

The regular meeting of the Borough Council of the Borough of Sinking Spring was called to order on Thursday, June 2, 2016 at 7:00 p.m. at the Sinking Spring Borough Hall by President James Pachuillo. After the Pledge to the Flag, Elizabeth Eagelman called the roll reflecting the following Council Members present:

James Pachuillo  
T.J. Huckleberry (arrived at 7:37)  
George Butkus  
Denise Stine  
Lisa Gantner  
Tracy Peterson  
Brian Hoffa

Other officials present were: Mayor Gary Cirulli; Charles Haws, Borough Solicitor; Robert Ludgate Sr., Ludgate Engineering; Brad Smith, ARRO Consulting; Michael Hart, Borough Manager; Bryce Zohner, Public Works Director; Police Chief Lee Schweyer, and Elizabeth Eagelman, Borough Secretary, who recorded the minutes of the proceeding.

Mr. Pachuillo requested a moment of silence to honor our fallen heroes and those who serve us on a daily basis at home and abroad in the Armed Forces and our first responders.

#### **APPROVAL OF MINUTES:**

Mr. Pachuillo asked for a motion to approve the minutes from the May 5, 2016 Council Meeting and the May 25, 2016 Workshop Meeting. Mrs. Peterson made the motion to approve the minutes; seconded by Mrs. Gantner. AYES –6, NAYS – 0, ABSENT – 1. Motion carried.

#### **VISITORS/PUBLIC COMMENT:**

Mrs. June Duncan of 116 Miller Drive addressed Council concerning the RV issue and wanted to know if the new Ordinance was ready for the public. Mr. Pachuillo stated that it is not ready yet and that we are still discussing the changes and may have a draft ordinance ready for next meeting. Mrs. Duncan also questioned if the other residents with RVs were notified. Mr. Hart stated that they were not. Mrs. Duncan wanted to know why it is taking so long. Mrs. Peterson explained that we have to look and see what other municipalities around us are doing so we can be in line with them. She stated that we have to be fair and look at all the residents and making everyone as happy as we can and, that not everyone is going to be happy and we understand that.

#### **CORRESPONDENCE:**

Mr. Pachuillo mentioned that we received a letter from the Teamsters Local Union 429 for a formal request to begin negotiations. He asked Mrs. Eagelman to e-mail a copy of the letter to Mr. Hoffa so he has the contact information. Mr. Pachuillo stated that he will serve on the committee with Mr. Hoffa.

**CORRESPONDENCE (Cont.):**

Mr. Pachuillo also mentioned that he received a letter from Representative Jim Cox making Council aware of several grant opportunities under the Commonwealth Financing Authority. Mr. Pachuillo asked Mr. Hart to send it out to everyone so we can start discussing what may or may not be helpful to us.

**APPROVAL OF THE BILLS:**

Mr. Pachuillo asked for a motion to approve the bills for May 2016. Mrs. Stine made a motion to approve the bills, seconded by Mrs. Peterson. AYES – 6, NAYS – 0, ABSENT – 1. Motion carried.

**WESTERN BERKS FIRE DEPARTMENT:**

Mr. Renshaw stated that everyone had the activities report for May. He mentioned that the staff met with Dr. Matt Grove and that he volunteered to be the departments new Medical Director. He stated that the Medical Director is needed to achieve the State's Quick Response Service Certification.

Mrs. Gantner mentioned that during the first week of Playground they usually have a Community Safety Week and visit the Fire Department. She stated that they would like to do it on June 15<sup>th</sup>. Mr. Renshaw stated that he will let them know.

Mr. Pachuillo asked about the Fire Marshall for the Borough and that they were talking about regionalizing it with the Western Berks Fire Department call area. Mr. Renshaw explained that all four municipalities sat down and discussed it to see if anyone was interested. He stated that the next step is to look at the cost and then getting a list of all the commercial businesses in the area and see if it is feasible for one person to do. He mentioned that one of their career staff is a qualified Fire Marshall so they wouldn't have to go out and find someone and he would stay at the same rate.

