

The workshop meeting of the Borough Council of the Borough of Sinking Spring was called to order on Wednesday, June 18, 2014 at 7:00 p.m. at the Sinking Spring Borough Hall by President James Pachulo. After the Pledge to the Flag, Elizabeth White called the roll reflecting the following Council Members present:

James Pachulo  
TJ Huckleberry  
George Butkus  
Denise Stine  
Lisa Gantner  
Tracy Peterson  
Brian Hoffa

Other officials present were: Mayor Gary Cirulli, Keith Mooney, Borough Solicitor; Robert Ludgate Sr. , Ludgate Engineering; Brad Smith, ARRO Consulting; Michael Hart, Public Works Director; Police Chief Lee Schweyer, Regina Shade, Borough Manager and Elizabeth White who recorded the minutes of the proceeding.

#### **VISITORS/PUBLIC COMMENT:**

There were no visitors.

#### **BUSINESS:**

Mr. Pachulo stated that the first order of business was the MTF Grant. Mr. Ludgate stated that they had a very important meeting in Harrisburg on Monday and asked Mrs. Shade and Mr. Hoffa, who also attended the meeting, to give the Board their impression of the meeting and where we are going. Mrs. Shade stated that the meeting was very interesting and Mr. Hoffa went over all that were in attendance. Mrs. Shade mentioned that Mr. Ludgate did a wonderful presentation explaining BOSS 2020 from its earliest conception up to where we are today. She stated that they were all very pleased and positive about the whole project. Mr. Hoffa also stated that everyone was very supportive and that we have done all the right things and that we have an application that is worthy of getting that money. Mr. Hoffa stated that this is something we need to do for the Borough to be able to grow the commercial development. Mr. Ludgate mentioned that he had a copy of a draft letter prepared by Mr. Hopcraft on behalf of Senator Argall that will be sent with the grant application. He stated that it is address to Mr. Barry Schoch who is the Secretary of Transportation and it is an endorsement of our proposed project and our grant application by three state senators that he hopes to sign it, Senator Argall, Senator Folmer and Senator Rafferty.

Mr. Mooney stated that he drafted a Resolution evidencing the Borough's commitment to provide the required local government matching funds as set forth in the requirement for the Multimodal Transportation Fund Grant Application. Mr. Hoffa made a motion to accept the Resolution and have it signed; seconded by Mrs. Peterson. AYES – 7, NAYS – 0. Motion carried.

**BUSINESS: (Cont.)**

Mr. Pachuillo mentioned that the second item under business was the Teamster's Contract and that they would be going into Executive Session to discuss it later.

**BOROUGH ENGINEER – LUDGATE ENGINEERING – ROBERG LUDGATE SR:**

Mr. Ludgate mentioned that Grande has requested an Escrow Release in the amount of \$38,016.95. He stated that Ludgate has inspected and agree with the Release. Mrs. Stine made the motion to approve the Escrow Release; seconded by Mr. Butkus. AYES – 7, NAYS – 0. Motion carried.

Mr. Ludgate mentioned that there is environmental work being done at 3838 Penn Avenue. He stated that he has contacted the bank that holds the mortgage on that property and arranged for a meeting with them and Mr. Pick from the Berks County Redevelopment Authority. He stated that the purpose of the meeting is to understand what the bank is trying to do and make sure it aligns with our plans for downtown.

**PUBLIC WORKS DIRECTOR – MICHAEL HART:**

Mr. Hart stated that he would like to get Councils approval to unload some surplus equipment that doesn't work anymore which includes a 91 Chevy pick-up truck that the motor died on in the fall, the snow plow for it, a 1963 air compressor, and three or four old light bars. Mr. Butkus asked how he would go about this. Mr. Hart stated that it would go through Municibid. Mr. Butkus made a motion to authorize Mr. Hart to place the items on Municibid; seconded by Mr. Huckleberry. AYES – 7, NAYS – 0. Motion carried.

**SEWER ENGINEER – ARRO CONSULTING – BRAD SMITH:**

Mr. Smith mentioned that they will have a progress meeting next week with the SCADA contractor and will have an update on the project after that. He also mentioned that the documents have been executed for the Reed Bed cleaning and they will get the Notice to Proceed out tomorrow.

**EXECUTIVE SESSION:**

Council went into an executive session at 7:21 p.m. for personnel issues.

**RECONVENE:**

Council reconvened at 8:12 p.m. Mr. Pachuiilo stated that they need to take action on a few items. Mrs. Peterson made a motion to accept Mrs. Pat Shoff's resignation; seconded by Mr. Huckleberry. AYES – 7, NAYS – 0. Motion carried.

Mr. Butkus made a motion to direct the solicitor to begin drafting an Ordinance to repeal the Permanent Part-Time; seconded by Mr. Huckleberry. AYES – 7, NAYS – 0. Motion carried.

**COUNCIL PRESIDENT – JIM PACHUILO:**

Mr. Pachuiilo thanked Mrs. Stine for planning the Memorial Dedication for Mr. Wentzel.

**LISA GANTNER – RECREATION COMMITTEE:**

Mrs. Gantner mentioned that Playground opened on Monday and things are going well. She stated that they have about 125 people and every day they get about ten more registration forms. She also mentioned that movie night is this Friday.

**BRIAN HOFFA – ECONOMIC & COMMUNITY DEVELOPMENT:**

Mr. Hoffa stated that he is looking for a Borough Cheer Leader to promote the Borough and the property that we have available. He suggested maybe a college student looking for an internship. He stated that he will explore it more with the BOSS2020 committee.

**TRACY PETERSON – LIBRARY COMMITTEE:**

Mrs. Peterson stated that the Library wants something on the sign out back that says that the Library is there. She mentioned that they are willing to buy their own sign. She also suggested putting signs on the front door directing people to the Library. Mr. Hart stated that the current sign out back was not constructed strong enough to be opened and closed all the time. He mentioned that to change it to an LED sign would cost approximately \$5,000.00. Mrs. Peterson stated that the Library will help pay for it. Mrs. Shade suggested they check with the Friends also.


**TJ HUCKLEBERRY – FINANCE COMMITTEE:**

Mr. Huckleberry stated that he made the appropriate changes to the Capital Investment Fund which everyone should have a copy of. He stated that from what he understands it is already active.

**ADJOURNMENT:**

Mr. Butkus made a motion to adjourn the meeting at 8:21 p.m.

Respectfully submitted,

  
Elizabeth A. White  
Asst. Borough Secretary