

The workshop meeting of the Borough Council of the Borough of Sinking Spring was called to order on Wednesday, August 26, 2015 at 7:01 p.m. at the Sinking Spring Borough Hall by President James Pachuillo. After the Pledge to the Flag, Elizabeth Eagelman called the roll reflecting the following Council Members present:

James Pachuillo
TJ Huckleberry
George Butkus (Absent)
Denise Stine
Lisa Gantner
Tracy Peterson (Absent)
Brian Hoffa

Other officials present were: Charles Haws, Borough Solicitor; Tom Ludgate, Ludgate Engineering; Brad Smith, ARRO Consulting; Michael Hart, Public Works Director; Police Chief Lee Schweyer, Regina Shade, Borough Manager and Elizabeth Eagelman who recorded the minutes of the proceeding.

VISITORS/PUBLIC COMMENT:

There were no visitors.

SOUTH HULL STREET BID OPENING:

Mrs. Shade stated that the first bid is from Landis C. Deck in the amount of \$222,587.69 and the second bid is from New Enterprise Stone & Lime Co., Inc. dba Burkholder Paving in the amount of \$303,181.72. Mr. Hoffa asked what was budgeted for the project. Mr. Hart stated that he believes we figured on \$270,000.00. Mr. Huckleberry made a motion to accept Landis C. Deck's bid contingent upon review from the Solicitor and Engineer; seconded by Mr. Hoffa. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried. Mr. Huckleberry asked if there was a start date specified. Mr. Haws stated that according to the bid documents they would start on or after September 15th and be completed by October 31st.

BUSINESS:

Mr. Pachuillo stated that the first item is the Police MMO for 2016 in the amount of \$81,570.00. Mrs. Stine made a motion to approve the Police MMO for 2016; seconded by Mr. Huckleberry. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

Mr. Pachuillo stated that the next item is the Non Uniformed MMO for 2016 in the amount of \$61,888.00. Mr. Huckleberry made a motion to approve the Non Uniformed MMO for 2016; seconded by Mrs. Stine. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

BUSINESS (Cont.):

Mr. Pachuillo stated that the next item is Trash Ordinance. Mr. Pachuillo stated that once we pass the Ordinance we can go out for bid. He asked for a motion to pass the Trash Ordinance as written. Mr. Hoffa made the motion to pass the Trash Ordinance; seconded by Mrs. Stine. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried. Mr. Pachuillo also asked for a motion to authorize advertising for a new trash hauler. Mr. Hoffa made the motion seconded by Mrs. Gantner. Mr. Pachuillo mentioned that if Council is not satisfied with the bids we get back we have the option to extend our current contract. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

Mr. Pachuillo stated that the next item was the Delineators. Mrs. Shade stated that Mr. Ludgate sent out an e-mail and that he needed to know if Council was willing to agree to take over the maintenance of the delineators. Mr. Haws mentioned that PennDOT has us agree to maintain the lights and striping on the state roads. Mr. Pachuillo asked if we could put the delineators in and monitor how much we are spending, if anything, if they get knocked down and maybe revisit it in six months and if it is not cost effective have the option of taking them down. Mr. Haws stated that if Council wants the option to opt out of this then we should put an addendum in the application. Discussion ensued. It was decided to add to the application a limit of \$2,500.00 in a one year period and then the option to remove them. Mr. Pachuillo suggested that we move forward with the delineator's project and application with our concerns put on an addendum. Mr. Huckleberry made the motion; seconded by Mr. Hoffa. Mr. Hart suggested taking them beyond the hatching area. Mr. Pachuillo agreed that it makes sense to take it down further. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

Mr. Pachuillo stated that the next item is the Resolution for Traffic Signal Approval. Mr. Haws stated that this is a Resolution authorizing Mrs. Shade to execute and application for Traffic Signal Approval that was prepared by Ludgate Engineering. He stated that it addresses an existing Traffic Signal at 422 and Woodrow Avenue for new painted pavement markings in the street for pedestrian safety. Mrs. Gantner made a motion to approve the Resolution; seconded by Mr. Hoffa. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

The next item was the MS 4 Stormwater Meeting which is scheduled for Wednesday, October 28, 2015 at 7:00 p.m. during the Workshop Meeting. Mr. Hart explained that the County Conservation District will be coming to help educate residents on Stormwater issues. He also mentioned that it meets one of the mandates that we have to do to stay compliant.

The next item was the Shredding Event. Mr. Pachuillo stated that it will be held on Saturday, October 24, 2015 at the National Penn Bank in Robesonia from 10:00 a.m. to 2:00 p.m. He also mentioned that it is open to all Borough residents and that no businesses are allowed.

