

The regularly scheduled monthly meeting of the Municipal Authority of the Borough of Sinking Spring was opened on Tuesday, May 13, 2008, at 7:10 p.m., at the Sinking Spring Borough Hall, by Mr. Francis Butkus. The following Authority members were present:

Francis Butkus  
Richard Biggs (Absent)  
Dennis Leiby  
Brenda Messina (Absent)  
Jeffrey Mohn

Others present were: Mr. Alex Morrison, ARRO Consulting, Municipal Authority Engineer; Mr. John Hoffert, Authority Solicitor; and Ms. Elizabeth White, Authority Secretary/Treasurer who recorded the minutes of the proceedings. Council Representatives included; Mr. George Butkus.

#### **APPROVAL OF MEETING MINUTES:**

Mr. Butkus asked if everyone had a chance to look over last months meeting minutes and if there were any errors or corrections. Mr. Leiby made a motion to approve the April 14, 2008 minutes; seconded by Mr. Mohn. Motion carried.

#### **ENGINEERS REPORT:**

Mr. Morrison presented the Engineers Report dated May 13, 2008. Copy attached.

#### **Sewer System Infiltration and Inflow Project:**

Mr. Morrison stated that there are no applications for payment this month. He stated that they have reviewed the internal repairs and have compiled a report. Mr. Morrison went over the report which is attached.

Discussion ensued concerning lateral repairs by homeowners.

#### **Mountain Home Road Sanitary System Additions Project:**

Mr. Morrison mentioned that this project has been delayed due to an equipment failure. He stated that a check valve needs to be repaired. He mentioned that because it is under warranty it needs to be repaired by a factory representative.

**ENGINEERS REPORT: (Cont.)**

Mr. Morrison stated that because of the delay E. Kuser Inc. has requested a time extension until June 10, 2008 for Substantial Completion. He stated that they have submitted Change Order No. 3 which grants that extension. He mentioned that the same change order also includes an increase of \$9,972.80 for additional paving for the trench repair in Mr. DiBiase's driveway. Mr. Leiby made the motion to approve Change Order No. 3; seconded by Mr. Mohn. Motion carried.

Mr. Morrison mentioned that E. Kuser Inc. has also submitted Payment Application No. 5 for \$9,474.16. He stated that ARRO recommends payment and that the balance to finish is still \$18,824.26. Mr. Leiby made the motion to pay E. Kuser Inc. for Payment Application No. 5 in the amount of \$9,474.16; seconded by Mr. Mohn. Motion carried.

**Wastewater Treatment Plant Project:**

Mr. Morrison mentioned that the "Special Study" will be in letter format and be part of a Corrective Action Plan (CAP). He stated that the CAP is attached. He mentioned that it was sent to PaDEP on May 2, 2008 to meet the May 8, 2008 deadline which was set by PaDEP. He stated that PaDEP has already looked at it and verbally approved it, but, they have not yet formally approved it.

He stated that a draft of the "Special Study" is also included for the Authority's review and approval. He stated that if the Authority concurs ARRO will finalize it and issue it. Mr. Morrison went over the draft letter. Mr. Leiby made the motion to accept the "Special Study"; seconded by Mr. Mohn. Motion carried.

**Traditions at Sinking Spring Development:**

Mr. Morrison mentioned that they had an onsite meeting with their engineers and that a correction was needed to select the correct connection manhole.

**Infiltration and Inflow Study:**

Mr. Morrison mentioned that we have held payment to ADS due to the change orders associated with the repairs due to ADS's incorrect information. He stated that ARRO is going to prepare a deduct change order for ADS.

**ENGINEERS REPORT: (Cont.)****Sewer System Capacity Limitations:**

Mr. Morrison stated we received a letter from Alcon dated April 10, 2008, where they described their existing capacity as 69 EDU's and 20,000 GPD. He stated that ARRO reviewed that and sent a letter confirming those numbers on April 30, 2008. He stated that the Borough will begin billing Alcon for 69 base rates as of the next billing which will go out in mid July.

Mr. Butkus mentioned that some of Alcon's usage is used for cooling. He stated that as far as he knows they still have not put in a metering system to measure how much of their usage is used for cooling. He mentioned that Williams Metal Finishing has a meter on theirs and that we deduct that amount of usage from their sewer bill. Discussion ensued.

Mr. Morrison mentioned that a copy of the planning module for the Wilson School District Middle School which will be located in Lower Heidelberg Township has been submitted. He stated that Item 4 Treatment Facility must be completed by the Authority since it is tributary to the Sinking Spring WWTP. He stated that the Chapter 94 Report for 2007 does indicate that there is a projected overload condition. He stated that the CAP that was submitted to PaDEP will allow the Authority to answer the question 'No' as to whether it would create an overload with the condition that the CAP will be applied. He stated that ARRO's recommendation is that the appropriate agent of the Authority be authorized to execute that part of the module. Mr. Hoffert mentioned that he has a resolution prepared for that. Mr. Morrison also mentioned that sooner or later, since this flow is additional flow that is part of the upgrade and expansion, we will need to get into some type of addendum or modification to the Inter-Municipal Agreement with Lower Heidelberg on how they are actually going to obtain that capacity. Mr. Hoffert read over the Resolution. Motion was made by Mr. Leiby; seconded by Mr. Mohn to have Mr. Butkus sign the module and to approve the Resolution. Motion carried.

