

The workshop meeting of the Borough Council of the Borough of Sinking Spring was called to order on Wednesday, June 24, 2015 at 7:00 p.m. at the Sinking Spring Borough Hall by President James Pachuillo. After the Pledge to the Flag, Elizabeth Eagelman called the roll reflecting the following Council Members present:

James Pachuillo
TJ Huckleberry (Absent)
George Butkus (Absent)
Denise Stine
Lisa Gantner
Tracy Peterson
Brian Hoffa

Other officials present were: Charles Haws, Borough Solicitor; Jackie Hollenbach, Ludgate Engineering; Brad Smith, ARRO Consulting; Michael Hart, Public Works Director; Police Chief Lee Schweyer, Regina Shade, Borough Manager and Elizabeth Eagelman who recorded the minutes of the proceeding.

VISITORS/PUBLIC COMMENT:

There were no visitors.

BUSINESS:

Mr. Pachuillo stated that the only items under Business are the three (3) Ordinances, Handicap Parking, False Alarm, and Snow Removal. He stated that there are five (5) Council members present so they could vote on the Ordinances tonight or table them until next week's Council Meeting. He stated that he doesn't see any problems with any of them. Mrs. Gantner stated that she just wants to make sure the Snow Removal Ordinance is exactly how they want it. Mr. Hart stated that it is how we want it but people may still have a problem with it. Mr. Pachuillo asked about the Ordinance for limiting the parking on Johnston Street. Mr. Haws stated that it needed to be advertised yet and passed out copies of the Ordinance. Mr. Pachuillo stated that each Ordinance will have to be voted on separately.

Mr. Hoffa made a motion to approve the Handicap Parking Ordinance; seconded by Mrs. Stine. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried

Mr. Hoffa made the motion to approve the False Alarm Ordinance; seconded by Mrs. Stine. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried

Mr. Hoffa made the motion to approve the Snow Removal Ordinance; seconded by Mrs. Gantner. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried

Mrs. Peterson made a motion to advertise the Ordinance for limited parking on Johnston Street; seconded by Mr. Hoffa. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried

REVITALIZATION:

Mr. Pachuiolo turned the meeting over to Mr. Loth who stated that he had four items to go over this evening. The first item was the Marketing Study. He stated that they contacted the Pennsylvania Downtown Center and spoke with Mr. Fontana. He stated that Mr. Fontana stated that his group doesn't have the expertise to provide us what we need for this particular type of project. He stated that Mr. Fontana put him in contact with Mr. Chris Gulotta who came to a meeting about two months ago. Mr. Gulotta stated that we need to find the best possible company we can find that can do this kind of analysis and that he could help us put together a Request for Proposal (RFP) to find a consulting firm that specializes in this kind of work. He stated that the cost for Mr. Gulotta to do the RFP is \$2,700.00. He also mentioned that Mr. Gulotta expects the responses that we get are going to come in at between \$50,000.00 and \$75,000.00. He stated that it is the recommendation of the BOSS2020 Committee is for Borough Council to agree to fund the \$2,700.00 RFP work by Mr. Gulotta plus any additional out of pocket expenses he may have, then we can move forward on this Market Study. Mr. Pachuiolo asked where we would fund the \$50,000.00 to \$75,000.00 from. Mr. Loth stated that he has been talking with DCED and they had a meeting here earlier this month and he asked them if we could apply for planning funding through DCED. He stated that he got a call back stating yes that we could apply for \$25,000.00 in funding as a match and we could also take a look at municipal assistance program if it is more than \$50,000.00. Mr. Hoffa made the motion to approve Mr. Gulotta to work on the RFP at a cost not to exceed \$3,000.00; seconded by Mrs. Gantner. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried

Mr. Loth mentioned that Senator Argall will be holding a meeting here at the Borough Hall on July 30th. He stated that they put together a list of invitees to include all the heavy hitters on Columbia Ave., Mt. Home Rd., and Penn Avenue because they will benefit from the improvements and that we are looking for their support and to become financially involved. He stated that he would like Council to attend if available.

Mr. Loth stated that the third item has to do with the DCED meeting they had earlier this month. He stated that they talked about three possible applications to DCED for funding for different things. He stated that first was for the Planning Grant that we just talked about. He stated that the second has to do with the Façade Program that we are running. He mentioned that at this point we have seventeen (17) applications and if all occur we will have spent \$40,000.00 of the \$50,000.00 we have been given for this purpose. Mr. Pachuiolo asked if that grant is renewable. Mr. Loth stated yes and that is what they talked to the DCED reps about. He stated that if you are spending the money right and there is demand for it you can go for it five (5) years in a row. He stated that he also asked them if we go for another round of Façade money can we also couple it to a little Street Scape Improvement Project for the 3400 block of Penn Avenue. He mentioned that last week we got the approval to apply for the second round of Façade money and Street Scape Improvement Funding together. He mentioned that the Street Scape Improvement funding would be for \$250,000.00 which would be a dollar for dollar match so it would be a \$500,000.00 project.

