

The workshop meeting of the Borough Council of the Borough of Sinking Spring was called to order on Wednesday, May 28, 2014 at 7:00 p.m. at the Sinking Spring Borough Hall by President James Pachuillo. After the Pledge to the Flag, Elizabeth White called the roll reflecting the following Council Members present:

James Pachuillo
TJ Huckleberry
George Butkus
Denise Stine
Lisa Gantner
Tracy Peterson
Brian Hoffa

Other officials present were: Mayor Gary Cirulli, Charles Haws, Borough Solicitor; Robert Ludgate Sr. , Ludgate Engineering; Brad Smith, ARRO Consulting; Michael Hart, Public Works Director; Police Chief Lee Schweyer, Regina Shade, Borough Manager and Elizabeth White who recorded the minutes of the proceeding.

VISITORS/PUBLIC COMMENT:

Mr. Peter Juzyk of Miller Environmental addressed Council concerning two (2) outstanding invoices. Mr. Pachuillo stated that the invoices will be addressed in correspondence from Mr. Haws.

BUSINESS:

Mr. Pachuillo stated that the first order of business is to ratify the hiring of Zachary Shaver for Sewer Plant Maintenance at a rate of \$15.00 per hour. Mr. Butkus made a motion to ratify the hiring of Mr. Shaver; seconded by Mr. Hoffa. AYES – 7, NAYS – 0. Motion carried.

The second item under business was to ratify the hiring of a few more Playground Leaders. Mrs. Gantner made a motion to change the status for Taylor Bechtel to Head Leader at a rate of \$9.50 per hour, and added Shelby Hoffa, Allison Buckle and Mathew Cavorsi as part-time Leaders at a rate of \$7.55 per hour; seconded by Mr. Butkus. Mr. Butkus mentioned that some of the people we offered the job to turned it down. AYES – 7, NAYS – 0. Motion carried.

The third item was a letter from the Tax Collector, Charmaine Beck, requesting compensation for work needed to be done for the LST Tax and also recommending that Council consider moving the LST collection to Berks EIT for future years. Mrs. Shade read the letter and mentioned that it is a very time consuming job and stated that they are looking into going with Berks EIT to start collecting the LST Tax next year. Discussion ensued concerning compensation. Mr. Hoffa made a motion to pay Mrs. Beck an additional \$200.00 for collecting the LST Tax; seconded by Mr. Butkus. AYES – 7, NAYS – 0. Motion carried. Mr. Butkus made a motion to authorize Mrs. Shade start moving forward with going to Berks EIT; seconded by Mrs. Stine. AYES – 7, NAYS – 0. Motion carried.

BUSINESS: (Cont.)

The next item was the Reed Bed Award of Contract. Mr. Smith stated that they opened the bids today at 1:30 p.m. He stated that three (3) contractors submitted bids and the lowest bid came from Synagro Central, LLC in the amount of \$63,200.00. He stated that with the solicitors blessing her would like authorization to award Synagro Central the Contract to clean Reed Beds one through six and authorization from Council to have the Contract Documents signed as soon as they are returned. Mr. Butkus made a motion to award the bid to Synagro Central, LLC and authorize the President of Council to execute the Contract as soon as all of the appropriate documentation is in place; seconded by Mrs. Peterson. AYES – 7, NAYS – 0. Motion carried.

The next item was the Resignation Letter from Cheryl Willman. Mrs. Shade mentioned that she is the part-time Police Clerk and that she handed in her Letter of Resignation yesterday. She also mentioned that Mrs. Willman gave a two (2) week notice and that her last day is June 6, 2014. Mr. Butkus made a motion to accept Mrs. Willman's Letter of Resignation and to thank her for her time of service; seconded by Mrs. Gantner. AYES – 7, NAYS – 0. Motion carried.

Mrs. Shade mentioned that they needed to change the date of the July 3rd Council meeting since a lot of people go on vacation over the 4th. After a brief discussion it was decided to change the meeting to Monday, July 7, 2014 at 7:00 p.m. Mrs. Shade will advertise the change.

The next item under Business was BOSS/2020 Matters/Contracts/Columbia Avenue. Mr. Coleman addressed Council. He stated that they had two things that need to be done before June 30th. The first is for the DCED Grant that provides funding for pavement improvement and facade improvements. He stated that they need a sub recipient agreement which he believes was submitted in draft form to Mrs. Shade. He stated that BOSS2020 would administer it and that the money would come to the Borough and then the Borough would give the money to BOSS2020 to administer. He stated that the architect firm will supervise the façade to see that they fit in and that people build what they had in their original plan. He stated that the big advantage to the Borough is that it will save the employees from having to spend the time checking on everything with that. Mr. Ludgate mentioned that Mr. Loth has done the administration for West Reading and would essentially be doing it for BOSS2020. Mr. Hoffa made a motion to allow BOSS2020 to administer the façade program; seconded by Mrs. Gantner. AYES – 7, NAYS – 0. Motion carried.

Mr. Coleman stated that the other item is the MTF Grant to straighten out the intersection at Penn, Columbia and Cacoosing Avenues to a right angle intersection. He mentioned that the Borough would have to match (30%) which would be \$1,000,000.00 with the other money coming from PennDOT. Mr. Ludgate stated that the cost of the project is roughly \$4,000,000.00 and the MTF Grant is a maximum of \$3,000,000.00 and requires a 30% cash match. He stated that the difficulty here is that in order to make the application on June 20th we have to be able to show that the Borough has the cash match available. Lengthy discussion ensued. Mr. Pachulo stated that they need some time to think about this and tabled it until next meeting. Mr. Ludgate mentioned that he and Mrs. Shade and Mr. Sam Loth will be attending a meeting in Harrisburg on June 16th with the executive director of the Committee. He asked if any of the Council Members would like to go along. Mr. Hoffa stated that he would like to go along if his schedule allows.

COUNCIL PRESIDENT – JIM PACHUILO:

Mr. Pachuillo mentioned that it has been brought to his attention that there is a typo in the Borough's Drug and Alcohol Abuse Policy that needs to be fixed and reissued to everybody.

POLICE CHIEF LEE SCHWEYER:

Chief Schweyer mentioned that he would like to send Detective Harwell to a school in Allentown for Crime Scene Management and Homicide Investigation on June 17th, 18th and 19th. He stated that the cost is \$275.00. Mrs. Stine made the motion to approve sending Detective Harwell to the schooling; seconded by Mr. Butkus. AYES – 7, NAYS – 0. Motion carried.


COUNCIL PRESIDENT – JIM PACHUILO:

Mr. Pachuillo stated that the last item is the Teamsters Contract. He stated that they will be adjourning the meeting and going into Executive Session and that no action will be taken.

ADJOURNMENT:

Mr. Butkus made a motion to adjourn the meeting at 8:10 p.m.

Respectfully submitted,



Elizabeth A. White
Asst. Borough Secretary