**NPDES Discharge Permit:**

Mr. Morrison stated that ARRO continues to work with Mr. Juzyk of Miller Environmental concerning the NPDES discharge permit renewal.

**JOHN HOFFERT:**

Mr. Hoffert stated that, in addition to the Resolution that he prepared, he sent a letter to Mr. Miravich of Fox Rothchild LLP on May 6, 2008 in response to the Planning Module.

**FRANCIS BUTKUS - CHAIRMAN:**

Mr. Butkus asked Mr. Morrison if he could contact the surrounding municipalities that flow to the Sinking Spring WWTP and see if we could obtain maps showing their lines and where they connect to us. Mr. Morrison stated that it could be problematic depending on how we get the information and that there may also be costs involved.

**MR. GEORGE BUTKUS:**

Mr. George Butkus mentioned that Council has expressed the interest to make the Authority an Operating Authority although the Authority has not official received notice as of yet because the Borough has not begun the legal paper work yet. He stated that Mr. Fitzpatrick is getting a better understanding of the exact process to explain to Council for their next meeting which will be the first Thursday in June.

Mr. George Butkus stated that Council did concur with the Corrective Action Plan and going ahead with the minor upgrade including the clarifier, the reed beds, head works and basically everything that we had outlined. He mentioned that he was asked to express the desire of some council members for the Authority to look for any possible grants or grant like aids toward this project to help defray the cost.

Mr. Francis Butkus mentioned that he saw somewhere that there is going to be, in this years Federal Budget, 469 billion dollars, projected out over 10 years, for municipal water and sewer upgrades. Mr. Morrison stated that they will snoop around and see what they can find. Mr. Morrison mentioned that you can also contact your state representative and ask if they have moneys that they can distribute.

**APPROVAL OF BILLS:**

Mr. Butkus stated that we have a bill from Miller Environmental for \$1,876.00 for a bill from Atlantic Coast Laboratories, Inc. that they paid. He stated that it is for the NPDES Permit testing Mr. Leiby made a motion to approve payment to Miller Environmental for \$1,876.00; seconded by Mr. Mohn. Motion carried.

Mr. Butkus stated that we have a bill from Aquaticlab, Inc. for \$1,400.00 for the NPDES Permit testing Mr. Leiby made a motion to approve payment to Aquaticlab, Inc. for \$1,400.00; seconded by Mr. Mohn. Motion carried.

Mr. Butkus stated that we have a bill from DEP. for \$50.00 for the storage tank. Mr. Leiby made a motion to approve payment to DEP for \$50.00; seconded by Mr. Mohn. Motion carried.

**APPROVAL OF BILLS (Cont.):**

Mr. Butkus stated that we have a bill from the Reading Eagle for \$45.70 for advertising the re-scheduled meeting last month. Mr. Leiby made a motion to pay the Reading Eagle bill in the amount of \$45.70; seconded by Mr. Mohn. Motion carried.

Mr. Butkus stated that we have a bill from Verizon for the phone line for the pump station in the amount of \$103.81. Mr. Leiby made a motion to pay Verizon's bill in the amount of \$103.81; seconded by Mr. Mohn. Motion carried.

Mr. Butkus stated that we have four bills from ARRO Consulting totaling \$15,208.60. Mr. Mohn made a motion to pay ARRO's bills in the amount of \$15,208.60; seconded by Mr. Leiby. Motion carried.

Mr. Butkus stated that we have a bill from Mr. Hoffert for \$500.00 for services rendered through May 13, 2008. Mr. Mohn made a motion to pay Mr. Hoffert's bill in the amount of \$500.00; seconded by Mr. Leiby. Motion carried.

Mr. Butkus stated that we have a bill from Ms. White in the amount of \$270.00 for services rendered for April 2008. Motion was made by Mr. Mohn to pay Ms. White's bill in the amount of \$270.00; seconded by Mr. Leiby. Motion carried.

**TREASURER'S REPORT:**

Mr. Butkus asked if everyone had received a copy of the Treasurer's Report dated May 13, 2008 and if anyone had any questions. Motion was made by Mr. Leiby to accept the Treasurer's Report; seconded by Mr. Mohn. Motion carried.

Discussion ensued concerning administrative costs and how they have increased over the past few years. Mr. Butkus mentioned that all administrative costs should come out of the Sewer Revenue Account which is why the Borough gives the Authority \$20,000.00 each year. He stated that he is not sure if that is enough to cover it anymore.

**ADJOURNMENT:**

Mr. Butkus asked if there was anything else for the good of the order and asked for a motion to adjourn.

Mr. Mohn made a motion to adjourn at 8:05 p.m.; seconded by Mr. Leiby. Motion carried.

Respectfully Submitted,

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Elizabeth White  
Municipal Authority Secretary/Treasurer