

The regular meeting of the Borough Council of the Borough of Sinking Spring was called to order on Thursday, April 6, 2017 at 7:00 p.m. at the Sinking Spring Borough Hall by President James Pachuillo. After the Pledge to the Flag, Elizabeth Eagelman called the roll reflecting the following Council Members present:

James Pachuillo
T.J. Huckleberry (absent)
George Butkus (absent)
Denise Stine
Lisa Gantner
Tracy Peterson
Brian Hoffa

Other officials present were: Mayor Gary Cirulli; Charles Haws, Borough Solicitor; Robert Ludgate Sr., Ludgate Engineering; Brad Smith, ARRO Consulting; Michael Hart, Borough Manager; Police Chief Lee Schweyer, and Elizabeth Eagelman, Borough Secretary, who recorded the minutes of the proceeding.

Mr. Pachuillo requested a moment of silence to remember our fallen heroes and to honor our Police, Fire, Ambulance personnel and our Armed Forces who protect us every day.

Mr. Pachuillo mentioned that Mr. Huckleberry is going to try to make it after his work meeting. He also mentioned that Mr. Butkus would not be here and that he (Mr. Butkus) would be dropping of his resignation for Council to act on at the Workshop meeting.

APPROVAL OF MINUTES:

Mr. Pachuillo asked for a motion to approve the minutes from the March 2, 2017 Council Meeting and the March 22, 2017 Workshop Meeting. Mr. Hoffa made the motion to approve the minutes; seconded by Mrs. Stine. AYES –5, NAYS – 0, ABSENT – 2. Motion carried.

VISITORS/PUBLIC COMMENT:

There were no visitors.

CORRESPONDENCE:

There was no correspondence.

APPROVAL OF THE BILLS:

Mr. Pachuillo asked for a motion to approve the bills for March 2017. Mrs. Peterson made a motion to approve the bills, seconded by Mr. Hoffa. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

WESTERN BERKS FIRE DEPARTMENT:

Mr. Jared Renshaw stated that he wanted to go over a few things that are listed on the activity report. He mentioned that they started filming their first fire department recruitment video which is being done by students from Conrad Weiser High School. Mr. Renshaw had to cut his report short because he had to go on a fire call.

UNFINISHED BUSINESS:

Mr. Pachuillo stated that the first item is the Employee Handbook. Mr. Hart stated that he received some comments back from Mr. Haws which were all good. He stated that he will make those changes and send out the draft to everyone tomorrow. Mr. Pachuillo stated that they would revisit it at the Workshop meeting.

NEW BUSINESS:

Mr. Pachuillo stated that the first item is the 2017 Agreement with Western Berks Ambulance. He stated that the amount due for 2017 will be \$55,625.75. Mrs. Peterson made a motion to approve the Agreement with Western Berks Ambulance; seconded by Mrs. Stine. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

Mr. Pachuillo stated that the next item is the H&H Construction Services Escrow Release. Mr. Hart mentioned that we have been holding escrow monies for this project for some time. He stated that they finally finished everything they were required to do and they are asking for the escrow to be released. He stated that the total amount of the escrow is \$9,465.00 and that there is an outstanding invoice for them in the amount of \$401.20 so he would like to retain that amount from the escrow total. Mrs. Peterson made a motion to release the H&H Construction escrow less the outstanding invoice; seconded by Mrs. Stine. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

Mr. Pachuillo stated that the next item is a Resolution authorizing Mr. Hart to process invoices for the Pedestrian Safety Project. Mrs. Gantner made the motion to approve the Resolution authorizing Mr. Hart to process the Pedestrian Safety Project invoices; seconded by Mrs. Peterson. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

NEW BUSINESS (Cont.):

Mr. Hart stated that the next Resolution is authorizing himself, Mrs. Egelman or Mrs. Bohn to draw down monies on the \$550,000.00 loan with Fleetwood Bank for the Pedestrian Safety Project. Mrs. Peterson made a motion to approve the Resolution authorizing Mr. Hart, Mrs. Egelman or Mrs. Bohn to initiate electronic transfers from the Fleetwood Bank loan to the BB&T checking account; seconded by Mrs. Gantner. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

