

The workshop meeting of the Borough Council of the Borough of Sinking Spring was called to order on Wednesday, July 25, 2018 at 7:00 p.m. at the Sinking Spring Borough Hall by Council President James Pachuillo. After the Pledge to the Flag, Elizabeth Eagelman called the roll reflecting the following Council Members present:

James Pachuillo
Tracy Peterson (Absent)
H. David Miller
Denise Stine
Lisa Gantner
Brian Hoffa (Absent)
Robert Metzgar
Jack Malandra (Absent)

Other officials present were: Charles Haws, Barley Snyder; Robert Ludgate Sr., Ludgate Engineering; Brad Smith, ARRO Consulting; Michael Hart, Borough Manager; Bryce Zohner, Public Works Director; Police Chief Lee Schweyer, and Elizabeth Eagelman, Borough Secretary, who recorded the minutes of the proceeding.

REVITALIZATION:

Mrs. Gantner mentioned that she attended the last BOSS 2020 meeting and most of the discussion was about the new grant that Mr. Loth is working on. She also mentioned that the group that is doing the preliminary engineering for Phase 4 was at the meeting. She stated that they advised them to contact Mr. Hart to set up a meeting.

UNFINISHED BUSINESS:

Mr. Pachuillo stated that the only item is the CELG. Mr. Hart stated that they have been meeting over the last few months trying to get everything together. He turned the meeting over to Mr. Paul Jansen. Mr. Jansen went over his agenda. He mentioned that Budget season is right in front of us and that there are a number of items that were put in place at the end of last year that Council needs to decide if they are going to reorganize the budget so that it has these pieces in place. He mentioned that we have refuse funds, redevelopment funds and capital funds that are intertwined in the General Fund and that these funds need to be separated so that the General Fund Budget only shows General Funds. He mentioned that he attached copies of the resolutions for Council's review and that they have also discussed separate policies for each fund. He also recommended that Council consider developing a Cost Allocation Plan for personnel expenses and establish how much time each employee spends in the various budget areas. He stated that the last item is to adopt the Fiscal Policies and Procedures Manual. He mentioned that the Resolution for that is also attached for Council's review.

Mr. Jansen also mentioned the Redevelopment projects and stated that Council will need to go into Executive Session to discuss property acquisitions. He also mentioned that Council should begin discussions to see if there is a desire on their part to look at alternatives for the Golf Course

UNFINISHED BUSINESS (Cont.):

which could be tied into the redevelopment project. He stated that the last item, #4, is to review Phase two financing. He mentioned that the Borough has been notified that on this round of funding for the Green Light Go project there is no funding for that. He stated that we could reapply when appropriate. He suggested that they meet with PennDOT directly because if we don't tie the street light project in with the actual construction project the Borough will end up paying for the inspector twice.

Mr. Metzgar made a motion to approve the Resolution and adopt the Fiscal Policies and Procedures Manual; seconded by Mrs. Gantner. AYES – 5, NAYS – 0, ABSENT - 2. Motion carried.

Mr. Metzgar made a motion to separate and establish the Redevelopment, Refuse, and Capital Funds from the General Fund and approve the Resolution to create the 30 Capital Projects Fund; seconded by Mr. Miller. AYES – 5, NAYS – 0, ABSENT - 2. Motion carried.

NEW BUSINESS:

Mr. Pachuillo stated that the first item is the Hazard Mitigation Plan Resolution. Mrs. Stine made a motion to approve the Hazard Mitigation Plan Resolution; seconded by Mrs. Gantner. AYES – 5, NAYS – 0, ABSENT - 2. Motion carried.

Mr. Pachuillo stated that the next item is the Trash Bid Advertisement approval. Mr. Hart stated that he had everything ready for the bids and asked for Council's approval to advertise. Mrs. Gantner made a motion to authorize Mr. Hart to advertise for the Trash Bids; seconded by Mrs. Stine. AYES – 5, NAYS – 0, ABSENT - 2. Motion carried. Discussion ensued concerning fines to hauler for missed pick-ups.

CHIEF SCHWEYER:

Chief Schweyer mentioned that the department just started active shooter training in cooperation with Conrad Weiser School District.

Chief Schweyer stated that he and the Mayor have discussed having an Ordinance regarding fireworks. He mentioned that Wyomissing passed an Ordinance banning fireworks in their Borough and the Mayor would like to do the same. Mr. Pachuillo mentioned that we could get a copy and pass it around and look at it but mentioned that the State already passed a law and they supersede Borough law. Discussion ensued.

ROBERT LUDGATE SR. – BOROUGH ENGINEER

Mr. Ludgate reported that this week they provided some documents to Mr. Loth for the funding application that he is submitting for Phase Three segment two of the redevelopment plan. He mentioned that Mr. Joe Eways is here and that Mr. Eways has a BOSS 2020 Committee to develop information to submit to potential developers to promote Downtown.

SEWER ENGINEER – ARRO CONSULTING – BRAD SMITH:

Mr. Smith mentioned that they received a mailer exemption for Members First in South Heidelberg. He stated that they are going to be using an additional 170 gpd of South Heidelberg's capacity. He stated that ARRO recommends approving the mailer exemption. Mr. Miller made a motion to approve the mailer exemption; seconded by Mrs. Stine. AYES – 5, NAYS – 0, ABSENT - 2. Motion carried.

LISA GANTNER – PARKS & RECREATION:

Mrs. Gantner reported that things are going well with the playground program.

DENISE STINE – PUBLICSAFETY COMMITTEE:

Mrs. Stine reported that they are working on the contract.

Mr. Miller asked about the status of the old police vehicles in the parking lot. Mr. Hart explained that the vehicle that just got transferred isn't in service yet and that there are issues with keys. He stated that once the issues are resolved then he will take the old Explorer out of service and put it up for auction.

EXECUTIVE SESSION:

Council went into an Executive session at 7:33 p.m. for a possible property acquisition.

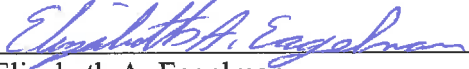
RECONVENE:

Council reconvened at 8:24p.m. No action was taken.

ADJOURNMENT:

Mr. Miller made a motion to adjourn the meeting at 8:24 p.m.

Respectfully submitted,


Elizabeth A. Eagelman
Borough Secretary