

The regular meeting of the Borough Council of the Borough of Sinking Spring was called to order on Thursday, August 3, 2017 at 7:00 p.m. at the Sinking Spring Borough Hall by President James Pachuillo. After the Pledge to the Flag, Elizabeth Eagelman called the roll reflecting the following Council Members present:

James Pachuillo
T.J. Huckleberry (Absent)
H. David Miller
Denise Stine
Lisa Gantner
Tracy Peterson
Brian Hoffa (Absent)

Other officials present were: Mayor Gary Cirulli; Charles Haws, Borough Solicitor; Robert Ludgate Sr., Ludgate Engineering; Alex Morrison, ARRO Consulting; Bryce Zohner, Public Works Director; Police Chief Lee Schweyer, and Elizabeth Eagelman, Borough Secretary, who recorded the minutes of the proceeding.

Mr. Pachuillo requested a moment of silence to remember our fallen heroes and to honor our Police, Fire, Ambulance personnel and our Armed Forces who protect us every day.

APPROVAL OF MINUTES:

Mr. Pachuillo asked for a motion to approve the minutes from the July 6, 2017 Council Meeting and the July 26, 2017 Workshop Meeting. Mrs. Peterson made the motion to approve the minutes; seconded by Mrs. Gantner. AYES –5, NAYS – 0, ABSENT – 2. Motion carried.

VISITORS/PUBLIC COMMENT:

There were no visitors.

APPROVAL OF THE BILLS:

Mr. Pachuillo asked for a motion to approve the bills for July 2017. Mrs. Stine made a motion to approve the bills, seconded by Mrs. Peterson. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

WESTERN BERKS FIRE DEPARTMENT:

Mr. Renshaw went over a few items on his activity report. He mentioned that personnel attended the Pennsylvania Weekend at the National Fire Academy in Emmittsburg, MD and one staff member attended a Hazardous Materials Technician Class at the FEMA Center for Domestic Preparedness in Anniston, Alabama. He mentioned that there was a big post on their Facebook page today covering the first six months of what the department has accomplished for training. He stated that he had some questions asked and a call from a gentleman asking why their tax money is being used to send people out of state for a class. He wanted to clarify that all of these classes are paid for by FEMA and the National Fire Academy class costs \$60.00 per person for a meal ticket. He also mentioned the Town Hall Meeting which will be held on September 28th at 7 pm at the Lower Heidelberg Township Building. He stated that he wanted to do this to bridge the gap between the Department and the community.

Mr. Miller asked Mr. Renshaw about the Mutual Aid. Mr. Renshaw stated that it fluctuates every month and that it is just the nature of the calls that they have. Mr. Miller stated that he is pleased to know that it has Mr. Renshaw's attention.

OPENING OF RFP'S:

Mr. Haws stated that we sent out about twenty RFP's for the EIP to various organizations provided by DCED and that we received three back. He stated that the RFP's are to do this Five Year Financial Plan; the first was from Fairmont Capital Advisors, Inc. at a price of \$80,000.00 for 350 hours; the second was from Pennsylvania Economy League at a price of \$79,250.00 for 625 hours; the third was from Management Partners at a price of \$52,490.00 for 259 hours. Mr. Pachuillo suggested that Council table this until Mr. Haws and Mr. Hart go over the proposals. Mr. Haws also suggested that the Finance Committee look at them.

UNFINISHED BUSINESS:

Mr. Pachuillo stated that at the last meeting they discussed some things concerning some costs for Phase two. He stated that we will have an Executive Session at the end of the meeting to discuss that unfinished business.

NEW BUSINESS:

Mr. Pachuillo stated that the only thing is the Commercial Trash Exonerations. Mrs. Eagelman explained that it is a list of all of the commercial businesses and apartments in the borough that have their own dumpsters and provided the proof of service. Mr. Miller made a motion to accept the exonerations as listed; seconded by Mrs. Peterson. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

POLICE CHIEF LEE SCHWEYER:

Chief Schweyer mentioned that ever since the UGI project started we have been having problems on Penn Avenue because the steel plates are shifting and it is tying up the Police Department until UGI can get a crew out to fix the issue. He asked Council if the Borough could bill them for their time. Discussion ensued as to who to bill and a rate schedule. Mr. Pachuiilo asked for a motion to authorize Chief Schweyer and Mr. Haws to work out the details of a letter and fee schedule that would need to go out to UGI. Mr. Ludgate mentioned that Council may want to contact PennDOT's District Executive for Construction and explain the situation and asked that they rectify it. Mr. Haws stated that it couldn't hurt to contact them both and if UGI doesn't respond promptly to the request then we can run through any other process PennDOT has. Mr. Haws asked Mr. Ludgate if he could draft something for PennDOT and they can work together. Mrs. Peterson made the motion; seconded by Mrs. Gantner. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

ROBERT LUDGATE SR. – BOROUGH ENGINEER

Mr. Ludgate mentioned that Mr. Hart has asked them to look at a funding program for the MS4 program. He stated that they can discuss it at the Workshop Meeting later this month.

