

The regularly scheduled monthly meeting of the Municipal Authority of the Borough of Sinking Spring was opened on Tuesday, December 11, 2007, at 7:30 p.m., at the Sinking Spring Borough Hall, by Mr. Francis Butkus. The following Authority members were present:

Francis Butkus  
Shawn Schwartz  
Paul Roth  
Richard Biggs  
Dennis Leiby

Others present were: Mr. Alex Morrison, ARRO Consulting, Municipal Authority Engineer; Mr. John Hoffert, Authority Solicitor; and Mrs. Elizabeth White, Authority Secretary Treasurer who recorded the minutes of the proceedings. Council Representatives included; Mr. George Butkus.

#### **MEETING TIME CHANGE FOR 2008:**

Mr. Butkus stated that the Borough has requested that we change our meeting time to 7:00 p.m. so that all municipal meetings are at the same time. Mr. Biggs made a motion to change the meeting time from 7:30 p.m. to 7:00 p.m.; seconded by Mr. Schwartz. Motion carried. Mr. Hoffert stated that Ms. White should place an advertisement in the Reading Eagle listing our new meeting time.

#### **JOHN HOFFERT:**

Mr. Hoffert stated that Mr. Mike Setley is here this evening to meet with us concerning financing for the upgrades needed at the plant. Mr. Setley stated that he had the privilege of working with the Authority previously. Mr. Butkus asked what the time frame would be to put a package together. Mr. Setley stated that from the time you know what you want to borrow to the time they complete it would be two or three months. Discussion ensued concerning financing options and capacity needs.

#### **APPROVAL OF MEETING MINUTES:**

Mr. Butkus asked if everyone had a chance to look over last months meeting minutes and if there were any errors or corrections. Hearing none he asked for a motion to approve the minutes from November 13, 2007. Motion was made by Mr. Leiby; seconded by Mr. Schwartz to approve the minutes. Motion carried.

**ENGINEERS REPORT:**

Mr. Morrison presented the Engineers Report dated December 11, 2007. Copy attached.

**Sewer System Infiltration and Inflow Project:**

Mr. Morrison stated that at the last meeting the Authority approved the sending of the Notice of Intent to Award. He mentioned that ARRO has received the contract documents back. He also mentioned that there is a correction to his written report. He stated that contract two had some deficiencies associated with the insurance policy and that they have been corrected since the report was prepared. As a result, ARRO is recommending that the Authority execute both sets of Contract Documents. Mr. Leiby made a motion to execute both sets of Contract Documents; seconded by Mr. Biggs. Motion carried.

**Mountain Home Road Sanitary System Additions Project:**

Mr. Morrison stated that there has been a delay due to shop drawings needing modifications and the equipment submittal more or less starting over in the construction phase. He stated that he has the Time Extension Change Order that was already approved at last months meeting. He mentioned that it just needs signatures.

**Wastewater Treatment Plant Project:**

Mr. Morrison mentioned that they are moving forward with the design phase and that it continues. He stated that the Borough had mentioned their intent to consider a third party review of the project. He mentioned that ARRO has been contacted by Mr. Robert Weinzapfel of BCM Engineers who has been retained by the Borough to review the project. Mr. Morrison stated that he is confident that upon BCM's review it will give the level of confidence that the Borough needs to move forward with. He mentioned that we need the Borough's concurrence on this for planning reasons.

**Hull Street Apartments - Planning Module:**

Mr. Morrison mentioned that we had discussed this at last months meeting and that it was tabled for further discussion. Discussion ensued concerning possible corrections for the line. Mr. Jim McCarthy of McCarthy Engineering stated that he understands that there are some issues that need to be resolved concerning the overloading of the line. He stated that essentially what they are looking for and why they submitted the module was because they were directed by the Authority and the Engineer as a path to get the letter for the Borough. He stated that at this point they are just looking for a letter saying that the Authority would be willing to serve the project if certain upgrades are done. He stated that the Borough has requested that they do not apply for the zoning variance until they have the willingness to serve letter from the Authority. Mr. McCarthy stated that if the Borough Zoning Hearing Board does not grant the zoning

**ENGINEERS REPORT: (Cont.)****Hull Street Apartments - Planning Module: (Cont.)**

variance then they do not have a project. Mr. Hoffert stated that he thinks it behooves the Authority to give them a conditional letter saying that based upon their application the Authority would be willing to serve the project if certain conditions are met concerning the overload of the line.

Discussion ensued concerning Alcon and the overloaded line on Columbia Avenue.

Mr. Butkus asked for a motion to have the Solicitor and Engineer issue the conditional letter. Mr. Schwartz made the motion; seconded by Mr. Leiby. Motion carried.

