pachuillo. Debra Bohn called the roll reflecting the following Council Members present:

James Pachuillo  
Tracy Peterson  
H. David Miller  
Denise Stine  
Lisa Gantner  
Brian Hoffa (Absent)  
Robert Metzgar

Other officials present were: Mayor Gary Cirulli; Charles Haws, Barley Snyder; Brad Smith, ARRO Consulting; Bryce Zohner, Public Works Director; Michael Hart, Borough Manager; Officer Maryana Marusyak, and Debra Bohn, Treasurer, who recorded the minutes of the proceeding.

Mr. Pachuillo requested a moment of silence to honor our Police, Fire and EMS personnel and our Armed Forces who protect us every day here and abroad.

**APPROVAL OF MINUTES:**

Mr. Pachuillo asked for a motion to approve the minutes from the September 5, 2019 Council Meeting and the September 25, 2019 Workshop Meeting. Mrs. Peterson made the motion to approve the minutes; seconded by Mrs. Gantner. AYES –6, NAYS – 0, ABSENT – 1. Motion carried.

**VISITORS/PUBLIC COMMENT:**

There were no visitors.

**CORRESPONDENCE:**

No correspondence.

**APPROVAL OF THE BILLS:**

Mr. Pachuillo asked for a motion to approve the bills for September 2019. Mrs. Stine made a motion to approve the bills, seconded by Mrs. Peterson. AYES – 6, NAYS – 0, ABSENT – 1. Motion carried.

**TREASURER'S REPORT:**

Mr. Pachuillo asked for a motion to accept the Treasures Report as written. Mrs. Gantner made a motion to accept the Treasurer's Report as written; seconded by Mrs. Peterson. AYES –6, NAYS – 0, ABSENT – 1. Motion carried.

**WESTERN BERKS FIRE DEPARTMENT:**

Mr. Pachuillo mentioned that their report is included in everyone's packet.

**WESTERN BERKS AMBULANCE:**

Mr. Pachuillo mentioned that their report is also in everyone's packet.

**UNFINISHED BUSINESS:**

Mr. Pachuillo stated that we have the Ordinance amending Zoning Ordinance 577 for Village Greens. Discussion ensued concerning a change to allow only 10% of three (3) bedroom apartments instead of 15%. Mr. Setley stated that 10% is acceptable. Mr. Pachuillo asked if there were any other items that needed to be discussed. Mr. Metzgar and Mrs. Gantner both stated no and that they were ready to recommend it to Council and ready to advertise. Mr. Haws stated that it must go to the Planning Commissions (Borough and County) for their approval and that they get thirty (30) days to review. He stated that they will make that change from 15% to 10% for three (3) bedroom apartments in paragraph h. Mrs. Gantner made a motion to authorize, with the change from 15% to 10% for three (3) bedroom apartments, advertising the Ordinance; seconded by Mrs. Peterson. Mr. Haws stated that we would need to have the hearing thirty (30) days from the date that we advertise which would be the November Workshop meeting on November 27<sup>th</sup>. AYES –6, NAYS – 0, ABSENT – 1. Motion carried. Mr. Setley thanked Council for their time and consideration.

**NEW BUSINESS:**

There was no new business to discuss.

**BRYCE ZOHNER – PUBLIC WORKS DIRECTOR:**

Mr. Zohner mentioned that they found two issues while televising sewer lines, the first is a major main deficiency on Kirkwood, the first block off of Broad Street and also the lateral for 17 Miller Drive was found to be leaking. He stated that he got a quote of \$10,675.00 from Wexcon to repair both issues and asked Council for approval to move forward. Mr. Miller made a motion to authorize Wexcon to make the repairs; seconded by Mrs. Gantner. AYES –6, NAYS – 0, ABSENT – 1. Motion carried.

**SEWER ENGINEER – ARRO CONSULTING – BRAD SMITH:**

Mr. Smith mentioned that they spoke with PADEP and that our Water Quality 2 permit for the Broad Street Sanitary Sewer Improvement should be issued by the end of October. He also mentioned that they have been working on the PENNVEST Application and are looking to have in into PENNVEST by the end of the month so we will have financing in January. He reminded Council that there are various grants available that they can discuss during budget talks.

