

Zoning Permit Checklist for Applicant

The following must be completed and/or attached for review of permit application.

- _____ Applicant's Name (on application form)
- _____ Applicant's Mailing Address (on application form)
- _____ Applicant's Phone Number (on application form)
- _____ Property Address (if different than mailing address) (on application form)
- _____ Tax Parcel # (on application form)
- _____ Description of proposed project/proposed use (on application form)
- _____ Dimensions of proposed structure (if applicable) (on application form)
- _____ Zoning District (on application form) (ok if left blank)
- _____ Easements (on application form)
- _____ Restrictions (on application form)
- _____ Variances (on application form)
- _____ Environmental Features (on application form)
- _____ Sketch depicting setbacks from all property lines (in feet) (part of application)
- _____ Sewer Permit # or willingness to serve from another municipality or authority (for additions and new construction only with on-lot sewer)
- _____ Copy of Sewer Design and/or Sewer Permit (for additions and new construction who have on-lot sewer) (attach)
- _____ Copy of Deed (attach)
- _____ Plot plan of a recorded modern subdivision plan (1980-present) (attach)
- _____ Pictures of propose location of structure (attach) (OPTIONAL)
- _____ Any additional information which may help the review process (OPTIONAL)
- _____ Contractors agreement (required if applicant is not record owner)

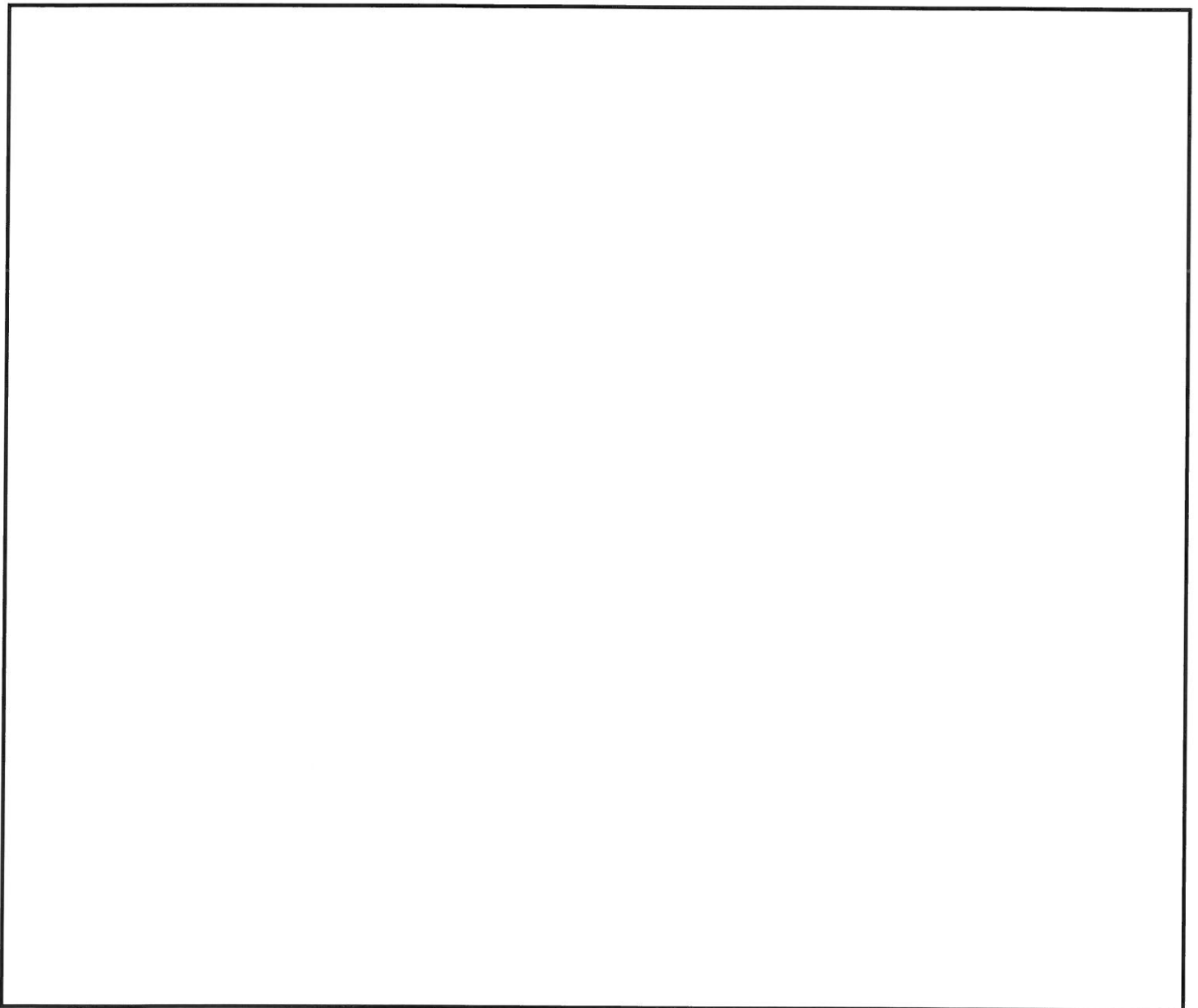
Please Note: If an application is submitted without all required information, a review will not begin until all missing information is submitted. If information is not submitted the application can be deemed incomplete and can be denied.

PROPERTY DRAWING

Please provide a sketch in the box below depicting the following information. All information must be displayed on the Zoning Permit Application or the Zoning Permit Application may be deemed incomplete and may be denied.

1. Rough sketch of your property boundary lines.
2. Depict all existing and proposed buildings.
3. Distance in feet from your proposed structure to all property lines (front, rear, and both sides).
4. Distance in feet from your proposed structure to the primary residence.
5. Distance in feet from your proposed structure to any other accessory structures.

Note: The measurements listed above are to be measured at the shortest distance between your property structure and other structures or lot lines.

A large, empty rectangular box with a black border, intended for a property sketch. The box is currently blank.

If the subject property was ever granted any type of variance, special exception and/or other form of relief from the regulations contained in the Zoning Ordinance, by the Zoning Hearing Board and/or if the subject property was ever subject to any restrictions by deed, recorded plan, action of the Zoning Hearing Board and/or other means, the applicant must divulge said information in the space provided below. Please be specific as to the date of any Zoning Hearing, etc. The applicant must also attach a photocopy of any deed, recorded plan, agreement, will, covenant and/or Zoning Hearing Board decision which contains said restriction, variances and/or special exceptions which affect the subject property.

If, to the best of the applicant's knowledge and belief there are no such variances, special exceptions and/or other restrictions which would affect the use of the subject property for the activity for which a Zoning Permit is being applied for, please indicate your opinion by signing below.

VERIFICATION STATEMENT

I, _____, hereby verify that the information contained in this application, including all statements, representations and other entries, is true and correct to the best of my knowledge, information and belief. This verification is made subject to the penalties of 18 PA. C. S. §4904, relating to unsworn falsification to authorities, and §4911, relating to tampering with official records.

Signature of Applicant

Date