**Traditions at Sinking Spring Development:**

Mr. Morrison mentioned that they did have a delayed meeting for a conditional use. He believes they did get the conditional use approval but did not get the preliminary plan approval yet.

**Cleaning and Televising Project:**

Mr. Morrison mentioned that ADS had submitted application for final payment but that it was incomplete. He stated that ARRO returned it for additional information and basically that is where it stopped. He stated that they never sent any additional information or another application for final payment. He stated that ADS may not be able to produce the documentation because of the change of people at ADS. Mr. Morrison and Mr. Hoffert will work on finalizing it together.

**FRANCIS BUTKUS - CHAIRMAN:**

Mr. Butkus mentioned that there was a sewer clog on Broad Street and that it damaged a residence house. He stated that Miller Environmental had to Jet Vac the line and that they got two five gallon buckets of debris out. He stated that he and Mr. Morrison were discussing it and hoped that it wasn't roots since the contractor just got done doing the root removal. He also mentioned that the clog could have been anything and was only listed in the report as debris.

Mr. Butkus stated that the resident came to the Council meeting and claimed that there was \$50,000.00 worth of damage. He implied that the clog which caused that back up in his basement was do to neglect of the lines.

**AUDIT:**

Mr. Butkus mentioned that we received a letter from Reinsel Kuntz Leshar concerning the Audit for year ending January 31, 2008. Mr. Hoffert stated that it is a standard audit letter and only requires Mr. Butkus's signature. Mr. Leiby made a motion to have Reinsel do the audit; seconded by Mr. Schwartz. Motion carried.

**APPROVAL OF BILLS:**

Mr. Butkus stated that we have five bills from ARRO Consulting totaling \$16,456.05. Motion was made by Mr. Leiby to pay the bills; seconded by Mr. Schwartz. Motion carried.

Mr. Butkus stated that we have a bill from Mr. Hoffert for services rendered through December 11, 2007 in the amount of \$550.00. Mr. Hoffert explained that there are two separate agreements that he reviewed. One from Heidi Masano relative to the Municipal Authority of the Borough of Sinking Spring, the Township of South Heidelberg and the Municipal Authority of South Heidelberg Township. He stated that South Heidelberg has three zones and under the contract we were treating zones 3, 5 and 6, but we only ever treated zone 3 because 5 and 6 were flowing to Spring Township. He stated that under the new contract we are going to continue to handle 117,380 units as opposed to treating an additional 127,600 which is being treated by Spring Township. He mentioned that in the agreement with South Heidelberg they agreed to pay their appropriate share of upgrade costs for plant improvements. He mentioned that he is working on a separate agreement with Mr. Fitzpatrick involving the Borough of Sinking Spring, the Township of Spring, and the Municipal Authority of the Borough of Sinking Spring with regards to vacating six other old agreements and consolidate them into one working agreement that we can know and understand and work with. He stated that he met with Mr. Fitzpatrick yesterday and that they have a draft but it is not the final draft yet. He stated that hopefully the agreements will be ready for next meeting.

Discussion ensued concerning flow meters and connections.

Mr. Leiby made a motion to pay Mr. Hoffert's bill in the amount of \$550.00; seconded by Mr. Biggs. Motion carried.

Mr. Butkus stated that we have a bill from Ms. White in the amount of \$180.00 for services rendered for November 2007. Motion was made by Mr. Leiby to pay the bill; seconded by Mr. Biggs. Motion carried.

**MR. FRANCIS BUTKUS - CHAIRMAN:**

Mr. Butkus mentioned that a letter was sent from Mr. John Miravich concerning the proposed New Junior High School in Lower Heidelberg Township. He stated that the letter is requesting 72 EDUs. He stated that it was our understanding from Ms. Reifsnnyder of Lower Heidelberg Township that the school was going to be covered under the 33,000 gpd that they requested. Mr. Hoffert stated that the 72 EDUs for the project can not be separately considered and that it has to be considered in connection with the overall application of Lower Heidelberg. Mr. Morrison mentioned that Lower Heidelberg should be making the request. He stated that the School should be going to Lower Heidelberg and making the request and then Lower Heidelberg would then come to our Authority. He stated at this point the Authority should respond to them stating that they would need to go through Lower Heidelberg.

**TREASURER'S REPORT:**

Mr. Butkus asked if everyone had received a copy of the Treasurer's Report dated December 11, 2007 and if anyone had any questions. Motion was made by Mr. Schwartz to accept the Treasurer's Report; seconded by Mr. Leiby. Motion carried.

**ADJOURNMENT:**

Mr. Butkus and Mr. Hoffert wished everyone a Merry Christmas and a safe and happy New Year.

Mr. Schwartz made a motion to adjourn; seconded by Mr. Leiby. Motion carried.

Respectfully Submitted,

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Elizabeth White  
Municipal Authority Secretary/Treasurer