Mr. Hart stated that he has one other item for New Business. He stated that he got prices from four different vendors for the new security system with video surveillance for the Borough Hall. He mentioned that we were going to use the Capital Improvement money to pay for this and put off getting the new carpet for the office. He stated that the best one is from Alarm Tech for \$13,824.00 which includes a special connection to our computer system. He stated that he would like Council's approval to move forward with Alarm Tech to install the cameras and recording system. He stated that it includes 18 cameras throughout the building with three (3) being in the Library. Mrs. Peterson made a motion to authorize Mr. Hart to move ahead with Alarm Tech for the new security system; seconded by Mr. Hoffa. Mayor Cirulli asked about the Sewer Plant. Mr. Hart stated that we will look into that in the future along with the garage. Mrs. Gantner asked about the annual fee. Mr. Hart stated that the annual fee of \$360.00 for monitoring and \$350.00 for the inspection and testing. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

TREASURER'S REPORT:

Mr. Pachulo asked for a motion to accept the Treasures Report as written. Mrs. Stine made a motion to accept the Treasurer's Report as written; seconded by Mr. Hoffa. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

ROBERT LUDGATE SR. – BOROUGH ENGINEER

Mr. Ludgate mentioned the Pedestrian Safety Project and that the contractor has requested that Ludgate provide them with an electronic copy of the plan.

SEWER ENGINEER – ARRO CONSULTING – BRAD SMITH:

Mr. Smith mentioned that he has the Agreements with Amerigreen for the cleaning of the Reed Beds at the Plant and that they are ready for signatures. He stated that Amerigreen is planning to mobilize on Friday, April 14th.

Mr. Smith stated that Wexcon has completed their project at Penn Avenue and Broad Street. He stated that the traffic control should be removed tomorrow.

Mr. Smith mentioned that the Borough was turned down for the grant that we applied for to replace some interceptor on the rest of Broad Street.

MICHAEL HART – BOROUGH MANAGER:

Mr. Hart mentioned the Columbia Avenue extension with the traffic control and the new alignments. He stated that when we first talked, PennDOT said that they would take care of relocating the traffic signals but it looks like they are only going to put in the underground conduit. He stated that we will have to have our contractor move the pool on the South-East corner back six feet which means that the mass arm needs to be longer. He stated that we will have to meet with Telco to figure out what that is going to cost us. Discussion ensued concerning the extra costs.

Mr. Hart mentioned that he did meet with the owners of 3922 Penn Avenue. He stated that they had a good conversation and that they agreed to the frame wall system. He stated that he would like to write up a detailed service agreement so that everyone understands and is on the same page.

Mr. Hart mentioned that he received an e-mail from Mr. David Bolton that was sent to all members of PSAB. He stated that Mr. Bolton is on a Committee there that is trying to get support for two Resolutions. He stated that one of Mr. Bolton's items is to allow Borough's to use radar for speed enforcement. The other item is to take the limit off the clubs that have small games of chance. He stated that they have to give so much money back to non-profits and they would like to take that limit off it. Mayor Cirulli stated that the radar is important. Discussion ensued. Mr. Pachulo stated that we can read over them and re-visit it at the Workshop meeting.

TRACY PETERSON – LIBRARY BOARD:

Mrs. Peterson mentioned that they will go over the Hand Book. She also mentioned that the Library just got a new Board member which was needed.

BRIAN HOFFA – ECONOMIC & COMMUNITY DEVELOPMENT:

Mr. Hoffa mentioned that they have a meeting set up for Wednesday, April 19th with Mr. Loth to talk to the Economy League about the Financial package. He stated that it will help us understand where we are as a Borough, where we should be heading, and what source of funding might be available.

LISA GANTNER – RECREATION:

Mrs. Gantner reminded everyone that the Breakfast and Egg Hunt are this Saturday at the Fire Company. She mentioned that they have been talking to Playground Leaders and that the new registration form is on the web site. She thanked Mrs. Eageman for offering to assist with all of the paperwork associated with the playground program and Memorial Day Parade.

EXECUTIVE SESSION:

Council went into Executive Session at 7:40 p.m. for a personnel matter.

RECONVENE:

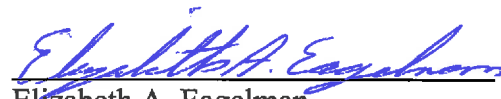
Council reconvened at 8:00 p.m. The following action was taken.

Mayor Cirulli made a recommendation to Council to approve the hiring of two part-time police officers; Kevin Allen Zeiber and Maryana Marusyak. Mrs. Stine made the motion to approve hiring the above listed individuals as part-time police officers; seconded by Mr. Hoffa. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

ADJOURNMENT:

Mr. Hoffa made a motion to adjourn the meeting at 8:01 p.m.

Respectfully submitted,


Elizabeth A. Egelman
Borough Secretary