**UNFINISHED BUSINESS:**

Mr. Pachuillo stated that the only item is the Agreement for renting the Blow up Movie Screen. Mr. Pachuillo asked if they had discussed an amount. Mrs. Gantner stated that the Recreation Board discussed it at their meeting. She stated that it is between \$1,500.00 and \$2,000.00 to replace it. Discussion ensued as to rental fee and security deposit. Mrs. Stine made a motion to approve the Agreement and set the Security Deposit at \$100.00 and the Rental Fee at \$200.00; seconded by Mrs. Peterson. AYES – 6, NAYS – 0, ABSENT – 1. Motion carried.

**NEW BUSINESS:**

Mr. Pachuillo stated that the only item is the delay of the Demolition Bids. Mr. Ludgate explained that the report from the Asbestos consultant was not delivered in time to have the bidders get it in their bids. He proposed moving the bid date to June 15<sup>th</sup> and that would allow Council to make an award on June 22<sup>nd</sup> at the Workshop Meeting. He stated that we would still have four (4) months to get the demolition done. Mr. Pachuillo asked for a motion to ratify changing the bid date to June 15<sup>th</sup>. Mr. Hoffa made the motion; seconded by Mrs. Peterson. AYES – 6, NAYS – 0, ABSENT – 1. Motion carried.

**TREASURER'S REPORT:**

Mr. Pachuillo asked for a motion to approve the Treasures Report. Mrs. Stine made a motion to accept the Treasurer's Report; seconded by Mrs. Peterson. AYES – 6, NAYS – 0, ABSENT – 1. Motion carried.

**CHIEF SCHWEYER:**

Chief Schweyer stated that Pennsylvania American Water will be starting their project on Monday and that it will run until October. He mentioned that they will be working at night from 7 pm to 6 am. He also mentioned that he was contacted by PennDOT and they will be starting on their Shillington Road project in thirty (30) days and they will also be working at night from 7 pm to 6 am.

Mr. Huckleberry arrived at 7:37 p.m.

**ROBERG LUDGATE SR. – BOROUGH ENGINEER**

Mr. Ludgate mentioned that he and Mr. Hart attended a meeting in Allentown yesterday about integrating the projects with Phase II and this project on Penn Avenue. He mentioned that the Borough's Consulting Engineer, STV, will be trying to merge plans with Larson, which is the Design Engineer for 422. He mentioned that PennDOT wants to have another look at the right-of-way which includes providing documentation to PennDOT's Right-of-Way Bureau. He stated that we need the right-of-way clearance in order to go out for bid.

**BRYCE ZOHNER – PUBLIC WORKS DIRECTOR:**

Mr. Zohner mentioned that awhile back the drive unit went out on the Oxidation Ditch so they took it out of service. He stated that he finally got a quote back from Eastern Environmental to remove the old drive unit and motor and install the new one that we already have on the shelf. He stated that the quote is for \$8,860.00 to remove the old and install the new. He mentioned that it takes a crane to do it and the quote is for two (2) days of crane work. He stated that they are hoping

**BRYCE ZOHNER – PUBLIC WORKS DIRECTOR (Cont.):**

it will only take one (1) day to do so the cost could be less. Mr. Butkus made a motion to authorize Mr. Zohner to proceed with this at a cost not to exceed \$8,860.00; seconded by Mrs. Stine. AYES – 7, NAYS – 0, ABSENT – 0. Motion carried. Mr. Zohner stated that he then would like to send out the old drive unit and motor to get it rebuilt to have on the shelf.

Mr. Zohner mentioned that the drive unit on Clarifier No. 3 went out and was replaced. He stated that he would like to have the old one rebuilt and kept on the shelf as a spare. He stated that to replace it was only \$950.00 so if rebuilding it is not less than \$500.00 he would like to purchase a new one. Mr. Butkus made a motion to authorize Mr. Zohner to proceed with either having the old drive unit rebuilt or to purchase a new one, whichever is more cost effective, not to exceed \$1,000.00; seconded by Mr. Huckleberry. AYES – 7, NAYS – 0, ABSENT – 0. Motion carried.