Mr. Ludgate mentioned that they received notice today about the final inspection of the curb and sidewalk work that is being done under our contract. He stated that the final inspection should happen next week.

BRYCE ZOHNER – PUBLIC WORKS DIRECTOR:

Mr. Zohner stated that he needed to make a correction from last meeting. He stated that the concrete company doing the work at the Sewer Plant is not CIS as stated at last meeting but will be the Houck Company for a total of \$4,950.00. Mr. Miller made a motion to amend his motion from last meeting and authorize Houck Company to do the concrete work at a cost of \$4,950.00; seconded by Mrs. Stine. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

Mr. Zohner mentioned that they replaced a catch basin cover and a manhole ring and lid on Penn Avenue in preparation of PennDOT coming through. He mentioned that they are still waiting for their final inspection on the salt building.

SEWER ENGINEER – ARRO CONSULTING – ALEX MORRISON:

Mr. Morrison mentioned that everyone received the report and that items 1 through 3 are unchanged. He mentioned that the Sanitary Sewer GIS system final training was completed and that Mr. Zohner has full administrative access to the GIS system. He mentioned that the Solids Handling Study has begun and that they started calculation on the existing system and what it can do and they will be reviewing various equipment.

MAYOR CIRULLI:

Mayor Cirulli stated that they interviewed Mr. Michael Gring for a Part-Time Patrolman position. He asked Council's permission to hire Mr. Gring at a rate of \$20.63 per hour. Mrs. Stine made the motion to hire Mr. Gring as a Part-Time Patrolman at a rate of \$20.63 per hour; seconded by Mrs. Peterson. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

Mayor Cirulli mentioned that he called Mr. Ludgate on Tuesday and that he put him in contact with a guy from Penn DOT. He stated that he got a call back today and that they promised that the delineators would be taken care of shortly.

TRACY PETERSON – LIBRARY:

Mrs. Peterson mentioned that they are losing another Library employee and that they will need to advertise for another part-time position. She also mentioned that this employee was mostly doing Passports. Mrs. Peterson made a motion to approve advertising for a part-time Library Assistant; seconded by Mrs. Gantner. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried. Mrs. Peterson also mentioned that there is another employee that is going through some medical issues and will not be able to work for a while. She stated that they do not want to replace this employee but they may need someone in the interim.

LISA GANTNER – RECREATION:

Mrs. Gantner mentioned that next week is the last movie night and that playground is ending. She stated that today was the last day for the Bulldog Blast and that it went really well. She stated that they may be able to expand it next year and offer it at the Brookfield Playground also. She mentioned that they are doing the extra week of Playground and that they have about sixty kids signed up. She mentioned that at the last movie night, next Thursday, they will have the bounce house and an Ice Cream Truck there at 6:00 pm. She stated that the movie will be Moana.

TREASURER'S REPORT:

Mr. Pachulo asked for a motion to accept the Treasures Report as written. Mrs. Stine made a motion to accept the Treasurer's Report as written; seconded by Mrs. Peterson. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

EXECUTIVE SESSION:

Council went into Executive Session at 7:45 p.m. for possible property acquisition.

RECONVENE:

Council reconvened at 8:35 p.m.

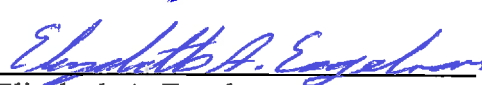
Mr. Miller made a motion to proceed with the appraisal process on the properties associated with the Phase Two portion of the BOSS 2020 project which include 4 Krick Avenue, 6, Krick Avenue and a portion of the VFW property; seconded by Mrs. Peterson. AYES – 5, NAYS – 0, ABSENT – 2. Motion carried.

Mr. Pachuillo asked Mr. Ludgate if he would be able to notify Mr. Pick. Mr. Ludgate stated that he would e-mail him. Mr. Pachuillo asked Mr. Ludgate to copy Mr. Haws on the e-mail.

ADJOURNMENT:

Mrs. Peterson made a motion to adjourn the meeting at 8:36 p.m.

Respectfully submitted,


Elizabeth A. Eagelman
Borough Secretary