Mr. Pachuillo thanked ARRO for inviting them to their Golf Outing.

**DENISE STINE – PUBLIC SAFETY:**

Mrs. Stine mentioned that the service for Mr. Schweyer is Saturday, October 19<sup>th</sup> at 10 a.m.

**LISA GANTNER – RECREATION:**

Mrs. Gantner mentioned that the Annual Holiday Open House will be Wednesday, December 4<sup>th</sup> from 6:30 p.m. to 9:00 p.m. She also mentioned that they are going to have a holiday decorating contest and that all the details will be in the newsletter. She also mentioned that they are going to have a family movie pajama night here at the Borough Hall in conjunction with the Library. She also mentioned that if there is anything else for the newsletter to get it to Mrs. Eagelman as soon as possible.

**ROBERT METZGAR – FINANCE COMMITTEE:**

Mr. Metzgar mentioned the e-mail that went out about the CELG / BCW&SA Open House on October 15<sup>th</sup>. He stated that he is going to register and believes it would be a good meeting to attend. Mr. Pachuillo and Mrs. Peterson stated that they would also attend. Mr. Hart stated that he is already registered.

Mr. Metzgar mentioned that their subcommittee met and that they had a productive meeting about the goals for the zoning ordinance.

**TRACY PETERSON – LIBRARY:**

Mrs. Peterson asked Mr. Hart about the budgets and when he needed the Library's. Mr. Hart stated that he is hoping to have the budgets ready to present to Council for the next workshop meeting.

Mrs. Peterson mentioned that the ESL classes started at the Library and that they seem to be going well. She also mentioned that the Library has started an online book club and that they are continuing with their craft nights once a month on Thursdays. AYES –6, NAYS – 0, ABSENT – 1. Motion carried.

**MAYOR CIRULLI:**

Mayor Cirulli stated that he would like to set Trick-or-Treat night as one night only on October 31<sup>st</sup> from 6 p.m. to 9 p.m. Mr. Miller made a motion to set Trick-or-Treat night as October 31<sup>st</sup> from 6 p.m. to 9 p.m.; seconded by Mrs. Stine. AYES –6, NAYS – 0, ABSENT – 1. Motion carried.

**MICHAEL HART – BOROUGH MANAGER:**

Mr. Hart mentioned that we entered into a two year lease for the new lawn mowers earlier this year. He asked Councils permission to pay the lease off early and not carry the debt over to 2020. He stated that the remaining balance is \$10,461.36. Mr. Metzgar made a motion to authorize Mr. Hart to pay off the lease this year; seconded by Mrs. Stine. Mrs. Peterson asked if there was a fee for early termination of the lease. Mr. Hart stated no. Mrs. Peterson also asked what the interest rate is. Mr. Zohner stated that the interest rate is 5.25%. AYES –6, NAYS – 0, ABSENT – 1. Motion carried.

Mr. Hart stated that he received notice from the auditors concerning our 2019 audit. He stated that they submitted the letter of agreement that includes their fees totaling \$11,445.00 for all accounts. Mrs. Gantner made a motion to authorize signing the agreement; seconded by Mrs. Stine. Mrs. Peterson asked if we looked into any other firms. Mr. Hart stated that he did not get a chance to look into any other auditing firms. AYES –6, NAYS – 0, ABSENT – 1. Motion carried.

Mr. Hart mentioned that he received a letter from the Animal Rescue League regarding the Borough participating in their program. He stated that there are changes from last year's costs and that they want to set up a meeting. Mr. Pachuillo mentioned that the Humane Society is also looking into offering services and doing a cost analysis. Mr. Hart stated that he would reach out to them also.

**EXECUTIVE SESSION:**

Mr. Pachuillo stated that they need to go into a brief executive session to discuss a possible land acquisition. Council went into Executive Session at 7:32 p.m.


**RECONVENE:**

Council reconvened at 7:44 p.m. No action was taken.

**ADJOURNMENT:**

Mr. Miller made a motion to adjourn the meeting at 7:45 p.m.

Respectfully submitted,

  
Elizabeth A. Eageman  
Borough Secretary