**SEWER ENGINEER – ARRO CONSULTING – BRAD SMITH:**

Mr. Smith stated that letters have gone out to the contributing municipalities requesting their capacity needs for the future. He mentioned that David Bacher-Hicks was the Borough's SEO from ARRO but he will be going back to school and will no longer be available for SEO work. He stated that ARRO would like to replace him with William McMullen. Mr. Butkus stated that Council had appointed ARRO as the SEO so it doesn't matter who at the firm does the SEO work. Mr. Butkus made a motion to reaffirm ARRO as the Borough's SEO; seconded by Mrs. Stine. AYES – 7, NAYS – 0, ABSENT – 0. Motion carried.

Mr. Smith stated that DEP has reversed their prior decision about the Borough needing a permit and planning for the Penn Avenue Interceptor Crossing because it is not going to carry sewage. He stated that they have sent an e-mail confirming this with a time limit for response prior to proceeding with the original plan.

**ELIZABETH EAGELMAN – BOROUGH SECRETARY:**

Mrs. Eagelman reminded Mr. Huckleberry, Mrs. Stine and Mr. Butkus that she still needed their Ethics Forms returned.

**MICHAEL HART – BOROUGH MANAGER:**

Mr. Hart mentioned that he looked into the signs and striping for the School District and it will be under \$300.00.

Mr. Hart asked Council to look over the e-mail about the RV Parking Ordinance and to contact him with any questions or comments.

**MAYOR GARY CIRULLI:**

Mayor Cirulli mentioned the ad for the Police Officer. He stated that he wanted it run for two (2) weeks but when Mrs. Egelman looked into it the cost was \$1,800.00 for two days. He stated the they only ran it for the two (2) days, Sunday and Wednesday, and it was also to run online for thirty (30) days. Chief Schweyer mentioned that it did not run online for the thirty (30) days so Mrs. Egelman called them and they put it back online.

**LISA GANTNER – RECREATION:**

Mrs. Gantner mentioned that she has two (2) more people to get approved for hiring as Playground Leaders. Mrs. Gantner made a motion to hire Angela Garpoli and Alexis Hain at a rate of \$7.55 per hour; seconded by Mrs. Peterson. AYES – 7, NAYS – 0, ABSENT – 0. Motion carried. She stated that they started training and have almost all the field trips scheduled.

Mrs. Gantner mentioned that the first movie night has been moved to June 24<sup>th</sup>. Mrs. Peterson stated that they have about seventy (70) children signed up for the Playground program already and a lot of new ones from the Green Valley area. Mrs. Gantner mentioned that last year we had about 140 children.

**DENISE STINE – PUBLIC SAFETY:**

Mrs. Stine mentioned that the Western Berks Emergency Management Agency would like another person from Sinking Spring to work with the EMA if there is an incident. Mrs. Stine mentioned asking Mr. David Miller because he lives in the Borough and has all his qualifications. She mentioned that she could also do it. Mr. Pachuillo suggested that she check with Mr. Miller to see if he is interested and we can go from there.

**GEORGE BUTKUS – SEWER AND SANITATION:**

Mr. Butkus mentioned that the Sewer Committee will be meeting on Monday evening at the Sewer Plant at 7 pm.

**EXECUTIVE SESSION:**

Mr. Pachuillo stated that they needed to go into Executive Session to discuss a property acquisition issue and an employment matter. Council went into Executive Session at 8:04 p.m.

**RECONVENE:**

Council reconvened at 8:21 p.m. No action was taken.

**ADJOURNMENT:**

Mr. Hoffa made a motion to adjourn the meeting at 8:22 p.m.

Respectfully submitted,



Elizabeth A. Egelman  
Borough Secretary