REVITALIZATION:

Mr. Sam Loth mentioned that they discussed the RFP for the Market Study at the BOSS meeting last week. He stated that there is progress and they expect, according to Mr. Gulotta, about six responses and the deadline is September 2nd. He mentioned that there are twelve people that will be reviewing the responses and that he would like them to come up with a top five. He

REVITALIZATION (Cont.):

stated that at the Borough's September Workshop meeting he would like to present the top two companies and the cost. He stated that Council will then make a decision as to which company they would like to see come in and do the work and if they want to do the study immediately or wait. He explained that it is going to cost between \$40,000.00 and \$75,000.00 and that we can submit a grant application for a planning grant to help pay for it. He also mentioned that we can submit an application for a grant to the Alcon Corporation Foundation. He mentioned that if Council wants the study to be done we will have to commit to paying for it up front because we are not applying for the grants until we know what the cost is. He also mentioned that Council can wait until we know what the cost is, apply for the grants, and wait to see if we get them and then award the contract but that will delay the study until after the construction starts on the intersection next Spring. Mr. Huckleberry asked how long the study will take. Mr. Loth stated that according to the RFP, if we award on September 23rd we will have the study by December 31st.

CHIEF SCHWEYER:

Chief Schweyer mentioned that the Gilmor Henne Railroad Run will be held on Labor Day, September 7, 2015 starting at 10 a.m. at the Railroad House.

MICHAEL HART – PUBLIC WORKS DIRECTOR:

Mr. Hart informed Council that that his employee that is off on medical leave will be off for three months. He mentioned that it puts us in a bind for leaf collection because you need a Class A license to drive the large dump truck pulling the leaf vacuum and he is the only one that has it. Mr. Hart asked if he could get a temp in that has a Class A to drive the truck. Mr. Hoffa made a motion to allow Mr. Hart to hire a temporary fill in for three months and then be reviewed; seconded by Mrs. Gantner. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

CHARLES HAWS – BOROUGH SOLICITOR:

Mr. Haws mentioned that he would like an executive session at the end of the meeting to discuss possible litigation and to get guidance. Mr. Pachuillo stated that we will have a brief executive session before we adjourn.

JAMES PACHUILO – COUNCIL PRESIDENT:

Mr. Pachuillo mentioned that he brought up last meeting about bringing in a Jr. Council Person and asked if Mrs. Shade had contact them. Mrs. Shade stated that she brought it up at the meeting with the School District and they were very receptive. She stated that she will contact them once school starts back up again.

MAYOR GARY CIRULLI:

Mayor Cirulli stated that we need to start running an ad in the Sunday Newspaper for Part Time Police Officers. Mr. Huckleberry asked how many we need. Mayor Cirulli stated that once we get the applications in we can go from there. Mr. Hoffa made a motion to authorize the advertising for Part Time Police Officers; seconded by Mrs. Stine. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried. Mr. Huckleberry asked if we are hiring additional officers or if it is just in case someone leaves. Mayor Cirulli stated that the ones we have now work at other Police Departments and it is hard to get them to give us hours so if we can get new ones in and weed out the ones that aren't working. Chief Schweyer mentioned that the one officer that is giving us hours is leaving to go to the State Police next month and another one just broke their foot and will be out for a while.

Mayor Cirulli also mentioned that he has an issue with the Ordinance for the Solicitation Permits. He stated that he has a problem with kids down here soliciting and collecting money. He stated that if we issue the permit and one of the students gets hit by a car we are liable because we issued the permit. He doesn't believe we should be issuing permits for it and that we should not allow it because they go out in the street to collect the money. Mr. Hoffa stated that just because we give them a permit doesn't mean we are advocating them walking in the middle of the street. Chief Schweyer stated that they are told to stay out of the street but it is not in writing. It was suggested to add that to the permit. Chief Schweyer stated that they could rewrite the permit to put that in there. Mr. Haws asked that the application and copy of permit be sent to him.

BRIAN HOFFA – ECONOMIC AND COMMUNITY DEVELOPMENT:

Mr. Hoffa mentioned that they would like to have a Holiday Lights Contest this year and that they will put something in the Newsletter. Mrs. Shade mentioned that we used to do that years ago. Mr. Pachulo asked about the Tree Lighting. Discussion ensued concerning the Tree Lighting.

DENISE STINE – PUBLIC SAFETY:

Mrs. Stine stated that she had something to discuss in executive session.

EXECUTIVE SESSION:

Mr. Pachulo stated that they needed to go into Executive Session for a possible litigation issue and a personnel issue. Council went into Executive Session at 8:03 p.m.

RECONVENE:

Council reconvened at 8:35 p.m. No action was taken.

ADJOURNMENT:

Mr. Hoffa made a motion to adjourn the meeting at 8:35 p.m.

Respectfully submitted,


Elizabeth A. Egelman
Asst. Borough Secretary