

The workshop meeting of the Borough Council of the Borough of Sinking Spring was called to order on May 27, 2020 at 7:00 p.m., via Zoom meeting by Council President James Pachuillo. After the pledge to the flag, Elizabeth Eagelman called the roll reflecting the following Council Members present:

James Pachuillo  
Tracy Peterson  
H. David Miller  
Denise Stine  
Lisa Gantner  
Brian Hoffa  
Robert Metzgar

Other officials present were: Mayor Gary Cirulli, Charles Haws, Borough Solicitor; Brad Smith, ARRO Consulting; Michael Hart, Borough Manager; Bryce Zohner, Public Works Director; Police Chief James Oxenreider, and Elizabeth Eagelman, Borough Secretary, who recorded the minutes of the proceeding.

All motions were done by roll call vote.

#### **VISITORS/PUBLIC COMMENT:**

There were no visitors signed in and no public comments were received via e-mail.

#### **CORRESPONDENCE:**

The first item was a letter from Eagle Disposal. Mr. Andrew Casey from Eagle Disposal was in attendance. The letter states that if Council would like to rebid for the trash service that typically the rebids come back lower. The letter also suggests lowering the six-bag limit and the mobile cart option. Mr. Casey stated that they have enjoyed servicing the Borough and that he wanted to attend the meeting in case there were any questions. There were none at this time.

#### **TRASH BIDS:**

Mr. Hart mentioned that the bids were opened on Tuesday, May 26<sup>th</sup> at 1:00 p.m. and that we received bids from four haulers, Waste Industries/GFL, Eagle Disposal, Waste Management and AJ Blosenski. He stated that it was bid three ways, trash, recycling and a combination of both. He stated that GFL was the lowest bidder for the combined total. He also mentioned that we could split it since GFL is the lowest for the trash collection and Waste Management was the lowest for the recycling collection. He stated that he is not sure how that will work with two different haulers picking up on the same day but it could be done if Council so chooses. Discussion ensued. Mr. Miller made a motion to have the committee and staff vet these bidders and come back with a recommendation next month; seconded by Mrs. Peterson. Roll Call Vote AYES – 7, NAYS – 0, ABSENT - 0. Motion carried.

**REVITALIZATION:**

Mr. Hoffa mentioned that they had their meeting last week via zoom and that it was basically just a recap of what they had done in the prior months. He stated that they discussed the proposal from Derck and Edson to remind the committee that this is what they are looking for and what it entails. He also mentioned that Mr. Loth is looking for a way to solicit the Borough to find volunteers to serve on some of these committees that they have. Mrs. Gantner stated that they talked about putting it in the newsletter and it will be on the placemats. She also mentioned that they can put it on Facebook and the Borough Website once Mr. Loth puts something together. Mr. Hoffa also mentioned that they asked Mr. Loth to start exploring some local options to get funds for the Derck and Edson proposal.

**UNFINISHED BUSINESS:**

The first item was the status of the Mercantile/Business Privilege Tax 2020 Tax Estimate. Mr. Hart mentioned that he received another e-mail from Ms. Schlosman CFO for Wilson School District stating that at their Board meeting on May 18, 2020 they voted to approve the resolution to reduce the required MBPT 2020 estimate to 75% of the 2019 Tax due without penalty. Mr. Pachuillo asked if we needed to pass a Resolution also. Mr. Hart stated that he would check with them to see if we do. Discussion ensued. Mr. Metzgar made a motion to authorize Mr. Hart to send a letter passing along Council's approval; seconded by Mr. Miller. Roll Call Vote AYES – 7, NAYS – 0, ABSENT - 0. Motion carried.

Mr. Pachuillo mentioned that we still need to discuss Mrs. Farrell and the chickens that she has as support animals for her son. He stated that he believes that we should send her a letter stating that if she intends to keep the chickens she would need to go to the Zoning Hearing Board and ask for relief from the zoning. Council all agreed that Mr. Hart should send a letter listing the steps she would need to take to get a Variance from the Zoning Hearing Board.

**NEW BUSINESS:**

There was no new business to discuss.

**BRAD SMITH - ENGINEER – ARRO CONSULTING:**

Mr. Smith mentioned that the bids for the Broad Street Sanitary Sewer Improvement Project will be opened next Wednesday and he will have the results for the Council Meeting on Thursday.

