



# Upper Bern Township

## Driveway Permit Application Checklist

Please provide the following information with your permit application.

1. Completed Driveway Permit Application \_\_\_\_\_
2. Plot plan with the following information \_\_\_\_\_
  - a. Lot Boundaries
  - b. Existing and Proposed Buildings
  - c. Driveway Slope within the Street Right of Way
  - d. Driveway Slope within 25 Feet of Street Right of Way
  - e. Driveway Slope for Remaining Driveway
  - f. Clear Sight Distance
  - g. Width of Driveway
  - h. Pavement Specifications
  - i. Distance from Driveway to any Intersections
  - j. Locations of any Parallel Driveways
  - k. Existing and proposed grades
3. Copy of recorded Driveway Easement \_\_\_\_\_  
and Driveway Maintenance Agreement  
when applicable.

This page does not need to be returned to the township.

Thank You.



PERMIT NO. \_\_\_\_\_

# Upper Bern Township

## Driveway Permit

Property Owner _____	Phone Number: _____
Mailing Address: _____ _____	
Property Address: _____ _____	
Contractor: _____	Phone Number: _____
Address: _____ _____	

The applicant agrees that:

1. The installation will be in accordance with approved plans, state laws and Township Ordinances regulating the installation of driveways.
2. No portion of any work will be covered or backfilled prior to inspection and approval by the Township Building Inspector.

Cost of Improvement: \_\_\_\_\_ Application Date: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Township Use Only

Permit Fee: \_\_\_\_\_ Issue Date: \_\_\_\_\_

Approved by: \_\_\_\_\_ Notes: \_\_\_\_\_