

The workshop meeting of the Borough Council of the Borough of Sinking Spring was called to order on Wednesday, June 28, 2017 at 7:00 p.m. at the Sinking Spring Borough Hall by Council President James Pachuillo. After the Pledge to the Flag, Elizabeth Eagelman called the roll reflecting the following Council Members present:

James Pachuillo  
TJ Huckleberry (Absent)  
H. David Miller  
Denise Stine  
Lisa Gantner  
Tracy Peterson (Absent)  
Brian Hoffa (Absent)

Other officials present were: Mayor Gary Cirulli; Charles Haws, Barley Snyder; Robert Ludgate Sr., Ludgate Engineering; Brad Smith, ARRO Consulting; Michael Hart, Borough Manager; Bryce Zohner, Public Works Director; Police Chief Lee Schweyer, and Elizabeth Eagelman, Borough Secretary, who recorded the minutes of the proceeding.

**VISITORS/PUBLIC COMMENT:**

There were no visitors.

**CORRESPONDENCE:**

Mr. Pachuillo mentioned that we received the signed amendment for the contract for the Pedestrian Safety Grant changing the date.

**REVITALIZATION:**

Mr. Pachuillo mentioned that Mr. Hoffa is not here and that he wanted to do a presentation tonight. He asked Mr. Ludgate if he had anything for Revitalization. Mr. Ludgate mentioned that they changed the date to July 13<sup>th</sup> for the BOSS2020 Meeting. He stated that it will be better for Mr. Hoffa to give the report at the next meeting.

**UNFINISHED BUSINESS:**

There was no unfinished business.

**NEW BUSINESS:**

Mr. Pachuillo stated that the only thing is the Empire Change Order. Mr. Hart stated that he needs Council to ratify the Change Order for the wall which comes to \$61,710.00. Mr. Pachuillo asked for a motion to accept/ratify the Change Order. Mr. Ludgate stated that the Change Order should include a time extension because the original contract had a time limit. Mr. Hart stated that we should extend it for sixty days. Mr. Haws stated that we could approve the Change Order subject to having a schedule to be appended to that work order. Mr. Hart stated that we do have the construction schedule and it was amended when he received the final date for the inspection of the house, the mover and the container. He stated that the construction of the wall will take place within the thirty days and they have to be completed by July 27<sup>th</sup> and the family is moving back in on July 28<sup>th</sup>. He stated that it is all spelled out in the agreement that was typed up for the homeowner to sign off on. Mr. Haws stated that we should have something in writing from the contractor that states that they agree to the time frame that we can put in the file and then we can approve the change order with the amendment to the contract to be executed by them acknowledging in writing. Mrs. Gantner made a motion to approve the change order subject to having the contractor sign an amendment to the contract for the time extension; seconded by Mr. Miller. AYES –4, NAYS – 0, ABSENT – 3. Motion carried. Mr. Ludgate also mentioned that we should make sure that the contractor extended their Surety to include this additional work. Mr. Miller asked if there is a clause in the original contract for liquidated damages should we run over. Mr. Haws stated that he believes we did. He stated that if we go back and amend the agreement to have an acknowledgement extending the dead lines both for completing the work that had not been completed and then to do this new work and have both the contractor and the sub both agree to be bound by the other contract terms we should be in good shape. Mr. Miller asked if he could get a copy of the original contract. Mrs. Eagelman stated that she would e-mail it to him.

**CHIEF SCHWEYER:**

Chief Schweyer mentioned that last Friday, while investigating a domestic assault in the 4200 block of Penn Avenue, they encountered a large supply of drugs in the house. He stated that they executed a search warrant and seized it all.

**ROBERT LUDGATE SR. – BOROUGH ENGINEER**

Mr. Ludgate mentioned that they started pouring sidewalk on the Western part of Penn Avenue and have the curb in place. Mr. Hart mentioned that they did have issues with concrete where he had to reject about 400 feet of the curbing because it cracked.

**BRYCE ZONER – PUBLIC WORKS DIRECTOR:**

Mr. Zohner stated that he would like to have a Sewer Committee meeting before the next Council meeting if people are available. Mr. Miller stated that he would not be available. Decision was made to meet after tonight's meeting.

**SEWER ENGINEER – ARRO CONSULTING – BRAD SMITH:**

Mr. Smith mentioned that they prepared a Professional Services Agreement for a Solids Handling Study. He also mentioned that ARRO did initial training on the new GIS System today.

**MICHAEL HART – BOROUGH MANAGER:**

Mr. Hart mentioned that he sent out all the financials for what we are doing so far in Phase II. He mentioned that we are going to have to do an RFP for a consultant for the EIP Study.

Mr. Hart mentioned that the contractor was supposed to move in down at the house today to start building the interior temporary wall structure. Mr. Zohner stated that they did start today.

**JAMES PACHUILO – COUNCIL PRESIDENT:**

Mr. Pachuiilo mentioned that his daughter is one of the playground leaders and she mentioned that there was an incident at the playground and he wanted to know what type of training they have received or what they should do. Chief Schweyer stated that they should call the police if they are concerned about a situation. Mrs. Gantner stated that they all have the non-emergency number for the police and of course 911. She asked if the police could patrol a couple times during the playground hours and make their presence known. She also mentioned the Movie Nights and a few incidents with disrespectful older kids. Mayor Cirulli suggested having a part-time officer there at the Movie Nights.

**MAYOR CIRULLI:**

Mayor Cirulli mentioned that the delineators on Shillington Road haven't been put back up yet and asked Mr. Hart if he could check on it since the paving is complete.

**LISA GANTNER- PARKS AND RECREATION:**

Mrs. Gantner mentioned that they did their usual Safety Night and added the ambulance service. She stated that it was the best one ever and everyone did a great job and the kids really liked it. She also mentioned that the Bulldog Blast is going really well.


**DENISE STINE – PUBLIC SAFETY:**

Mrs. Stine stated that she needs a backup for the Emergency Management meetings since Mr. Butkus resigned. She asked Mr. Miller if he would be interested. He stated that he would do it.

**ADJOURNMENT:**

Mr. Pachulo adjourned the meeting at 7:36 p.m.

Respectfully submitted,

  
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Elizabeth A. Egelman  
Borough Secretary