Mr. Smith mentioned that they received two quotes from surveyors to do the work for the right-of-way plan for the HOP. The first was from Earl Felty for \$3,975.00 and the other was from Berks Surveying for \$9,900.00. He stated that after reviewing the scope of work from each surveyor they believe that the best option for the Borough to proceed with is from Earl Felty of Wernersville because they gave the most complete scope of work. He mentioned that Berks exceeded the scope of work that we were asking for at this point. Mr. Hart mentioned that at

**BRAD SMITH - ENGINEER – ARRO CONSULTING (Cont.):**

the last Council meeting we had discussed about what Ludgate was holding on to and requested those files. He stated that a letter was sent and we did receive the files but they were not what they should have been so a surveyor would need to verify the drawings and then put their seal on it or let us know if there are issues with the plan so we can decide how to proceed from that point. Mrs. Peterson made a motion to authorize entering into a Profession Agreement with Earl Felty for the right-of-way plan; seconded by Mrs. Gantner. Roll Call Vote AYES – 7, NAYS – 0, ABSENT - 0. Motion carried.

Mr. Smith stated that the HOP Plans are done and just need his original engineer seal on the cover sheet which will be done tomorrow so they are ready to go as soon as the right-of-way plan is finished.

**MICHAEL HART – BOROUGH MANAGER:**

Mr. Hart mentioned that he received a call from Mr. Butkus letting us know that the auction will be held on June 20<sup>th</sup> for all of the equipment so shortly after that it will become available. Mr. Haws asked about an open issue with one of the mortgages and if it was squared away yet. Mr. Hart stated that Mrs. Butkus told him that the bank was handling it.

Mr. Pachuiolo asked about the pool place on Penn Avenue and if they have all of their permits. Mr. Hart stated that he does have all of the permits for the building.

**MAYOR GARY CIRULLI:**

Mayor Cirulli mentioned that he received information from the Pennsylvania State Association of Borough's concerning the National Night Out which is usually held the second Tuesday in August. They are asking everyone that runs it to move it to October 6<sup>th</sup>. He stated that he spoke with the Chief today and they are going to start working on the plans for that.

**ROBERT METZGAR – FINANCE:**

Mr. Metzgar mentioned that they will have their Admin meeting next Tuesday. He thanked the Police Department and all Borough staff for continuing to deal with the hygiene and sanitation requirements.

**LISA GANTNER – RECREATION:**

Mrs. Gantner stated that her committee has been working really hard and they are trying to figure out if they will be able to do some type of Summer Program and what the restrictions will be because it keeps changing. She stated that it is voluntary so if people are not comfortable then they do not have to sign up. She mentioned that she put a post out on Facebook stating that we are going to try to open it up and she has gotten a lot of positive feedback. She stated that they are looking at changing the hours from 8:30 to 12:30 so that the children would go home for lunch. She mentioned that we are allowed to have fifty kids and that we are going to open it up to Sinking Spring residents first and then if there is room we can open it up to non-residents who have registered in previous years. She mentioned that we would not be able to do any field trips because we don't want to do bussing but maybe a swimming pool day if parents could drop the kids off at the pool. She stated that they need to figure out the cleaning protocols and what supplies they will need. She also mentioned that they have permission to use one of the baseball diamonds and the Fire Company field for more space. She stated that she spent the afternoon talking to the Playground Leaders and she was hoping that tonight they can, pending back ground checks and the fact that we are actually going to open, put the names fourth to hire the ones who are ready so we can get everything else done and start training. Mr. Pachuillo stated that he loves her enthusiasm and this will be a wonderful thing for our community if we can pull it off by the guidelines. Mrs. Peterson mentioned that they are not going to open as soon as we turn yellow and that they are planning on the end of June for a start date. Mr. Pachuillo asked if they are looking to start the process of hiring now pending that we have a playground and they will know that we are sorry if it doesn't happen. Mrs. Gantner stated that she has talked to all of the leaders and they are aware. Discussion ensued. It was decided to table hiring the leaders until next meeting.

Mr. Metzgar left the zoom meeting.

**DENISE STINE – PUBLIC SAFETY:**

Mrs. Stine thanked the Police Department and the Fire Department. She stated that they have been very busy.

**EXECUTIVE SESSION:**

Council went into executive session at 8:00 p.m. to discuss a personnel issue.

**RECONVENE:**

Council reconvened at 8:05 p.m. The following action was taken.

Mr. Miller made a motion to ratify the termination of Mr. Andy Marcano as of Friday, May 22, 2020; seconded by Mrs. Gantner. AYES – 6, NAYS – 0, ABSENT – 1 (Mr. Metzgar). Motion carried.

Mrs. Gantner made a motion to ratify the hiring of Mr. Tyler Davis for the maintenance position at the sewer plant on Tuesday, May 26, 2020; seconded by Mrs. Peterson. AYES – 6, NAYS – 0, ABSENT – 1 (Mr. Metzgar). Motion carried.

**ADJOURNMENT:**

Mr. Hoffa made a motion to adjourn the meeting at 8:06 p.m.; seconded by Mr. Miller.

Respectfully submitted,



Elizabeth A. Eageman  
Borough Secretary