

The regular meeting of the Borough Council of the Borough of Sinking Spring was called to order on Thursday, December 6, 2018 at 7:00 p.m., at the Sinking Spring Borough Hall by President James Pachuillo. Elizabeth Eagelman called the roll reflecting the following Council Members present:

James Pachuillo  
Tracy Peterson  
H. David Miller (Absent)  
Denise Stine  
Lisa Gantner  
Brian Hoffa (Absent)  
Robert Metzgar  
Jack Malandra (Absent)

Other officials present were: Charles Haws, Barley Snyder, Borough Solicitor; Brad Smith, ARRO Consulting; Bryce Zohner, Public Works Director; Michael Hart, Borough Manager; OIC James Oxenreider, and Elizabeth Eagelman, Borough Secretary, who recorded the minutes of the proceeding.

Mr. Pachuillo requested a moment of silence to honor our Fallen Heroes and to recognize our Police, Fire and EMS personnel that protect us here and our Armed Forces who protect us every day here and abroad.

#### **APPROVAL OF MINUTES:**

Mr. Pachuillo asked for a motion to approve the minutes from the November 1, 2018 Council Meeting and the November 28, 2018 Workshop Meeting. Mrs. Peterson made the motion to approve the minutes; seconded by Mrs. Gantner. AYES –5, NAYS – 0, ABSENT – 2. Motion carried.

#### **VISITORS/PUBLIC COMMENT:**

There were no visitors.

#### **APPROVAL OF THE BILLS:**

Mr. Pachuillo asked for a motion to approve the bills for November 2018. Mrs. Stine made a motion to approve the bills, seconded by Mrs. Peterson. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

**TREASURER'S REPORT:**

Mr. Pachuillo asked for a motion to accept the Treasures Report as written. Mrs. Stine made a motion to accept the Treasurer's Report as written; seconded by Mrs. Gantner. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

**WESTERN BERKS FIRE DEPARTMENT:**

Mr. Pachuillo mentioned that their report is included in the email packet.

**UNFINISHED BUSINESS:**

Mr. Pachuillo stated that the first item is the Resolution setting the meeting dates of 2019. Mrs. Stine made a motion to approve the Resolution setting the meeting dates of 2019; seconded by Mrs. Peterson. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

Mr. Pachuillo stated that the next item is the Resolution setting the 2019 Police Pension Contribution. Mr. Pachuillo stated that we will have to table this again since the Contract it refers to has not been signed. Discussion ensued concerning the contract. Mrs. Stine mentioned that the Uniform Allowance wasn't in. Mr. Hart stated that he has the breakdown now. Mr. Haws stated that they can attach it to the Agreement. Mrs. Stine made a motion to authorize the execution of the Police Contract with the addition of the Uniform Allowance; seconded by Mrs. Gantner. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

Mr. Pachuillo stated that the next item is the ARL Agreement. He mentioned that there is another meeting tomorrow with Township Supervisors and officials with CELG trying to hash this out. He stated that we are going to table this for now. Discussion ensued concerning other kennels that may be authorized to take strays. Mr. Hart mentioned purchasing our own chip reader for those animals that are chipped.

**NEW BUSINESS:**

There was no new business to discuss.

**COMMITTEE REPORTS:****OIC OXENREIDER:**

OIC Oxenreider mentioned that Officer Maruysiak has successfully completed her six months of full time service and is scheduled to move up to 3<sup>rd</sup> Class Patrolman at a rate of \$28.93 per hour. Mrs. Stine made a motion to authorize Officer Maruysiak's move to 3<sup>rd</sup> Class Patrolman at a rate of \$28.93 per hour; seconded by Mrs. Gantner. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

**OIC OXENREIDER (Cont.):**

OIC Oxenreider mentioned that Officer Skelton is out on Workers Comp. due to an on duty injury and has not been able to use his vacation time. He stated that he would like to carry over 160 hours of vacation time and 48 hours of personal time. Mrs. Stine made a motion to authorize Officer Skelton to carry over the time until March 31, 2019 and reevaluate at that time if need be; seconded by Mrs. Peterson. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

**BRYCE ZOHNER – PUBLIC WORKS DIRECTOR:**

Mr. Zohner mentioned that he had to pull Jason Rapp from the Sewer Department and move him to the Streets Department to help out with leaf clean up since Stew Wenrich is still out on Workers Comp. He also mentioned that Jason will be filling in for plowing snow. He stated that Jason's rate for Streets would be \$18.93 and his current rate for Sewer is \$17.51. He asked for authorization to pay Jason the Streets rate while he performs those tasks. Mrs. Peterson made a motion to authorize Jason Rapp to be paid the Streets rate of \$18.93 while performing those tasks; seconded by Mrs. Gantner. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

**SEWER ENGINEER – ARRO CONSULTING – BRAD SMITH:**

Mr. Smith mentioned that there is nothing new to report on the NPDES Permit except that they submitted additional information to PaDEP and are waiting for them to get back to us. He mentioned that the new permit may require us to abandon chlorine disinfection at the plant and switch to UV disinfection. He also mentioned that the Reed Bed cleaning will start in the spring.

Mr. Smith stated that today he delivered a Professional Service Agreement (PSA) to design the Broad Street Sewer Improvement in the amount of \$59,275.00. He mentioned that some of the cost will be covered by the grant. Mr. Metzgar made a motion to authorize executing the PSA; seconded by Mrs. Gantner. Mrs. Peterson asked how much of the grant will cover the engineering. Mr. Zohner stated that we have to break it down because the grant was only to cover from AutoZone to Miller and now we are doing the entire length of Broad and part of Reedy. Mr. Smith stated that the grant will cover about 25% of the scope. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

**MICHAEL HART – BOROUGH MANAGER:**

Mr. Hart thanked Council for the Luncheon they had for the employees.

**JAMES PACHUILO – COUNCIL PRESIDENT:**

Mr. Pachuiilo mentioned that Mayor Cirulli asked him to thank Council for the basket they sent to him for his surgery. He asked Mrs. Egelman to send an e-mail to everyone reminding them of the Special Meeting on the 19<sup>th</sup>.

**TRACY PETERSON – LIBRARY:**

Mrs. Peterson mentioned that the Library did a fantastic job last night with the Open House. She stated that they had games, crafts and raffles.

**ROBERT METZGAR – FINANCE:**

Mr. Metzgar mentioned that their Admin meeting will be Monday at 10 a.m. He mentioned that he handed out books on the State of the Environment that he wanted to share with everyone.

**LISA GANTNER – RECREATION:**

Mrs. Gantner stated that they had a really great turnout last night for the Open House. She believes there were about 160 children in attendance.

**DENISE STINE – PUBLIC SAFETY:**

Mrs. Stine had nothing to report.

**EXECUTIVE SESSION:**

Council went into an Executive session at 7:38 p.m. for a personnel matter.


**RECONVENE:**

Council reconvened at 7:51 p.m. No action was taken.

**ADJOURNMENT:**

Mrs. Peterson made a motion to adjourn the meeting at 7:54 p.m.

Respectfully submitted,

  
Elizabeth A. Egelman  
Borough Secretary