

The workshop meeting of the Borough Council of the Borough of Sinking Spring was called to order on Wednesday, November 24, 2021 at 7:00 p.m., by Council President James Pachuillo. After the pledge to the flag, Elizabeth Eagelman called the roll reflecting the following Council Members present:

James Pachuillo
Tracy Peterson
H. David Miller
Denise Stine (Absent)
Lisa Gantner
Brian Hoffa
Robert Metzgar (Arrived at 7:09)

Other officials present were: Charles Haws, Barley Snyder, Borough Solicitor; Brad Smith, Engineer, ARRO Consulting; Michael Hart, Borough Manager; Police Chief James Oxenreider; and Elizabeth Eagelman, Borough Secretary, who recorded the minutes of the proceeding.

VISITORS/PUBLIC COMMENT:

There were no visitors signed in or in attendance.

CORRESPONDENCE:

There was no correspondence to be discussed.

UNFINISHED BUSINESS/POSSIBLE ACTIONABLE ITEMS:

Mr. Pachuillo stated that the first item is the Resolution for the 2022 meeting dates. He mentioned that there was much discussion over the last month or two about changing the Council meeting date to spread out the workshop and the regular meeting. He stated that the regular Council meetings would be the second Thursday of each month at 7 p.m. and the workshop meetings would stay the fourth Wednesday of each month at 7 p.m. as needed. Discussion ensued. Mrs. Peterson made a motion to pass the resolution setting the meeting dates for 2022; seconded by Mrs. Gantner. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

The next item was the Fee Resolutions for the Tax Collector. Mr. Haws stated that first Resolution changes the fee charged for Tax Certifications by the Tax Collector and fees charged for Sewer and Trash Certifications by the Borough from \$20.00 to \$30.00 and adds fess that the Tax Collector can charge requestors for Duplicate Bills and payment verifications. Mrs. Gantner made a motion to pass the Resolution; seconded by Mrs. Peterson. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried. Mr. Haws stated that the other Resolution replaces one from 2009 that established the fees to be paid to the Tax Collector by the Borough. He mentioned that Mrs. Eagelman had pointed out that some of the items listed were not handled by the Tax Collector any longer so he

UNFINISHED BUSINESS/POSSIBLE ACTIONABLE ITEMS (Cont.):

revised it and removed the items no longer collected by the Tax Collector. Mr. Miller made a motion to adopt the Resolution as written establishing the fees to be paid to the Tax Collector; seconded by Mrs. Peterson. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

The next item was the Sinking Spring Retail Investors Subdivision Plan. Mr. Smith stated that they submitted their final plan to the Planning Commission and they recertified their approval and waivers on that so this is before Council to reaffirm Council's previous approval and waivers so they can go through with recording. He mentioned that they have satisfied all engineering requirements. Mr. Metzgar arrived at 7:09 after a prior engagement. Mr. Pachuillo filled him in on where we are at and asked for a motion. Mrs. Peterson made a motion to reaffirm Council's previous Conditional approval and waivers subject to ARRO's review letter dated November 18, 2021; seconded by Mrs. Gantner. AYES – 6, NAYS – 0, ABSENT – 1. Motion carried.

NEW BUSINESS/POSSIBLE ACTIONABLE ITEMS:

Mr. Pachuillo stated that the first item is the Heritage Park Agreement of Sale. Mr. Hart mentioned that the Admin Committee met with the Historical Society Board two weeks ago and they discussed the agreement and went over everyone's ideas and concerns. He stated that the Historical Society Board voted to move ahead with it so now it is up to Council if they wish to take over ownership and operate that property. He mentioned that the cost is \$1.00 and we would lease back all of the buildings to the Historical Society except the main freight house that would stay under our control for the Rec Board. He stated that we will be able to rent out the freight house for gatherings and that it has a full kitchen in it and rest rooms. Discussion ensued as to cost of upkeep and routine maintenance. Mr. Hart mentioned that it would add an additional 2.7 acres to the playground area. Mrs. Peterson made a motion to move forward with the Agreement of Sale; seconded by Mr. Hoffa. Mr. Miller questioned taking the buildings if they have not been inspected. Mr. Hart stated that the only one he hasn't been in is the office. Mr. Miller asked if everyone else is comfortable with it. Mr. Metzgar stated that he is excited about it because we are adding to our parks and rec system and helping the Historical Society out. Mr. Hart stated that Council could approve him to sign the Agreement conditioned upon him inspecting the office building. Mrs. Peterson amended her motion to move forward pending an inspection by Mr. Hart; seconded by Mr. Hoffa. AYES – 6, NAYS – 0, ABSENT – 1. Motion carried.

The next item was the approval to purchase additional recycling containers. Mr. Hart mentioned that he applied for a recycling grant to purchase some containers and for public education that totaled a little over \$13,000.00. He stated that he did purchase one round of containers for about \$2,600.00 and has submitted for reimbursement for that and also for public education which would total about \$3,000.00. He stated that as soon as he gets that approved and receives those funds he would like to place another order for 350 containers this time which will cost about \$6,300.00. He mentioned that the grant expires March of next year so hopefully he can get it all in by then. Mr. Miller made a motion to authorize Mr. Hart to move forward with ordering the containers once he receives the reimbursement; seconded by Mr. Hoffa. AYES – 6, NAYS – 0, ABSENT – 1. Discussion ensued concerning the need for lids and container sizes. Motion carried.

TRACY PETERSON – LIBRARY:

Mrs. Peterson mentioned that the Library Board passed their Budget with considerable raises for most of the staff. She also mentioned that they met with someone that they think will be a good fit for the Library Director position.

JAMES PACHUILO – COUNCIL PRESIDENT:

Mr. Pachulo mentioned that next Thursday, December 2nd, at the regular Council meeting we will have the Budgets ready for adoption

ADJOURNMENT:

Mr. Hoffa made a motion to adjourn the meeting at 7:30 p.m.

Respectfully submitted,



Elizabeth A. Eagelman
Borough Secretary