Mr. Loth stated that the last item is the Multimodal Application. He stated that they have been working with Ludgate Engineering and put together a memorandum with a map. He stated that he suggested to the BOSS2020 committee and is now suggesting to Council that he believes the best strategy for this application is to request \$2,000,000.00 to help fund Phase 3 Segment 1 which

REVITALIZATION (Cont.):

has a budget estimate of \$4,300,000.00. He stated that the grant has a 30% match. He stated that they are going to contact the Commonwealth Finance Authority and see what they think about our idea and hopefully come back to Council next Thursday with a resolution. Mrs. Peterson stated that Council has already taken a huge step to move forward with Phase 2 and we cannot afford to start moving forward with Phase 3. Discussion ensued. Mrs. Shade questioned whether we would be able to get another grant if we would turn one down. Mrs. Hollenbach stated that she believes the Borough has proved it's self at this point. Mr. Loth agreed with Mrs. Hollenbach and stated that we have proved that we are serious with accepting the first grant so if we turn down the next one it should not jeopardize us.

JACKIE HOLLENBACH – LUDGATE ENGINEERING:

Mrs. Hollenbach stated that she had three items. The first is that they are still on target for the South Hull Street Bid Opening on July 22nd at the Workshop Meeting. The second was that they had a Phase 2 Kick Off Meeting with PennDOT here at the Borough Hall and that they went over the guidelines of the grant which she sent to Mr. Haws to look over. She stated that in order to complete the rest of it there are areas that need to be checked off and we need to have the environmental clearances done which STV is still working on. She stated that they are meeting with Mrs. Shade next week. She also mentioned that PennDOT did agree on cutting the federal process that you normally have to do and focus only on the properties that we need to take now so we can get our grant paperwork in hand. She stated that we did get some minor comments back on the HOP which STV has already addressed those comments and we will meet with the utility companies on July 7th. The last item was Shillington Road. She stated that she e-mailed Mr. Rebert this morning concerning the Flexible Delineators. She stated that PennDOT said that they would entertain installing them but the Borough would have to maintain them. She stated that they are concerned about their plows and about the access to Lasting Image. Mrs. Shade mentioned that she is concerned about liability if someone hits them and they cause damage to other vehicles. Discussion ensued.

SEWER ENGINEER – ARRO CONSULTING – BRAD SMITH:

Mr. Smith mentioned that we got test results back on the Heidelberg's and all but two parameters came back stronger than residential waste. He stated that they are working on letters to go to the two Townships to inform them of the results.

CHIEF SCHWEYER:

Chief Schweyer stated that Mrs. Alecia Pagerly donated \$5,000.00 to the department specifically for equipment. He stated that he did buy two portable ballistic shields for cars and he ordered three rifle ballistic shields and a patrol rifle. He mentioned that he did send her a letter thanking her.

JAMES PACHUILO – COUNCIL PRESIDENT:

Mr. Pachuiilo stated that it was a great Movie Night and asked if the Newsletter went out yet. Mrs. Gantner stated that she did not get it out. She mentioned that the printer would not print it because she had to change the postal insignia on it because it is not going out bulk and the permit number had to be taken out. She asked if Council still wanted it to go out this late or wait. Mrs. Shade suggested that we wait and mail it out for Fall and just add the winter stuff. Mrs. Gantner also mentioned that we can't have the Cinderella Movie for August because it won't be released until September so we have to pick another one.

LISA GANTNER – RECREATION:

Mrs. Gantner mentioned that they have 120 kids signed up for Playground and their first Field Trip is tomorrow to the IMAX Theater. She also mentioned that they brought in \$350.00 at the Movie Night. She mentioned that the safety concerns and having the kids check in and out has come up again. She stated that they had a woman who was able to pick up her child and leave and now she says she is not coming back because she thinks it is terrible that we don't sign the kids in and out. She stated that she and Mrs. Shade both tried to explain it to her. Mrs. Peterson stated that at Spring Township they have to sign in and out. Mr. Haws stated that you have to be either all in or all out and that if you are going to strictly control it then people can't send their kids down and have them go back and forth. He stated that if you want it like a daycare is run where the only way you take the child is with the parent signing them in and out you have to do that every single time for every person and then you are responsible. Mr. Pachuiilo suggested that we poll the parents and see how many would feel more comfortable with it that way. Discussion ensued.

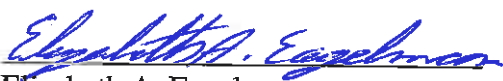
DENISE STINE – PUBLIC SAFETY:

Mrs. Stine mentioned that they still can't have any Police Negotiations because the paperwork is not all through yet. It was also mentioned that they want to include the Part-Time Officers in the Contract. Mrs. Shade stated that it would probably just be for the wages.

ADJOURNMENT:

Mr. Hoffa made a motion to adjourn the meeting at 8:35 p.m.

Respectfully submitted,


Elizabeth A. Egelman
Asst. Borough Secretary